



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, April 4, 2017

7:30 PM

Town Hall

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:35 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mrs. VanBlarcum, HCTV Programming Director; Mr. Comeriato, Assistant City Manager; Mr. Gerbracht, HCTV Equipment Engineer; Mr. Hutchinson, Assistant Public Works Director; Mr. Leiter, Production Assistant; Mr. Powell, Public Works Superintendent - Utilities; Mr. Richardson, Community Development Director; Ms. Roberts, Communications Manager; and Mr. Wash, Assistant Public Works Director.

4. Approval of the Minutes

A. [17-0029](#)

Minutes of Previous Council Meetings

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [March 21, 2017 Council Meeting Minutes - DRAFT](#)
[March 28, 2017 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Honorary Resolutions

- A. [17-55](#) **A RESOLUTION THANKING JENNIFER BARONE FOR HER SERVICE TO THE HUDSON COMMUNITY.**
Executive Summary: This Resolution provides recognition and thanks to Jennifer Barone for her dedicated service as a member of the Planning Commission.
Attachments: [Resolution No. 17-55](#)

Mayor Basil read Resolution No. 17-55 in its entirety. Mr. Hanink said that Mrs. Barone faithfully served as a volunteer on the Planning Commission. He expressed sincere appreciation for her time, dedication, and service and said that he enjoyed serving with her on the Planning Commission. Mayor Basil also expressed appreciation and, having served as the former Planning Commission Chair before Mrs. Barone's appointment, he acknowledged the extreme commitment necessary for that position; he sincerely thanked her for her hard work and dedication. Mayor Basil presented a copy of Resolution No. 17-55 to Mrs. Barone, who was grateful for the recognition and said it was her pleasure to serve.

A motion was made by Mr. DeSaussure, seconded by Mr. Hanink, to pass Resolution No. 17-55. The motion carried by the following vote:

Aye: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

- B. [17-56](#) **A RESOLUTION HONORING BARBARA BREEDON VANBLARCUM FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.**
Executive Summary: This Resolution recognizes Barbara Breedon VanBlarcum, HCTV Programming Director, for twenty years of service.
Attachments: [Resolution No. 17-56](#)

Mayor Basil read Resolution No. 17-56 in its entirety. Dr. Williams, as Council Liaison to the Community Television Advisory Committee, thanked Mrs. VanBlarcum, attesting to the amount of time and the level of dedication that she has given to HCTV, commenting positively about the quantity and quality of work produced by HCTV staff since the recent change in management, and acknowledging her many colleagues in attendance this evening to honor her. Mr. Wooldredge thanked Mrs. VanBlarcum for her contributions to HCTV, as well as her community service as past President of the Hudson Heritage Association. Mr. DeSaussure said that Barb was involved since the beginning when the City embarked upon the endeavor of having its own station. He said that HCTV has benefited from Barb's work as a volunteer and employee. He acknowledged her ability to get others involved and said that the mark of her work is that HCTV has archived oral history videos, documenting Hudson's history. Mayor Basil also expressed sincere thanks and presented a copy of Resolution No. 17-56 to Mrs. VanBlarcum, along with a commemorative clock. Mrs. VanBlarcum said that she has been honored to share the great story of Hudson and is proud to have had a part in documenting its history. She said that HCTV offers unique opportunities and would not be possible without the foresight and support of Council, the Schools for providing HCTV's facility, generous community foundations and organizations, cable subscribers, dedicated staff, and the good work of community volunteers.

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to pass Resolution No. 17-56. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

6. Proclamation

A. [17-0030](#)

“Lemonade Day” Month

Executive Summary: Lemonade Day is a national initiative to educate youth on how to start, own and operate their own business, using a lemonade stand to teach fundamental lessons about life, success, and giving back to community. This Proclamation promotes community involvement to support the local Lemonade Day program, which will kick-off on April 29th and will last through the month of May, 2017.

Attachments: [Proclamation](#)

Mayor Basil encouraged Hudson residents to support the Lemonade Day Program. Student representatives from East Woods Elementary, Seton Catholic, and Hudson Montessori Schools spoke about the benefits of the program, including the valuable learning experience and ability to help non-profit organizations. Denise Griggs, Vice President & Chief Financial Officer of the Burton D. Morgan Foundation, thanked the Mayor and City Council, teachers, and parents who help make the Lemonade Day Program possible. Amy Jordan, Office Manager of the Hudson Community Foundation, said that the program empowers students to become the entrepreneurs of tomorrow. Mayor Basil encouraged participants to have fun and learn, and he thanked all for contributing. Mr. Wooldredge thanked the Burton D. Morgan Foundation for bringing the program to Northeast Ohio and encouraged individuals to become involved.

Mayor Basil read this Proclamation in its entirety, declaring the period from April 29th through May 31st, 2017, as "Lemonade Day" Month, and he presented copies of the Proclamation to representatives from the participating schools, as well as the Burton D. Morgan Foundation and the Hudson Community Foundation.

7. Public Comments

A. [17-0031](#)

Presentation: World War I Memorial Restoration Project

Executive Summary: Mr. Chris Bach will provide information regarding a project to restore the World War I Memorial on the southwest Green.

Attachments: [Hudson WWI Memorial Restoration + Centennial](#)

Mr. Bach thanked Council for the opportunity to present information about a project to restore Hudson's World War I Memorial. He said that April 6th will commemorate the US entry into WWI, and he explained that restoration of the memorial will commemorate the 81 individuals who participated and will provide an educational component. He said that Armistice Day, November 11, 2018, will commemorate the 100th anniversary of the war's end. He provided a history of the memorial and explained that restoration plans include enhancing the plaque and preserving base. He said that community organizations supporting this effort include the Daughters of the American Revolution David Hudson Chapter, the American Legion, Destination Hudson, and the Western Reserve Academy. He said that grant funding will also be sought, and he noted that there is collective interest across the nation to restore WWI memorials and to recognize this period of our history. He asked Council for future support in this project as it develops. Mayor Basil thanked Mr. Bach for undertaking this worthwhile effort.

Mr. Zaklanovich, 5381 Brooklands Drive and Chair of the Community TV Advisory Committee, said that history has proved HCTV to be a jewel. He was happy that Mrs. VanBlarcum has stayed with the station for 20 years, and he looked forward to her contributions in the future. Mayor Basil thanked him for his comments and his service on the Committee.

8. Correspondence and Council Comments

Mr. Wooldredge reported on topics discussed at a recent Economic Growth Board meeting, including member roles, desired skills of new members, and the continued growth in the local economy. He noted that he supported the City's hiring a financial consultant.

Mr. Weinstein announced a Solar Symposium, scheduled April 19th at 7 p.m. at the Hudson Library & Historical Society, and he encouraged interested citizens to attend.

Mr. Kelemen said that it was a pleasure to be part of this evening's meeting, recognizing volunteers, employees, and students, and learning of the WWI Memorial Restoration Project.

9. Report of Manager

Ms. Howington commented that she had misspoke during the March 21, 2017, regarding the Hudson Community Service Association. She noted that the organization no longer handles ordering and sale of the City flag, but she acknowledged the many valuable and important community programs offered by the HCSA, including Helping Hands, Community Interest, and the Food Pantry.

10. Appointments

None.

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

A. [17-57](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH ROMTEC BUILDINGS FOR BUILDING MATERIALS NECESSARY FOR THE CONSTRUCTION AND REPLACEMENT OF A PAVILION FOR PARK OPERATIONS; AND DECLARING AN EMERGENCY.**

Executive Summary: This Resolution will provide authorization for the City Manager to enter a contract with Romtec Buildings to replace the May Pavilion at Hudson Springs Park.

Attachments: [Large Dimensional Lumber Matching Pavilion-204 x153](#)
[2017 Parks Budget](#)
[May Pavilion Map](#)
[Resolution No. 17-57](#)

Resolution No. 17-57 was passed on the Consent Agenda.

- B. [17-58](#) A RESOLUTION AFFIRMING THE CITY MANAGER’S ACCEPTANCE OF A SAFETY INTERVENTION GRANT FROM THE OHIO BUREAU OF WORKERS’ COMPENSATION ON BEHALF OF THE CITY’S EMERGENCY MEDICAL SERVICE AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE PURCHASE OF A POWER AMBULANCE COT AND POWER COT LOADING SYSTEM; AND DECLARING AN EMERGENCY.**

Executive Summary: The Ohio Bureau of Workers’ Compensation provides the Safety Intervention Grant Program funding to Ohio public employers who wish to purchase equipment to substantially reduce or eliminate injuries and illnesses associated with a particular task or operation. The City Manager has accepted matching grant funding on behalf of EMS.

Attachments: [Power Cot & Loading System Quote](#)
[Resolution No. 17-58](#)

Resolution No. 17-58 was passed on the Consent Agenda.

- C. [17-59](#) A RESOLUTION AUTHORIZING THE CITY MANAGER’S DESIGNEE TO APPLY FOR FUNDING FROM THE OHIO DEPARTMENT OF TRANSPORTATION THROUGH THE TRAFFIC RECORDS COORDINATING COMMITTEE ON BEHALF OF THE HUDSON POLICE DEPARTMENT TO BENEFIT THE SUMMIT METRO CRASH RESPONSE TEAM.**

Executive Summary: The Ohio Department of Transportation’s Traffic Records Coordinating Committee provides funding for traffic safety and data collection activities.

Attachments: [Resolution No. 17-59](#)

Resolution No. 17-59 was passed on the Consent Agenda.

- D. [17-60](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO TERMINATE A CURRENT AGREEMENT AND TO ENTER INTO A NEW AGREEMENT WITH PNC EQUIPMENT FINANCE, LLC FOR LEASING OF NEW GOLF CARTS FOR THE ELLSWORTH MEADOWS GOLF COURSE; AND DECLARING AN EMERGENCY.**

Executive Summary: This Resolution will provide authorization for the City Manager to terminate an existing 7-year agreement with PNC Equipment Finance, LLC and enter into a new 5-year agreement with PNC Equipment Finance for leasing of a new 70-cart fleet for Ellsworth Meadows Golf Club.

Attachments: [Proposed PNC Lease Agreement for Golf Carts](#)
[Proposed Addendum to PNC Lease Agreement](#)
[Resolution No. 17-60](#)

Resolution No. 17-60 was passed on the Consent Agenda.

- E. [17-61](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO TERMINATE A CURRENT AGREEMENT AND TO ENTER INTO A NEW AGREEMENT WITH LAKE ERIE GOLF CARS, LLC FOR THE SUPPLY, MAINTENANCE, AND REPAIR OF NEW GOLF CARTS FOR THE ELLSWORTH MEADOWS GOLF COURSE; AND DECLARING AN EMERGENCY.**

Executive Summary: This Resolution will provide authorization for the City Manager to terminate an existing 7-year agreement with Lake Erie Golf Cars, LLC and to enter into a new 5-year agreement with Lake Erie Golf Cars for the supply, maintenance, and repair of a new 70-cart fleet for Ellsworth Meadows Golf Club.

Attachments: [Proposal for New Golf Carts](#)
[Proposed Rental Agmt with Lake Erie Golf Cars](#)
[Resolution No. 17-61](#)

Resolution No. 17-61 was passed on the Consent Agenda.

- F. [17-62](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE REPAINTING OF FIRE HYDRANTS ON THE AKRON WATER SYSTEM IN HUDSON WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**

Executive Summary: This project consists of surface preparation and repainting of approximately 475 fire hydrants on the Akron water system located in Hudson.

Attachments: [Resolution No. 17-62](#)

Resolution No. 17-62 was passed on the Consent Agenda.

- G. [17-63](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE CONTRACT WITH THE OHIO DRILLING COMPANY FOR 2017 WATER WELL MAINTENANCE AND REPAIRS; AND DECLARING AN EMERGENCY.**

Executive Summary: While performing routine preventive maintenance on water well #1, including the removal of the pumping assemble, cleaning of the well, repairs to mechanical equipment, performance testing, and reassembly and installation of components, the contractor identified a need to perform emergency repair work to replace the well casing. This Resolution authorizes an emergency change order.

Attachments: [Request for Quote 2-7-17](#)
[Quote for Routine Maintenance 2-27-17](#)
[Emergency Casing Repair Quote 3-21-17](#)
[Resolution No. 17-63](#)

Resolution No. 17-63 was passed on the Consent Agenda.

H. [17-64](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**

Executive Summary: Council authorization is required for payment of the invoice(s) shown on this Resolution in excess of \$3,000 for which a commitment was made before a Purchase Order was generated.

Attachments: [Resolution No. 17-64](#)

Resolution No. 17-64 was passed on the Consent Agenda.

12. **Legislation**

A. [16-203](#) **AN ORDINANCE AMENDING CHAPTER 1211 “GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION” OF THE LAND DEVELOPMENT CODE IN ITS ENTIRETY.**

Executive Summary: The ordinance would implement the Growth Management system only when certain growth factors are exceeded.

Attachments: [Ordinance No. 16-203](#)

[20170213 PC Recommendation](#)

[Public Hearing Notice \(Hudson Hub-Times 2-19-2017\)](#)

Mr. Hanink asked if the statistics included in the Growth Management Report will be maintained going forward, and Ms. Howington explained that staff has been analyzing the value and relevance of statistics reported in past years. She acknowledged their value to the community and to staff, explaining that the intent is to maintain them, but in a different format. Mr. DeSaussure expressed support.

Mayor Basil read the title of Ordinance No. 16-203, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Ordinance No. 16-203. The motion carried by the following vote:

Aye: 7 - Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

B. [17-46](#) **AN ORDINANCE REPEALING SECTION 204.01, “CITY FLAG,” OF THE CODIFIED ORDINANCES.**

Executive Summary: This ordinance would repeal the Code section designating an official flag for the City of Hudson.

Attachments: [Hudson Flag](#)

[Ordinance No. 17-46](#)

Responding to Mr. Wooldredge's inquiry, Ms. Howington explained that there's potential to keep the current flag, but repealing this Code Section allows the City the flexibility to modify the design if desired. She said that if it is the will of Council, staff can engage the community by having a contest. Mayor Basil supported soliciting input from the community, and Dr. Williams noted that students involvement should be included.

Mayor Basil read the title of Ordinance No. 17-46, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Ordinance No. 17-46. The motion carried by the following vote:

Aye: 7 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Weinstein

- C. [17-54](#) **AN ORDINANCE AMENDING SECTION 230.04, FINANCIAL DISCLOSURE STATEMENT; REIMBURSEMENT OF COSTS TO MAYOR AND COUNCIL MEMBERS, OF THE CODIFIED ORDINANCES TO AUTHORIZE DIRECT PAYMENT TO THE OHIO ETHICS COMMISSION OF ANNUAL FILING FEES ON BEHALF OF ELECTED OFFICIALS.**
Executive Summary: Elected municipal officials must file annual Financial Disclosure Statements with the Ohio Ethics Commission. Section 230.04 of the Codified Ordinances provides legal authority for the City to use public funds to pay the filing fees by reimbursing the Mayor and Council members. This Ordinance will amend current language to allow for a more efficient payment method and to reflect current practices.
Attachments: [Ordinance No. 17-54](#)

Mayor Basil read the title of Ordinance No. 17-54, which constituted its second reading.

13. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 8:36 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.