

AN ORDINANCE ADOPTING RULES AND REGULATIONS FOR THE USE OF
THE TOWN HALL MEETING ROOM

BE IT ORDAINED by the Council of the City of Hudson Village, Summit County, State
of Ohio:

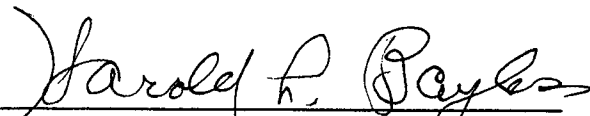
SECTION 1. That there be, and hereby are, adopted rules and regulations for the use
of the Town Hall Meeting Room, a copy of which rules and regulations are attached hereto as
Exhibit "A" and incorporated herein fully as if by reference.

SECTION 2. That the user rate shall be twenty-five dollars (\$25.00) for each use.
There will be no charge for government-related organizations.

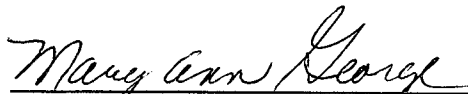
SECTION 3. It is found and determined that all formal actions of this Council
concerning and relating to the adoption of this Ordinance were adopted in an open meeting of
this Council, and that all deliberations of this Council and of any of its committees that resulted
in such formal action, were in meetings open to the public, in compliance with all legal
requirements including Section 121.22 of the Ohio Revised Code.

SECTION 4. This Ordinance shall take effect and be in force from and after the earliest
period allowed by law.

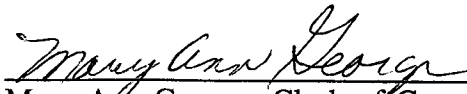
PASSED: December 21, 1994


Harold L. Bayless, Mayor

ATTEST:


Mary Ann George, Clerk of Council

I certify that the foregoing Ordinance was duly passed by the Council of said
Municipality on December 21, 1994.


Mary Ann George, Clerk of Council

**CITY OF HUDSON VILLAGE
27 E. MAIN STREET
HUDSON, OH 44236
(216) 650-1799 OR 656-1886**

RULES AND APPLICATION FOR USE OF TOWN HALL MEETING ROOM

1. The Town Hall meeting room is available for use by Hudson governmental or community organizations. Due to the demand for the facility, it is not available for use by businesses for commercial or promotional purposes or for use by individuals. Activities and events are to be conducted consistent with local standards. The Town Hall meeting room, which is on the second floor, is accessible to the handicapped by elevator. However, at this time restrooms and the drinking fountain are not accessible although plans to correct this situation are underway.
2. The occupancy capacity for the meeting room is 75.
3. The user rate is \$25.00 for each use. There will be no charge for government related organizations.
4. It is understood that a reservation is for only the time requested. All persons must be out of the building by 12:00 midnight.
5. Alcoholic beverages, smoking and pets are not permitted in the building at any time.
6. Keys will be issued for all events. The user is responsible for returning the keys the following day or dropping them in the utility bill box.
7. Unlock both sides of the front door for emergency exit reasons. The fixed side is released by pulling out the small levers on the edge of the door.
8. It is essential that the following lights be turned on before any event: all switches by the front door, one switch by the stairs in the lobby, lights in the meeting room, lights in the men's restroom (behind entry door), lights in women's restroom (right wall) and lights in the back hall and stairway. Remember to turn lights on before an event even though it is still daylight as it may grow dark during the event.
9. Unlock the north door for elevator access. Be sure to relock all doors when leaving. User is responsible for turning out all the lights (including restrooms). The outside light above the front door is to remain on when leaving the building.
10. If thermostats are adjusted for an event, they should be returned to normal settings before user leaves.
11. Children and young people are to be supervised at all times by parents or leaders of the group using the facility.
12. User is responsible for any intentional damages to the building or equipment incurred during the use of the facility.
13. User shall indemnify and hold harmless the City of Hudson Village and employees from any and all claims for damages which arise from use of the Town Hall.

(over)

The following must be signed by a Hudson resident as representative of user group:

I have read and understand the above rules for the Town Hall. On behalf of my organization, I acknowledge permission to use the facility in accordance with these rules. In consideration of the permission and privilege allowed to me and my organization hereunder, I do hereby specifically agree on behalf of my organization that we will indemnify, save, and hold harmless the City of Hudson Village and employees from any and all losses, claims, actions, or proceedings of every kind and character which may be presented or initiated to recover money, property, or damages for any injuries to persons, or injurious results, or any damages to property suffered which arise from our use of the Town Hall. I agree to make this information available to all other members of my organization as necessary.

Please sign and return to the Hudson Town Hall, 27 E. Main Street, Hudson, Ohio 44236.
The phone number is 650-1799 or 656-1886.

Signature and title of person authorized to sign for organization

Please print or type name above

Date

Address

City

State

Zip

Phone number

Name or organization

Address

City

State

Zip

Phone number