



February 15, 2017



Jane Howington  
City Manager  
City of Hudson  
115 Executive Parkway  
Suite 400  
Hudson, OH 44236

RE: Grant No. 5004

Dear Ms. Howington:

It gives me great pleasure to inform you that, at their meeting on January 31, 2017, the Trustees of Burton D. Morgan Foundation (the Foundation) approved a grant of \$27,000 for City of Hudson. The grant is to be used to support the purchase and installation of transmission equipment (\$25,000) and program development costs (\$2,000) for Hudson Community Television. A check for payment of the grant will be sent on or about March 10, 2017. Please be advised that partial funding for the purchase and installation of the transmission equipment (\$7,500) will be provided by the Foundation via a generous award from Northwest Charitable Foundation, Inc.

We understand that, during the grant period and with the help of Foundation funding, City of Hudson intends to:

- (1) Provide new programming aimed at businesses and entrepreneurs;
- (2) Upgrade transmission equipment;
- (3) Expand current programming with partners (e.g., schools, library, organizations);
- (4) Transition some programming to streaming and on-demand technology; and
- (5) Ensure that stakeholders receive timely information about activities advanced by this grant through press releases, newsletters, and website updates.


These objectives and expected grant results are reflected on the enclosed Grant Objectives Chart to use in measuring progress toward the listed objectives as well as the overall success of this grant. Please (1) review the chart and contact the Foundation promptly with any proposed additions or amendments and (2) return the chart to us along with one signed and dated original of this letter as evidence of your organization's agreement to abide by the terms of this grant. You may keep the other signed copy for your files.

City of Hudson must submit to the Foundation a report on the activities and the objectives listed above by December 1, 2017. The required report content is outlined on the "Reporting" page of our website ([www.bdmorganfdn.org](http://www.bdmorganfdn.org)). Please note that these requirements include an accounting of grant

expenditures and an updated version of the enclosed Grant Objectives Chart. In addition, we request prompt notice of any developments that may impede your ability to achieve the objectives outlined above and invitations to any special events or programs that showcase activities supported by our funding. City of Hudson further agrees to notify the Foundation promptly if there is any change in the organization's tax status, in the circumstances described in your certification to us, or in your organizing documents.

**Please refer to Grant No. 5004 in any future correspondence regarding this grant.** Also, please note (1) that the Foundation reserves the right to share with others information in your proposal and in subsequent grant reports and (2) that grantees may not reproduce the Burton D. Morgan Foundation logo without prior approval. All requests for permission to use the logo should be referred to Gina Dotson at 330-655-1369 or [gdotson@bdmorganfdn.org](mailto:gdotson@bdmorganfdn.org).

Sincerely yours,



Deborah D. Hoover  
President & CEO

DDH/ake

cc: William J. Wagner, President, Northwest Charitable Foundation  
Kevin W. Nelson, Regional President – Ohio Region, Northwest Bank  
Daniel Gerbracht, Co-Manager, Hudson Community Television  
Rhonda Kadish, Grants Coordinator, City of Hudson

---

City of Hudson agrees to abide by all of the terms of the grant.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_