



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*Craig A. Shubert, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Christopher W. Foster, Council Member (Ward 2)*

*Katherine R. Schlademan, Council Member (Ward 1)*

*Skylar J. Sutton, Council Member (Ward 3)*

*J. Daniel Williams, Council Member (At-Large)*

*Jane Howington, City Manager*

*Matthew J. Vazzana, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, March 3, 2020

6:00 PM

Town Hall  
27 East Main Street

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#### 1. Call to Order

Mayor Shubert called to order the meeting of Hudson City Council at 6:01 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### 2. Executive Session

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to enter into executive session to interview applicants for various boards and to consider a personnel matter concerning the appointment of public officials. Mayor Shubert recessed the meeting at 6:02 p.m. after the motion carried by the following vote:

**Aye:** 4 - Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

**Excused:** 3 - Mrs. Bigham, Mr. DeSaussure and Dr. Williams

*Staff in Attendance: Mrs. Slagle, Clerk of Council.*

*Mrs. Bigham entered the meeting at 6:35 p.m., Dr. Williams at 7:00 p.m., and Mr. DeSaussure at 7:22 p.m.*

*Mayor Shubert reconvened the regular meeting at 7:42 p.m.*

#### 3. Pledge of Allegiance to the Flag

#### 4. Roll Call

**Present:** 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams and Mr. Wooldredge

*Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; Mr. Sugar, Senior Planner; and Mr. Wash, Assistant Public Works Director.*

## 5. Approval of the Minutes

### A. [20-0025](#) Minutes of Previous Council Meetings

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [February 18, 2020 Council Meeting Minutes - DRAFT](#)  
[February 25, 2020 Council Workshop Minutes - DRAFT](#)

**There being no changes, the above minutes were approved as submitted.**

## 6. Proclamation

### A. [20-0026](#) Special Recognition of Sunshine Week

**Brief Description:** This Proclamation recognizes "Sunshine Week" during March 15-21, 2020, and acknowledges the importance of public access to government records and information in fostering transparency, accountability, and citizen engagement. A representative from the League of Women Voters Hudson will be in attendance to accept this Proclamation.

**Attachments:** [Hyperlink - Ohio Sunshine Laws: An Open Government Resource Manual Proclamation](#)

*Ms. Maura McCaughey, President of League of Women Voters of Hudson, thanked the City and elected officials for acknowledging Sunshine Week and complimented the City for its open government practices and transparency, noting that government functions best when it operates in the open.*

**Mayor Shubert read this Proclamation in its entirety, recognizing Sunshine Week.**

## 7. Public Comments

*Megan and Aubrey, students of Mrs. Smoral's second grade class at Ellsworth Hill Elementary School, spoke about their class' Kindness Project and its dedication to creating a culture of kindness, compassion, unity, and respect during the month of February. They presented elected officials with gifts of buttons and magnets, made by their class and fellow students at Hudson High Schools' Makerspace. Elected officials thanked them for the gifts and for sharing their kindness.*

*Mr. Greg Hall, 2545 Ravenna Street, asked that Council consider a silent rail crossing for the Stow Road Norfolk Southern crossing. He explained that the noise pollution of train horns is significant for area residents and carries a notable reduction in home value. He spoke of the improved safety in modern day crossings, and he urged Council to modernize this rail crossing with a quiet zone.*

*Ms. Kendra Altomare, co-owner of Hudson's Restaurant at 80 N. Main Street and President of Merchants of*

Hudson Association, spoke of her disappointment with the proposed amendments to the Sign Code regarding A-frame signs. She encouraged the City to reach out to affected businesses. She stated that improvements in enforcement are needed, and she asked for the government's help to strengthen the businesses in the community.

Mrs. Lisa Carson, 2359 Exline Circle, part-owner Gwendolyn Elizabeth Bath/Body/Candle Shop and The Carson Group and a Merchants of Hudson Board Member, spoke regarding the proposed Sign Code amendments. Although pleased with some of the proposed changes, she was opposed to those regulating window and A-frame signage. She suggested that window and A-frame signs be left out the Sign Code, and she asked that the City allow business owners to police themselves and to market their businesses in ways that will best suit their success. She urged Council members to help businesses by voting against Ordinance No. 19-173.

## **8. Correspondence and Council Comments**

Mrs. Bigham provided an update from the Summit County Public Health regarding the seasonal flu and the Coronavirus and shared suggestions for basic hygiene to help prevent disease transmission. She expressed appreciation for the good work of the Ohio Department of Public Health and Summit County Public Health. She said that City staff is working closely with these agencies and will be sharing information on the City's website.

Mr. Sutton, Tree Commission Liaison, provided an update from the meeting of February 27, 2020. He announced an Arbor Day event on April 24 and shared information about Oak Wilt Disease, which has been identified locally. He encouraged residents to call the City Arborist for advice if they have a tree that may be affected.

Dr. Williams announced his resignation from Hudson City Council, effective March 20, 2020 (see letter attached to record copy of these minutes). He reviewed his service to the City as a member of the Park Board and City Council, and he spoke of the City's many accomplishments during his tenure. He thanked fellow elected officials, City staff, and Hudson voters for their support. Mr. Wooldredge expressed disappointed with Dr. Williams' decision and complimented him for his service.

Mr. Wooldredge announced that the City will accept applications for the At-Large Council vacancy, with a deadline of March 31, 2020. He provided a tentative schedule for interviews and the appointment of Dr. Williams' replacement, and discussion followed concerning the term completion and election schedule for the new member.

Mr. Wooldredge thanked Council members for reporting on their liaison assignments, and he asked members to also keep notes on board, commission, and committee applicants interviewed that correspond to their liaison positions, so that the City can refer to bench candidates for appointments to future vacancies.

Mr. Foster thanked Dr. Williams for his service. He thanked the Towbridge Homeowners Association for inviting him to a recent meeting to speak and listen to their concerns. He encouraged other HOAs to invite their Ward Council members to their regular meetings. He provided an update from the Environmental Awareness Committee meeting of March 2, 2020, including the Oak Wilt Disease and placement of a cardboard/paper recycling bin in the downtown.

Mr. Sutton announced that he will host a Ward 3 Open Forum at the City Hall on March 30, and he invited interested citizens to attend.

Ms. Schlademan provided an update of the Architectural & Historic Board of Review meeting on February 26, including their support for the proposed historic district expansion and mention of an historic Middleton Road farmhouse that is free of charge to anyone willing to move it. She announced that she will host a Ward 1 Open Forum at the Barlow Community Center on March 30, and she invited interested citizens to attend.

*Mrs. Bigham thanked Dr. Williams for his service.*

*Mayor Shubert reported that he had recently visited the Old Hudson Burying Grounds on Chapel Street. He expressed disappointment in the upkeep of the grounds and said the City has a responsibility to maintain our cemeteries. He said that he intends to discuss this matter with the Cemetery Board and will ask them to address these issues, as well as establish a master plan for care of the cemeteries. He also he asked that community members consider donations to assist in funding these efforts.*

## 9. Motion

- A. [20-0029](#)      **A Motion that City Council endorse Issue 11 on the March 17, 2020, Ballot, in support of the Summit MetroParks Levy.**

*Dr. Williams said that while all Council members support the Summit MetroParks as individuals, a number of them opposed endorsing Issue 11 as a body. Therefore, he expressed a desire to withdraw the motion to endorse Issue 11.*

**Hearing no objections, Mayor Shubert announced that Motion No. 20-0029 was withdrawn.**

## 10. Report of Manager

*Ms. Howington encouraged the public to refer to the City's website for information regarding the Coronavirus.*

*In response to public comments and Mr. Sutton's request, she announced that Council will discuss Railroad Quiet Zones at the workshop on March 10, 2020. She noted that discussion of the Connectivity Plan has been postponed. She announced that Assistant Public Works Superintendent Glen Pask is celebrating 20 years as a City employee. She said that there is no workshop on March 24, due to Council's recess.*

## 11. Discussion Item

- A. [20-0027](#)      **Historic District Expansion**  
**Brief Description:** Discussion regarding the expansion of the City of Hudson Historic District to include Elm Street and Roslyn Avenue.

**Attachments:**      [City Council Memo 1.13.20 Historic District Survey Results](#)

[Historic District Survey Letter to Residents](#)

[Historic District Map with structures by date](#)

[State Preservation Office Preliminary Review](#)

*Ms. Howington introduced Community Development Department staff. Mr. Sugar and Mr Hannan reviewed results of a survey conducted regarding expanding the Historic District. Staff recommended an expansion to include Elm and Roslyn Streets. Discussion followed regarding costs and restrictions that apply to homes in the Historic District and the need for additional outreach to affected residents. Council asked staff to conduct additional research, and that this matter return to Council for additional consideration at a later date.*

**This matter was discussed.**

## 12. Appointments

*Mr. Wooldredge announced that applications for the Architectural & Historic Board of Review will be accepted through March 6, 2020.*

**A. Board of Tax Review**

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, that Emily Anglewicz be appointed to serve on the Board of Tax Review for a term expiring May 22, 2021. The motion carried by the following vote:

**Aye:** 6 - Mrs. Bigham, Mr. DeSaussure, Ms. Schlademan, Mr. Sutton, Dr. Williams and Mr. Wooldredge

**Abstain:** 1 - Mr. Foster

**13. Suspension of the Rules for the Consent Agenda**

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

**Aye:** 7 - Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

**Approval of the Consent Agenda**

A motion was made by Mr. Wooldredge, seconded by Mrs. Bigham, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** 7 - Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

**A. [20-22](#)**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GPD GROUP FOR FINAL ENGINEERING DESIGN FOR THE STATE ROUTE 91 SOUTH SAFETY IMPROVEMENT PROJECT (PID 106445); AND DECLARING AN EMERGENCY.**

**Brief Description:** The SR 91 South Safety Improvement Project design limits are on SR 91 (S. Main Street) from Barlow Road to the Stoney Hill Drive intersection. SR 91 will be widened to accommodate a center two-way left turn lane and resurfaced throughout the project length. In addition, 5-foot wide bike lanes and sidewalks will be constructed on both, the east and west sides of SR 91. Other project improvements include traffic signal upgrades, storm sewer improvements, and repair to heaving shoulders.

**Attachments:** [Council Summary Memo for S. Main Street 10-2-19](#)

[Exhibits](#)

[Resolution No. 20-22](#)

Resolution No. 20-22 was passed on the Consent Agenda.

**B. [20-23](#)**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CENTURY EQUIPMENT AND BAKER VEHICLE SYSTEMS FOR REPLACEMENT PURCHASES OF GROUNDS MAINTENANCE EQUIPMENT.**

**Brief Description:** This resolution seeks authorization to replace one (1) turf

sprayer machine, three (3) rotary mowers, and two (2) infield rakes. These pieces of equipment have reached the end of their lifecycle and replacements are necessary due to excessive wear and unit failures. Replacement of these units for parks, golf course, and cemetery operations is included in the 2020 Capital Replacement Budget.

Attachments:      [Toro Infield Rakes - Parks](#)  
                             [Toro Sprayer - Golf Course](#)  
                             [Mowers - Parks and Cemeteries](#)  
                             [Resolution No. 20-23](#)

**Resolution No. 20-23 was passed on the Consent Agenda.**

- C.      [20-24](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GPD GROUP FOR PROFESSIONAL SERVICES FOR THE STUDY PHASE OF DESIGN OF THE OWEN BROWN STREET BRIDGE REPLACEMENT PROJECT.**  
**Brief Description** City staff requested ten (10) consultants submit a proposal for the design of the Owen Brown Street Bridge Replacement Project. A total of five (5) consultants submitted proposals, and GPD Group was selected as the consultant with the best design proposal and fee.  
Attachments:      [Owen Brown St. Bridge Map](#)  
                             [Owen Brown St. Infrastructure Projects Map](#)  
                             [Resolution No. 20-24](#)

**Resolution No. 20-24 was passed on the Consent Agenda.**

- D.      [20-25](#)      **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE OHIO DEPARTMENT OF COMMERCE DIVISION OF STATE FIRE MARSHAL FOR A FIRE DEPARTMENT EQUIPMENT GRANT ON BEHALF OF THE HUDSON FIRE DEPARTMENT.**  
**Brief Description:** An application for funding of \$14,008.00 towards the purchase of P-25 compliant 800MHz portable radios for the Hudson Fire Department was submitted. The Department of Commerce awards grants up to \$15,000.00 to qualifying fire departments for personal protective clothing, self-contained breathing apparatuses, communications equipment and miscellaneous equipment. No match is required.  
Attachments:      [Resolution No. 20-25](#)

**Resolution No. 20-25 was passed on the Consent Agenda.**

- E.      [20-26](#)      **A RESOLUTION AFFIRMING THE SUBMISSION OF AN APPLICATION BY THE CITY MANAGER'S DESIGNEE TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR AN ASSISTANCE TO FIREFIGHTERS GRANT ON BEHALF OF THE HUDSON FIRE DEPARTMENT AND HUDSON EMERGENCY MEDICAL SERVICES.**  
**Brief Description:** \$165,741.13 in Assistance to Firefighter Grant funding was

requested to assist with the purchase of P-25 compliant equipment and pagers for the Hudson Fire Department's and Hudson Emergency Medical Services' migration to 800MHz communications. A \$16,574.11 match is required.

Attachments: [Resolution No. 20-26](#)

**Resolution No. 20-26 was passed on the Consent Agenda.**

- F. [20-27](#) **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SARA J. FAGNILLI FOR CITY PROSECUTOR SERVICES; AND DECLARING AN EMERGENCY.**

**Brief Description:** This agreement is needed for City prosecutor services.

Attachments: [Ordinance No. 20-27](#)

**Resolution No. 20-27 was passed on the Consent Agenda.**

- G. [20-28](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**

**Brief Description:** Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.

Attachments: [Resolution No. 20-28](#)

**Resolution No. 20-28 was passed on the Consent Agenda.**

## 14. Legislation

- A. [19-173](#) **AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTERS 1207 AND 1213 AND THE APPENDIX D OF THE CITY OF HUDSON'S LAND DEVELOPMENT CODE, AKA THE "PLANNING AND ZONING CODE" RELATED TO SIGNAGE REGULATIONS.**

**Brief Description:** Proposed amendment the Land Development Code sign regulations in response to stakeholder engagement related to window sign regulations and additional items expressed by the merchant community.

Attachments: [Exhibit A Land Development Code Amendment - Sign Regulations](#)

[Notice of Public Hearing](#)

[PC Recommendation Case 2019-1253 Sign Amendments 1-13-20](#)

[Ordinance No. 19-173](#)

**Mayor Shubert read the title of Ordinance No. 19-173, which constituted its third reading.**

*Council members discussed the proposed regulations for window and A-frame signs at length. Council members considered a moratorium on enforcement, different regulations for Districts 7 and 9, the effect of proposed regulations on non-profit organizations, aesthetic and safety issues, the current moratorium on enforcement of window sign regulations, and the need for the City to support local businesses. Mr. DeSaussure expressed opposition to Ordinance No. 19-173.*

**A motion was made by Mr. Wooldredge, seconded by Ms. Schlademan, to pass Ordinance No. 19-173.**

A subsidiary motion was made by Mr. DeSaussure to postpone action on Ordinance No. 19-173 until the meeting of May 19, 2020. The motion failed for lack of a second.

A subsidiary motion was made by Mr. Wooldredge to end debate on Ordinance No. 19-173. The motion carried by the following vote:

**Aye:** 6 - Ms. Schlademan, Mr. Sutton, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. Foster

**Nay:** 1 - Mr. DeSaussure

The main motion to pass Ordinance No. 19-173 carried by the following vote:

**Aye:** 6 - Mr. Sutton, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. Foster and Ms. Schlademan

**Nay:** 1 - Mr. DeSaussure

**B.**      [20-16](#)

**A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR BROWN FARMS ONE, LLC, BROWN FARMS TWO, LLC, AND SHERYL J. BROWN, TRUSTEE, 34 WELLGATE DRIVE, HUDSON, OHIO.**

**Brief Description:** The Brown family has submitted a renewal Application for Placement of Farmland in an Agricultural District for five (5) properties, totaling approximately 63.08 acres, located off of Barlow Road and Seasons Road in Hudson.

**Attachments:**      [Application for Agricultural District Renewal](#)  
[Notice of Public Hearing](#)  
[Hyperlink - Agricultural Districts \(Summit County Fiscal Officer Website\)](#)  
[Code Enforcement Memo 2-3-2020](#)  
[Map: Brown Farms One LLC Properties - off of Barlow Rd.](#)  
[Map: Brown Farms Two & Sheryl J. Brown Properties - off of Seasons Rd.](#)  
[Resolution No. 20-16 \(As Revised 3-17-2020\)](#)

Mayor Shubert read the title of Ordinance No. 20-16, which constituted its second reading.

**C.**      [20-20](#)

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH WRIGHT LINE, LLC, FOR THE PURCHASE OF POLICE/DISPATCH RADIO CONSOLE FURNITURE; AND DECLARING AN EMERGENCY.**

**Brief Description:** A resolution authorizing the City Manager to enter into contract with Wright Line LLC in the amount of \$44,354.39. This is for the purchase of a replacement dispatch radio console furniture.

**Attachments:**      [Hudson PD Console Furniture Pricing](#)  
[Resolution No. 20-20](#)

Mayor Shubert read the title of Ordinance No. 20-20, which constituted its second reading.



- D. [20-21](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH B&C COMMUNICATIONS FOR THE IMPLEMENTATION OF A POLICE/DISPATCH RADIO MICROWAVE CONNECTION PROJECT; AND DECLARING AN EMERGENCY.**  
**Brief Description:** A resolution authorizing the City Manager to enter into contract with B&C Communications in the amount of \$69,625.00 for equipment and professional services relating to the implementation of a dispatch dedicated radio microwave radio connection to the Summit County digital radio system.  
**Attachments:**      [Microwave Project Quote](#)  
                                 [Resolution No. 20-21](#)

Mayor Shubert read the title of Ordinance No. 20-21, which constituted its second reading.

- E. [20-29](#)      **AN ORDINANCE AMENDING SECTION 874.04 OF CHAPTER 874, “MOBILE FOOD VEHICLES,” OF THE BUSINESS REGULATION CODE REGARDING THE LOCATION OF OPERATION FOR MOBILE FOOD VEHICLES; AND DECLARING AN EMERGENCY.**  
**Brief Description:** This Ordinance amends the City’s Business Regulation Code to allow licensed mobile food vehicles to operate within 500-feet of a brick and mortar restaurant when the licensed mobile food vehicle is part of an approved temporary special event pursuant to Chapter 872.  
**Attachments:**      [Hyperlink - Code Chapter 874, Mobile Food Vehicles](#)  
                                 [Hyperlink - Code Chapter 872, Temporary Special Events](#)  
                                 [Ordinance No. 20-29](#)

Mayor Shubert read the title of Ordinance No. 20-29, which constituted its first reading.

## 15. Adjournment

There being no further business, Mayor Shubert adjourned the Council meeting at 9:20 p.m.

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Craig A. Shubert, Mayor

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Elizabeth Slagle, Clerk of Council

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*