



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council Workshop

*David A. Basil, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, February 27, 2018

6:30 PM

Town Hall

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#### 1. Call to Order

**Mr. Wooldredge called to order the workshop of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present** 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

**Absent** 1 - Mr. DeSaussure

*Others and Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager-Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Finance Director; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; Mr. Sheridan, Assistant City Manager - City Engineer; Mr. Stifler, Economic Development Director; Mr. Vazzana, Assistant City Attorney.*

#### 2. Executive Session

**A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to enter into executive session to consider confidential information related to the specific business strategy of an applicant for economic development assistance that is directly related to a request for economic development assistance that is to be provided or administered under Section 701.07 of the Ohio Revised Code and/or that involves public infrastructure improvements and/or the extension of utility services that are directly related to an economic development project. And, for the further reason, that it is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project. Mr. Wooldredge recessed the meeting at 6:32 p.m. after the motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

*Mr. Wooldredge excused himself at 7:35 p.m., and turned the meeting over to Dr. Williams.*

**Dr. Williams reconvened the Council meeting at 7:40 p.m.**

### **3. Correspondence and Council Comments**

*Ms. Bigham said that the next Ward 4 Open Forum will be held at 7:30 p.m. on March 1, 2018, at Town Hall, and she invited interested citizens to attend. She also said that the Park Board Meeting agendas and videos are no longer visible on the City's website, staff stated that they will look into this.*

*Mr. Weinstein stated that he has received some concerns from residents along Barlow Road that he will be forwarding to Council Members.*

*Mr. Kelemen requested another copy of the e-mail regarding the joint meeting between Planning Commission and Council that was held on January 30, 2018.*

### **4. Discussion Items**

**A. [18-24](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES WITH RFC CONTRACTING, INC. FOR THE SALT STORAGE & BUS MAINTENANCE GARAGE FACILITY PROJECT; AND DECLARING AN EMERGENCY.**

**Executive Summary:** The City short-listed four (4) from ten (10) construction managers (CMs) recommended by the Architect and Engineer. Staff asked the four to submit qualifications, and they were interviewed. The interviews resulted in unanimous agreement that RFC Contracting, Inc. (RFC) scored as the highest and the most qualified construction management consultant for this project.

**Attachments:** [Resolution No. 18-24](#)

*Dr. Williams stated that, per the e-mail that staff sent out, all proposals received will be voided and staff will re-issue the Request for Qualifications, and return to a future Council meeting for the award of the contract.*

*Ms. Bigham asked about the scope of service and the value the City will be receiving with a Construction Manager as opposed to an Owner's Representative. Mr. Sheridan stated that the company chosen will be responsible for inspecting the vertical construction, tracking quantities, attending progress meetings, and monitor testing.*

**This Resolution was forwarded to the March 6, 2018 Council meeting, for a motion to withdrawal the Resolution from further consideration.**

**B. [18-0017](#) Discussion of the Land Development Code Rewrite**

**Executive Summary:** Staff will provide Council with a summary and information from the last joint City Council/Planning Commission meeting and will discuss varied housing as it relates to the Land Development Code.

Attachments:[Land Development Code Rewrite Update 2-27-2018 Workshop](#)[Proposed New Hudson Zoning Map 2-27-18](#)

*Mr. Vazzana provided an overview of the Land Development Code re-write, the status of the re-write, and summarized the review process steps. Staff asked for Council's direction in regards to holding another joint meeting with Planning Commission and Council prior to beginning the formal review process. There was consensus to hold another joint meeting, at a future date, to cover specific concerns and topics.*

**This matter was discussed.**

**C. [18-0018](#) 2018 - 2019 Strategic Objectives**

**Executive Summary:** City Council will consider current strategic objectives.

*Dr. Williams introduced the strategic plan objectives. Ms. Howington reviewed the past and present categories and objectives and asked for Council's direction on how they would like staff to proceed. General discussion followed.*

**5. Items to be Added to Future Agendas**

*Mr. Kelemen requested discussion during the Land Development Code review regarding the Ravenna Street city-owned property being a possibility for cottage housing, and also requested discussion regarding the renewal of the City's contract for Trash Haulers and the consideration of a single hauler. There was consensus to add the Ravenna Street discussion to a future agenda. Ms. Howington stated that the Environmental Awareness Community will review the trash hauler contract along with staff and will return to Council with a recommendation.*

**6. Adjournment**

**There being no further discussion, Dr. Williams adjourned the Council workshop meeting at 8:55 p.m.**

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**William D. Wooldredge, President of Council**

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**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Office Manager.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*