



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, January 10, 2017

7:30 PM

Town Hall

1. Call to Order

President of Council DeSaussure called to order the workshop meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

Absent 1 - Mr. Weinstein

Others & Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager for Operations; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Finance Director; Mr. Kosco, Assistant City Engineer; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer.

2. Correspondence and Council Comments

Mr. Hanink stated that he received an email from a resident regarding lack of information available regarding upcoming construction projects in the City, and commented that even with social media and all the staff's efforts, residents still are not getting the information. Mr. DeSaussure stated that getting information out to the public has always been a challenge, and the information is available for residents.

Mr. Hanink also stated that he read that the 2-hour parking is now in effect in the Downtown area; however, he hadn't seen any signs posted. He also asked about the enforcement of the use of tent signs on the sidewalks; it was his understanding that this was going to be enforced after the first of the year. He has also received comments in regards to the Hudson Flea going to 3 events this year with different locations; he felt that the downtown area is the best place for these events.

Mr. Kelemen gave an update on the Environmental Awareness Committee that was held January 5, 2017.

Mr. Wooldredge asked staff what the plan is for the enforcement of the tent signs. Ms. Howington stated that the signs were being allowed until the construction is completed in front of the stores, she also added that there are reorganization changes taking place between Engineering and Community Development which will help expand

code enforcement, and staff will work on eliminating the tent signs along Main Street and other areas of town.

Mayor Basil stated that he has received calls, as well, regarding no signage for the 2-hour parking. Ms. Howington stated that signs are posted in the First and Main area, but signs have not been installed in front of the Main Street stores as of yet. Staff will use the first couple months for public education, rather than beginning to ticket people.

Mr. DeSaussure reminded Council members that interviews will be held on January 17, 2017 for the HCTV Advisory Committee. He also mentioned that Council will need to appoint people to the Board of Tax Review for income tax appeals, and he asked Council to consider how they would like to handle the appointment process.

3. Discussion Items: Legislation and Other

- A. [17-3](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A REGIONAL STORMWATER MANAGEMENT PROGRAM SERVICE AGREEMENT BETWEEN THE NORTHEAST OHIO REGIONAL SEWER DISTRICT AND THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

Executive Summary: The service agreement between the Northeast Ohio Regional Sewer District (NEORS D) and the City is required to ensure the consistent and coordinated delivery of the NEORS D Regional Stormwater Management Program services within the City of Hudson.

Attachments: [NEORS D Service Agreement](#)
 [Exhibits to Agreement](#)
 [NEORS D Presentation - 1-10-2017](#)
 [Resolution No. 17-3](#)

Rachel Webb, Senior Watershed Team leader; Frank Greenland, Director of Watershed Programs; Katie Waag, Assistant General Counsel; and Joe Jenkins, Government Affairs Specialist from NEORS D presented information in regards to the Regional Stormwater Management Program. General discussion followed.

This Resolution was forwarded for further consideration at the January 17, 2017 Council meeting.

- B. [TMP-2481](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR ENGINEERING DESIGN SERVICES FOR THE VETERANS TRAIL PHASE 3 IMPROVEMENTS; AND DECLARING AN EMERGENCY.**

Executive Summary: This legislation will retain Michael Baker International (MB) for the design of Veterans Trail Phase 3 for the base amount of \$231,581 plus \$18,419 contingency for a total amount of \$250,000.

Attachments: [Trail Alignment - Map](#)
 [Veterans Trail Overview - All Phases](#)

Mr. Sheridan explained the negotiating process that took place with the consultant. Mr. Sheridan also stated that he spoke with the Ohio Department of Transportation and they confirmed that the price they received is in-line with what other communities are seeing for this type of design work. General discussion followed regarding trail alignment and future phases of Veteran Trail.

This Resolution was forwarded for further consideration at the January 17, 2017 Council meeting.

- C. [17-0002](#) **Discussion: Council Orientation Handbook**
Executive Summary: At Council's request, a draft orientation handbook has been submitted for Council review and discussion.

This matter was postponed with future meeting date to be determined.

- D. [17-0003](#) **Progress update for the new Public Works Facility Project**
Executive Summary: Staff will present a project update for the new public works facility to be located on a portion of the former YDC property. This project incorporates design and construction of administrative, operational, and support space for the Service, Fleet, Public Properties and Hudson Public Power areas of operation. The site will include a 10k ton salt barn and outside yard and cold storage areas.

Attachments: [Exhibit A - PW Facility Project Site Limits](#)
[Exhibit B - PW Facility Project Summary](#)

Mr. Comeriato gave Council an update on the design of the new Public Works Facility and stated that staff plans to return to Council the beginning of February to enter into a design contract. Mr. Comeriato stated that this facility will house Hudson Public Power, everyone that is currently at the Georgetown Road building, as well as the main salt dome.

Mr. Kelemen asked if a recycling center was still being considered at this location. Mr. Comeriato stated that it is being incorporated into the design.

This matter was discussed.

4. Proposed Consent Agenda: January 17, 2017

- A. **Acknowledging Receipt of the December 2016 Monthly Financial Report**
- B. **Award of Public Works Facility Design Services Contract**
- C. **Enter into a Design Contract for the SR 91 North Turn Lane Project, Phase 2**
- D. **Enter into a Design Contract for the Valley View Storm Sewer Pond Project**
- E. **Authorize Contract with Azteca Systems for Cityworks Software and Support Services**
- F. **Authorize a Contract for New Permitting Software within the Community Development Department**
- G. **Authorize the Annual Renewal of GPS Insight Agreement**
- H. **Reassign Job Creation Grant Agreement from CompMed Analysis, LLC to Argos Health, Inc.**

5. Legislation: January 17, 2017

- A. **Resolution No. 16-197: A Resolution Authorizing the City Manager to Enter into a Community Reinvestment Act Agreement with ForTec Medical, Inc. and 10125 Wellman Real Estate, LLC, for Parcel #2 at Hudson Crossing Parkway; and Declaring an Emergency.**
- Third Reading
- B. **Resolution No. 17-3: A Resolution Authorizing the City Manager to Enter into a Regional Stormwater Management Program Service Agreement Between the Northeast Ohio Regional Sewer District and the City of Hudson; and Declaring an Emergency.**
- Second Reading
- C. **Resolution No. 17-4: A Resolution Authorizing an Agreement Between the City of Hudson, Hudson City School District, ForTec Medical, Inc. and Wellman Real Estate, LLC for Payments in Lieu of Taxes and Tax Sharing Related to a Community Reinvestment Act Agreement Entered into Between the City, ForTec Medical and Wellman Real Estate for Construction of a New Corporate Headquarters in Hudson; and Declaring an Emergency.**
- Second Reading
- D. **An Ordinance Amending Codified Ordinances Chapter 874, "Mobile Food Vehicles"**
- First Reading
- E. **A Resolution Authorizing the City Manager to Reinitiate the Hudson Community Improvement Corporation's Activities as Recommended by the Economic Growth Board.**
- First Reading

6. Items to be Added to Future Agendas

Mr. Kelemen reminded Council and staff that the marijuana moratorium is coming up in March and he would like to discuss a utility policy in regards to extending water, electric, and broadband outside of Hudson. Ms. Howington stated that there will be discussion at the January 25, 2017 workshop regarding strategic planning for Economic Development and stated that the utility policy could be discussed then.

7. Executive Session

A motion was made by Mr. DeSaussure, seconded by Dr. Williams, to enter into executive session pursuant to Ohio Revised Code Section 121.22(G) to consider the sale or purchase of property for public purposes and to consider a personnel matter. Mr. DeSaussure recessed the meeting at 9:25 p.m. after the motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

Mr. DeSaussure reconvened the Council meeting at 10:00 p.m.

8. Adjournment

There being no further discussion, Mr. DeSaussure adjourned the Council workshop meeting at 10:00 p.m.

Hamilton DeSaussure, Jr., President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Office Manager.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.