



Research and Information Gathering (Phase 1)

<u>Internal</u>

- Staff Interviews (Done)
- BZBA Interviews (Done)
- Planning Commission Interviews (Done)
- AHBR Interviews (Done)
- City Council Interviews (Done)
- Survey 1 (Done)

External

- Public Open House (Done)
- Letters to Community Stakeholders (Done)
- Phone Calls to Commercial Users (Done)
- ED Department Business
 Development Contacts (Done)
- Survey 2 Hudson Hub, FB, Twitter (Closed on 8/31/17)

Review and Presentation (Phase 3)

Review Draft

Write Staff Report

Present to Council in February 2018

Compile and Synthesize Internal and External Data

Drafting Stage (Phase 2)

Draft LDC Update

Proposed Adoption Schedule

Meeting	First Reading by 2/27/18 (52 weeks from 2/28/17 mtg)	
Staff Report Due	February 20, 2018	
First Reading	February 27, 2018	
Planning Commission	April 9, 2018	
Second Reading, Public Hearing	May 15, 2018	
Third Reading	May 29, 2018	

Ongoing and Upcoming Tasks

<u>Task</u> : (Corresponding Phase)	<u>Assigned To</u> :	<u>Notes</u> :
Keep Lists of Suggested Revisions to LDC (Phase 2)	Mark Richardson/Matthew Vazzana	
Review, Revise, and Improve Assigned LDC Sections	LDC Rewrite Team – Keri Zipay, Kris McMaster,	Biweekly Meetings with LDC Rewrite Team to Discuss
(Phase 2)	Mark Richardson, and Matthew Vazzana	Assigned Sections
Review and Compile Revised LDC Sections (Phase 2)	Mark Richardson/Matthew Vazzana	Input Phase 1 Data Not Otherwise Included by LDC Rewrite Team
Reorganize LDC Framework (Phase 2)	Mark Richardson/Matthew Vazzana	
Review of Draft (Phase 3)	Jody Roberts	Non-Drafter Review for Language Choice and Consistency
Second Review of Draft/Staff Report Prep (Phase 3)	Mark Richardson/Matthew Vazzana	