



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, January 17, 2017

6:30 PM

Town Hall

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#### 1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### 2. Roll Call

*Ms. Bigham entered the meeting at 6:34 p.m. after roll call.*

**Present:** 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

**Absent:** 1 - Mr. DeSaussure

*Staff in Attendance: Mrs. Slagle, Clerk of Council; Mr. Ersing, Network Systems Administrator; and Mr. Leedham, GIS Manager/Database Administrator.*

#### 3. Executive Session

A motion was made by Dr. Williams, seconded by Mr. Hanink, to enter into executive session to consider personnel matters concerning the appointment of public officials to the Cable Television Advisory Committee and to interview applicants. Mayor Basil recessed the meeting at 6:32 p.m. after the motion carried by the following vote:

**Aye:** 5 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

**Excused:** 1 - Mrs. Bigham

*Mayor Basil reconvened the regular meeting at 7:32 p.m.*

*Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Ersing, Network Systems Administrator; Mr. Hutchinson, Assistant Public Works Director; Mr. Kosco, Assistant City Engineer; Mr. Knoblauch, Finance Director; Mr. Leedham, GIS Manager/Database Administrator; Mr. Leiter, Production Assistant; Mr. Powell, Public Works Superintendent - Utilities; Mr. Richardson, Community Development Director; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; and Mr. Stifler, Economic Development Director.*

**4. Pledge of Allegiance to the Flag**

**5. Approval of the Minutes**

**A. [17-0004](#) MINUTES OF PREVIOUS COUNCIL MEETINGS.**

**Executive Summary:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [January 3, 2017 Council Meeting Minutes - DRAFT](#)  
[January 10, 2017 Council Workshop Minutes - DRAFT](#)

*Mr. Hanink asked that the draft January 10, 2017, workshop minutes be amended under Council Comments to reflect the following: that he had received comments regarding the Hudson Flea going to 3 events this year and relocating to the Jo-Ann Store's complex, which he felt was a far better venue for these events.*

**There being no additional changes, the January 3, 2017, meeting minutes were approved as submitted, and the January 10, 2017, workshop minutes were approved as amended.**

**6. Honorary Resolution**

**A. [17-5](#) A RESOLUTION THANKING MR. WILLIAM MILLER FOR HIS SERVICE TO THE HUDSON COMMUNITY.**

**Executive Summary:** This Resolution provides recognition and thanks to Bill Miller, Assistant Water Resources Superintendent, upon his retirement for his dedicated service as a City of Hudson employee.

**Attachments:** [Resolution No. 17-5](#)

*Mayor Basil read Resolution No. 17-5 in its entirety, thanking Mr. Miller for his dedicated service and presenting a copy of the Resolution and a watch to him. Mr. Miller expressed appreciation for the recognition.*

**A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Resolution No. 17-5. The motion carried by the following vote:**

**Aye:** 6 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

**7. Proclamation**

- A. [17-0005](#) **Special Recognition of Random Acts of Kindness Week**  
**Executive Summary:** This Proclamation encourages citizens to perform acts of kindness, especially during February 12-18, 2017, as we celebrate Random Acts of Kindness Week. Ms. Kelly Kaufman will accept the Proclamation on behalf Hudson League for Service and the RAK Hudson Steering Committee.  
**Attachments:** [Hyperlink - National Random Acts of Kindness Foundation](#)  
[Proclamation](#)

*Ms. Kaufman spoke about ongoing efforts in Hudson to bring more kindness to the community. She mentioned upcoming activities and thanked Mayor Basil and City Council for the recognition.*

**Mayor Basil read this Proclamation in its entirety, recognizing the week of February 12-18, 2017, as Random Acts of Kindness week in Hudson.**

**8. Public Comments**

*None.*

**9. Correspondence and Council Comments**

*None.*

**10. Report of Manager**

*Ms. Howington requested an executive session at the end of the meeting on consultation of the City attorney regarding medical marijuana and the continuing development of the State process, as well as a particular proposal that the City has received.*

**11. Appointments**

**A motion was made by Dr. Williams, seconded by Mr. Wooldredge, to appoint Jeff Russell, Thor Wasbotten, and Virginia Frazer to serve on the Cable Television Advisory Committee for full terms commencing on January 25, 2017. The motion carried by the following vote:**

**Aye:** 6 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. Hanink

## 12. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. Hanink and Mr. Kelemen

## Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. Hanink, Mr. Kelemen and Mr. Weinstein

- A. [17-0006](#) **A MOTION TO ACKNOWLEDGE THE TIMELY RECEIPT OF THE DECEMBER 2016 MONTHLY FINANCIAL REPORT.**  
**Executive Summary:** Financial summaries are provided each month for Council's review.  
**Attachments:** [December 2016 Financial Report](#)

This motion was approved on the Consent Agenda.

- C. [17-6](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MICHAEL BAKER INTERNATIONAL FOR ENGINEERING AND DESIGN CONSULTING SERVICES FOR PHASE 3 OF THE VETERANS TRAIL PROJECT (PID 97856); AND DECLARING AN EMERGENCY.**  
**Executive Summary:** This legislation will retain Michael Baker International (MB) for the design of Veterans Trail Phase 3 for the base amount of \$231,581 plus \$18,419 contingency for a total amount of \$250,000.  
**Attachments:** [Trail Alignment - Map](#)  
[Veterans Trail Overview - All Phases](#)  
[Resolution No. 17-6](#)

Resolution No. 17-6 was passed on the Consent Agenda.

- D. [17-7](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MS CONSULTANTS, INC. FOR ENGINEERING DESIGN FOR THE FINAL PHASE OF THE STATE RT. 91 NORTH TURN LANE IMPROVEMENTS PROJECT (PID 93822); AND DECLARING AN EMERGENCY.**  
**Executive Summary:** The SR 91 North Turn Lane Improvement project design includes the addition of left turn lanes at Valley View Road, Herrick Park Drive & Hines Hill Road, resurfacing of SR 91 from Brandywine Drive to Middleton Road, the installation of a sidewalk on one east side of the road, and bike lanes on both sides of the road from Brandywine Drive to Middleton Road.

Attachments:     [SR 91 Turn Lanes Map](#)  
[Resolution No. 17-7](#)

**Resolution No. 17-7 was passed on the Consent Agenda.**

- E.     [17-8](#)     **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH OHM ADVISORS FOR ENGINEERING DESIGN OF THE VALLEY VIEW STORM WATER POND PROJECT (PID# 101636); AND DECLARING AN EMERGENCY.**

Executive Summary: This project is for the construction of a storm water pond located on the north side of I-80, south of Valley View Road and west of SR 91. This detention pond will aid in intercepting runoff from the turnpike, and other upstream areas.

Attachments:     [Valley View Storm Water Pond Map](#)  
[Resolution No. 17-8](#)

**Resolution No. 17-8 was passed on the Consent Agenda.**

- F.     [17-9](#)     **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH VIEWPOINT FOR SOFTWARE AND PROFESSIONAL SERVICES PERTAINING TO PERMITTING AND CASE MANAGEMENT FUNCTIONS IN THE COMMUNITY DEVELOPMENT DEPARTMENT; AND DECLARING AN EMERGENCY.**

Executive Summary: Following an official Kaisen event conducted in November of 2016, a list of fundamental weaknesses were identified with how our existing software solution allows residents to apply for permits. After discussions with our existing software provider on how they plan to resolve these weaknesses, it became apparent that we needed to find another software solution to meet the requirements of the new processes and procedures defined in the Kaisen event. After an extensive research and review process conducted by staff from various City departments we have selected Viewpoint as the new CD permit and case management software provider.

Attachments:     [Resolution No. 17-9](#)

**Resolution No. 17-9 was passed on the Consent Agenda.**

- G.     [17-10](#)     **A RESOLUTION AUTHORIZING AN AGREEMENT WITH GPS INSIGHT FOR GLOBAL POSITIONING SYSTEM VEHICLE FLEET MONITORING SERVICES.**

Executive Summary: The City has been utilizing global positioning system equipment (GPS) and monitoring services provided by GPS Insight, Inc. to monitor and manage City vehicles and equipment. Currently GPS technology is being utilized in the management of the City's fleet inventory in the divisions of Service, Hudson Public Power, Public Properties, Cemeteries, and Parks. The service is renewed on an annual basis and requires City Council approval.

Attachments:     [Resolution No. 16-190, Permission to Bid, passed 12-6-16](#)  
[Resolution No. 17-10](#)

**Resolution No. 17-10 was passed on the Consent Agenda.**

- H. [17-11](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE THE ASSIGNMENT OF A JOB CREATION GRANT AGREEMENT FROM COMPMED ANALYSIS, LLC TO ARGOS HEALTH, INC.**

**Executive Summary:** This Resolution will authorize the assignment of a Job Creation Grant Agreement from CompMed Analysis, LLC, to Argos Health, Inc. The assignment will allow Argos Health to receive the benefits prescribed in the original agreement.

**Attachments:**      [Resolution No. 17-11](#)

**Resolution No. 17-11 was passed on the Consent Agenda.**

- I. [17-12](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO SUBMIT A GRANT APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR A CLEAN OHIO TRAILS FUND GRANT ON BEHALF OF THE HUDSON PARKS; AND DECLARING AN EMERGENCY.**

**Executive Summary:** The Ohio Department of Natural Resources administers the Clean Ohio Trails Fund to provide grant funding for recreational trails.

**Attachments:**      [Resolution No. 17-12](#)

**Resolution No. 17-12 was passed on the Consent Agenda.**

### **Items Removed from the Consent Agenda**

- B. [17-0007](#)      **A MOTION THAT CITY COUNCIL CONCUR WITH THE CITY MANAGER'S RECOMMENDATION TO APPOINT MR. THOMAS SHERIDAN AS ASSISTANT CITY MANAGER.**

**Executive Summary:** Pursuant to Charter Section 5.03(a), as amended with revisions approved by Hudson voters in November 2015, a majority of City Council members must concur with the City Manager's recommendation to appoint an Assistant City Manager.

*Mr. Kelemen requested that this item be removed from the Consent Agenda.*

*Mr. Kelemen congratulated Mr. Sheridan and said that Council members have confidence in his abilities. Mr. Hanink and Mayor Basil also spoke in agreement.*

**A motion was made by Mr. Kelemen, seconded by Dr. Williams, that City Council concur with the City Manager's recommendation to appoint Mr. Thomas Sheridan as Assistant City Manager. The motion carried by the following vote:**

**Aye:** 6 - Mr. Wooldredge, Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Mr. Weinstein and Dr. Williams

**13. Legislation**

- A. [16-197](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT ACT AGREEMENT WITH FORTEC MEDICAL, INC. AND 10125 WELLMAN REAL ESTATE, LLC, FOR PARCEL #2 AT HUDSON CROSSING PARKWAY; AND DECLARING AN EMERGENCY. (as revised 1-17-17)**

**Executive Summary:** ForTec Medical is currently located in Streetsboro and is desirous of relocating to Hudson and building an approximate 68,400 square-foot commercial / industrial building on Lot #3 of Hudson Crossing Parkway in Hudson Crossing Business Park, provided the appropriate development incentives are available to support the economic viability of their project.

**Attachments:** [ForTec CRA Tax Incentive Application](#)  
[Hudson Crossing Business Park - Map](#)  
[Board of Education Resolution 17-01-05-08](#)  
[Resolution No. 16-197 \(as introduced 12-20-2016\)](#)  
[Resolution No. 16-197 \(as revised 1-17-2017\)](#)

*Mr. Kelemen congratulated everyone involved in this project, and he thanked the School Board for their support. Mr. Wooldredge and Mayor Basil also spoke in agreement, noting a job well done by the Economic Development Department and welcoming ForTec to Hudson.*

**A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Resolution No. 16-197. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

- B. [17-3](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A REGIONAL STORMWATER MANAGEMENT PROGRAM SERVICE AGREEMENT BETWEEN THE NORTHEAST OHIO REGIONAL SEWER DISTRICT AND THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

**Executive Summary:** The service agreement between the Northeast Ohio Regional Sewer District (NEORS D) and the City is required to ensure the consistent and coordinated delivery of the NEORS D Regional Stormwater Management Program services within the City of Hudson.

**Attachments:** [NEORS D Service Agreement](#)  
[Exhibits to Agreement](#)  
[NEORS D Presentation - 1-10-2017](#)  
[Resolution No. 17-3](#)

*Mr. Hanink asked that details of changes to the proposed NEORS D agreement by the City Solicitor's office be provided.*

**Mayor Basil read the title of Resolution No. 17-3, which constituted its second reading.**

- C. [17-4](#)      **A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF HUDSON, HUDSON CITY SCHOOL DISTRICT, FORTEC MEDICAL, INC. AND 10125 WELLMAN REAL ESTATE, LLC FOR PAYMENTS IN LIEU OF TAXES AND TAX SHARING RELATED TO A COMMUNITY REINVESTMENT ACT AGREEMENT ENTERED INTO BETWEEN THE CITY, FORTEC MEDICAL AND WELLMAN REAL ESTATE FOR CONSTRUCTION OF A NEW CORPORATE HEADQUARTERS IN HUDSON; AND DECLARING AN EMERGENCY. (as revised 1-17-17)**  
**Executive Summary:** This Resolution is necessary to authorize a compensation agreement with the Hudson City School District, ForTec Medical and Wellman Real Estate, related to a Community Reinvestment Act (CRA) Agreement.  
**Attachments:**      [Board of Education Resolution 17-01-05-08](#)  
                                 [Resolution No. 17-4 \(as introduced 1-3-17\)](#)  
                                 [Resolution No. 17-4 \(as revised 1-17-17\)](#)

Mayor Basil read the title of Resolution No. 17-4, which constituted its second reading.

A motion was made by Dr. Williams, seconded by Mr. Hanink, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Resolution No. 17-4. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to pass Resolution No. 17-4. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. Hanink

- D. [17-13](#)      **AN ORDINANCE AMENDING SECTIONS 874.02 AND 874.04 OF CHAPTER 874, "MOBILE FOOD VEHICLES," OF THE BUSINESS REGULATION CODE REGARDING ICE CREAM SALES TRUCKS.**  
**Executive Summary:** The ordinance would repeal the exemption for ice cream sales trucks included in the original legislation.  
**Attachments:**      [Ordinance No. 17-13](#)

Mayor Basil read the title of Ordinance No. 17-13, which constituted its first reading.



## Executive Session

*Dr. Williams commented that he would not support this executive session, as he felt that all matters concerning medical marijuana should be discussed openly in public session.*

**A motion was made by Dr. Williams, seconded by Mr. Wooldredge, to enter into executive session to consider confidential information related to trade secrets of an applicant for economic development assistance with the executive session being necessary to protect the interests of the applicant and to receive legal advice from the City attorney. The motion failed by the following vote, because it was not unanimous:**

**Aye:** 5 - Mr. Weinstein, Mr. Wooldredge, Mrs. Bigham, Mr. Hanink and Mr. Kelemen

**Nay:** 1 - Dr. Williams

**Mr. Hunt suggested that Council could enter into an executive session only to obtain legal advice from the City attorney, and there was consensus among Council members to proceed as such. Mayor Basil recessed the meeting at 8:02 p.m.**

*Mayor Basil reconvened the regular meeting at 8:27 p.m.*

## 14. Adjournment

**There being no further business, Mayor Basil adjourned the Council meeting at 8:27 p.m.**

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**David A. Basil, Mayor**

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**Elizabeth Slagle, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*