



John R. Kasich, Governor
Mary Taylor, Lt. Governor
Craig W. Butler, Director

April 25, 2016

Jane Howington, City Manager
City of Hudson
115 Executive Parkway, Suite 400
Hudson, OH 44236

Dear Ms. Howington:

Congratulations, your 2016 Litter Management Grant application has been accepted for funding. Enclosed are two copies of the grant agreement that must be signed by both the grantee and the Ohio Environmental Protection Agency. Your responsibilities in this process are to ensure the following:

1. All appropriate local officials carefully review the entire agreement;
2. The authorized official designated on the application endorsement page signs each agreement – original signatures (no signature stamps or copies); and
3. The agency receives both original agreements at the address below by **May 18, 2016**

Ohio Environmental Protection Agency
Division of Environmental & Financial Assistance
P.O. Box 1049
Columbus, OH 43216-1049

4. Grantees are required to attend a **mandatory** grant administration meeting to review the operational and reporting requirements established by the agency. This meeting must be attended by at least one representative of the entity receiving grant funds, as well as the cooperating enterprise, at which time; you will receive an original copy of the fully executed agreement. The meeting will be held at the following location and time:

June 30, 2016
10:00 AM – 12:00 Noon
Ohio Department of Transportation
(Lower Level Auditorium)
1980 West Broad Street
Columbus, Ohio 43223

If you have any questions, please contact Marie Barnett, Grants Administrator, at marie.barnett@epa.ohio.gov, or by calling (614) 705-1019.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig Butler", written in a cursive style.

Craig W. Butler, Director
Ohio Environmental Protection Agency