



City of Hudson, Ohio

Meeting Minutes - Final

City Council

William A. Currin, Mayor

Hamilton DeSaussure, Jr., City Council President (At-Large)

David A. Basil, City Council Member (Ward 2)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen, City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, November 17, 2015

7:30 PM

Town Hall

1. Call to Order

Mayor Currin called to order the meeting of Hudson City Council at 7:30 p.m. and read the City's Mission Statement.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 6 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

Absent: 1 - Mr. Smith

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Hilbish, Information Systems Manager; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Richardson, Community Development Director; and Mr. Sheridan, City Engineer.

4. Approval of the Minutes

A. [15-0140](#)

MINUTES OF PREVIOUS COUNCIL MEETINGS.

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments:

[November 3, 2015 Council Meeting Minutes - DRAFT](#)

[November 10, 2015 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Honorary Resolutions

- A. [15-180](#) **A RESOLUTION THANKING THE MEMBERS OF THE CHARTER REVIEW COMMISSION FOR THEIR SERVICE TO THE COMMUNITY.**
Executive Summary: This Resolution provides recognition and thanks to Ms. Marcia Boote, Mr. Robert Cain, Dr. Ann Coleman, Mr. Andrew Duff, Mr. Randall Nye, Mr. George Roth, and Mr. Joseph Mulligan for their service as members of the Charter Review Commission.

Attachments: [Resolution No. 15-180](#)

Mayor Currin read Resolution No. 15-180 in its entirety, thanking the Charter Review Commission members for their service to the community. Mr. Basil said that he was honored to serve as the Commission's Council Liaison, and he expressed appreciation on behalf of Council and Hudson citizens. Mayor Currin presented copies of Resolution No. 15-180 to Mr. Robert Cain and Mr. Joseph Mulligan, and he noted that the Clerk will mail copies to the remaining members not in attendance.

A motion was made by Mr. Basil, seconded by Mr. Wooldredge, to pass Resolution No. 15-180. The motion carried by the following vote:

Aye: 6 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

6. Public Hearings

- A. [15-124](#) **AN ORDINANCE ADOPTING THE 2015 COMPREHENSIVE PLAN.**
Executive Summary: The ordinance would adopt the City's update to the Comprehensive Plan.

Attachments: [20150914 PC Staff Report with attachments](#)
[20151012 PC Decision](#)
[Hyperlink to Draft Plan](#)
[20151112 Comp Plan Draft Goals](#)
[20151201 Council Comments on Draft Comp Plan](#)
[Ordinance No. 15-124](#)

Mayor Currin opened the public hearing for Ordinance No. 15-124 at 7:38 p.m.

Mr. Jerry Unroe, Co-Chair of the Tree Commission and resident of 1484 Carriage Hill Drive, spoke on behalf of the Commission and requested that an amendment be made to the draft Comprehensive Plan regarding tree canopy preservation. He explained the value and impacts of tree canopy, such as improved quality of life, higher property values, less erosion and flooding, and citizens spending more time outside. He said that Hudson's tree canopy is currently estimated at 43%, and the Tree Commission is recommending a goal of 45%. He explained the importance of establishing this identifiable goal to protect Hudson's environment, referring to the Ohio EPA Exchange Program which allows developers to substitute tree plantings and clearings in different areas of the state at no net loss. He said that the Tree Commission is willing to assist with development of language for an amendment. Mayor Currin thanked Mr. Unroe for bringing this matter to Council's attention and for his service on the Tree Commission.

Mr. Bob Drew, Chairman of the Comprehensive Plan Steering Committee and resident of 66 East Streetsboro Street, congratulated the newly elected City officials and Mayor Currin for his many years of service. He thanked Comprehensive Plan Steering Committee members, staff, and the consultant on a fine job in preparation of the proposed Comprehensive Plan, and he expressed support for its adoption by City Council.

Mayor Currin thanked Mr. Drew for his comments and for his service to the City.

Mayor Currin closed the public hearing for Ordinance No. 15-124 at 7:45 p.m.

A public hearing was held for Ordinance No. 15-124.

7. Public Comments

Mr. Paul Bodden, 200 Laurel Lake Drive, Apt. E168, commented on the immense, meaningful and continuing contributions that Mayor Currin and his wife, Debbie, have made to the Hudson community. He thanked Mayor Currin for his public service and for sharing his time, talent and treasure with the City as an EMS volunteer, Board of Education Member, Council Member, and Mayor. He saluted Mayor and Mrs. Currin and said that their long-term efforts have helped to make Hudson the wonderful community that it is. (See comments attached to record copy of these minutes). Mayor Currin expressed gratitude for Mr. Bodden's generous comments and thanked him and his wife, Molly, for their many contributions to the community.

8. Correspondence and Council Comments

Mr. DeSaussure noted that this was Mayor Currin's last meeting. He agreed with comments made by Mr. Bodden and said that it has been an honor and privilege to have served with Mayor Currin. All other Council members agreed and expressed similar appreciation to Mayor Currin for his service.

Mr. Wooldredge reported that two new members of the Economic Growth Board were sworn-in at the November 12, 2015, meeting. He said that the EGB discussed the Community Improvement Corporation and will continue to pursue its use in the future. In addition, he said that Ms. Howington discussed current and upcoming City projects that the EGB might be participating in.

9. Report of Manager

Ms. Howington said that City staff had the honor and privilege to attend an open house for Mayor Currin yesterday. On behalf of the entire City staff, she thanked Mayor Currin for his involvement, dedication and guidance. Mayor Currin thanked Ms. Howington and said that the open house was meaningful and rewarding. He commented that the City's staff is second to none.

Ms. Howington said that City offices will be closed for the Thanksgiving holidays on November 26-27, 2015. She invited citizens to participate in "Home for the Holidays" and shop locally. She said that the Leaf Collection Program continues, and she anticipated that the City will pick up more leaves this year than last year. Finally, she reported that fire fighters had been called to a large brush fire in the City earlier that afternoon, for which mutual aid used. She said the event was well handled and coordinated, the fire burned several acres, but there was no property damage.

10. Appointments

None.

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Basil, seconded by Mr. Hanink, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of items on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge and Mr. Basil

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Basil, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge, Mr. Basil and Mr. DeSaussure

- A. [15-0139](#) **A MOTION TO ACKNOWLEDGE THE TIMELY RECEIPT OF THE OCTOBER 2015 MONTHLY FINANCIAL REPORT.**
Executive Summary: Financial summaries are provided each month for Council's review.
Attachments: [October 2015 Financial Report](#)

This motion was passed on the Consent Agenda.

- B. [15-181](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A TRUCK THROUGH THE COMMUNITY, UNIVERSITY & EDUCATION PURCHASING ASSOCIATION (C.U.E.) PROGRAM FOR THE WATER RESOURCES DIVISION; AND DECLARING AN EMERGENCY.**
Executive Summary: As part of the approved 2015 fleet capital budget, the Water Resources Division of Public Works has obtained CUE government program pricing for the purchase of one (1) fleet replacement vehicle and wishes to secure pricing and place the vehicle order.
Attachments: [Resolution No. 15-181](#)

Resolution No. 15-181 was passed on the Consent Agenda.

- C. [15-182](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH RHONDA KADISH TO PROVIDE GRANTS COORDINATOR SERVICES FOR THE CITY OF HUDSON.**
Executive Summary: This resolution will authorize Ms. Kadish to continue her services as Grants Coordinator for 2016.
Attachments: [Resolution No. 15-182](#)

Resolution No. 15-182 was passed on the Consent Agenda.

- D. [15-183](#) **AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE ADOPTED BY ORDINANCE NO. 14-161 AND AMENDING THE CITY'S PAY RANGE ASSIGNMENTS SCHEDULE ADOPTED BY ORDINANCE NO. 15-14.**
Executive Summary: This Ordinance authorizes an annual salary adjustment for the City's non-bargaining unit employees. The pay steps provided in the Pay Range Structure chart attached to the Ordinance have each been adjusted by a factor of 1.01 over the 2015 Pay Range Structure figures. This Ordinance also amends the City's Pay Range Assignment Schedule to include position modifications made during the reorganization and reassignment of personnel in 2015.

Attachments: [2016 Pay Range Assignment - UPDATED](#)
[2016 Pay Range Structure](#)
[Ordinance No. 15-183](#)

Ordinance No. 15-183 was passed on the Consent Agenda.

- E. [15-184](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES WITH QUALITY CONTROL INSPECTIONS, INC.**

Executive Summary: The City of Hudson Engineering Department currently performs public inspections with our staff and the City also contracts with a private construction management service on the road programs. In addition to the road programs, the City may decide to utilize the construction management/inspection services on other miscellaneous capital improvement projects and for private developments as they arise within the City.

Attachments: [QCI costs 2006 to 2015](#)
[Resolution No. 15-184](#)

Resolution No. 15-184 was passed on the Consent Agenda.

- F. [15-185](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO MAKE A JOINT APPLICATION WITH THE CITY OF STOW FOR FEDERAL SURFACE TRANSPORTATION PROGRAM (STP) FUNDS PROGRAMMED BY THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) FOR THE NORTON ROAD RESURFACING PROJECT; AND DECLARING AN EMERGENCY.**

Executive Summary: This legislation is necessary to apply to AMATS for federal funds. The City of Stow is the sponsor for this improvement.

Attachments: [Resolution No. 15-185](#)

Resolution No. 15-185 was passed on the Consent Agenda.

- G. [15-186](#) **A RESOLUTION AFFIRMING THE CITY MANAGER'S APPLICATION FOR A GRANT TO THE STATE OF OHIO DEPARTMENT OF COMMERCE DIVISION OF STATE FIRE MARSHAL TO PROVIDE FUNDING FOR THE HUDSON FIRE DEPARTMENT.**

Executive Summary: The State of Ohio Department of Commerce Division of State Fire Marshal provides funding for fire departments.

Attachments: [Resolution No. 15-186](#)

Resolution No. 15-186 was passed on the Consent Agenda.

- H. [15-187](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH WINDSTREAM COMMUNICATIONS, LLC FOR THE PROVISION OF A SECONDARY PATHWAY FOR INTERNET SERVICE FOR THE CITY'S VELOCITY BROADBAND SERVICES; AND DECLARING AN EMERGENCY.**

Executive Summary: This request will allow Velocity Broadband to add a secondary transport to a data center for internet access.

Attachments: [Resolution No. 15-187](#)

Resolution No. 15-187 was passed on the Consent Agenda.

12. **Legislation**

- A. [15-170](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDENDUM TO A CONTRACT WITH HOUSEAL LAVIGNE ASSOCIATES, LLC FOR EXTRA CONSULTING WORK REQUIRED TO COMPLETE A DOWNTOWN PHASE II PLAN AS PART OF THE CITY'S COMPREHENSIVE PLANNING PROCESS; AND DECLARING AN EMERGENCY.**

Executive Summary: This Resolution would authorize a \$6,500 increase to the original \$99,880 contract.

Attachments: [Houseal Lavigne 20140701 Scope of Work](#)
 [Houseal Lavigne Memo 20150622 Downtown Phase II](#)
 [Houseal Lavigne E-mail 20151027](#)
 [Resolution No. 15-170](#)

Mayor Currin read the title of Resolution No. 15-170, which constituted its third reading. A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to pass Resolution No. 15-170. The motion carried by the following vote:

Aye: 5 - Mr. Kelemen, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure and Mr. Hanink

Nay: 1 - Dr. Williams

- B. [15-179](#) **AN ORDINANCE ADOPTING NEW CHAPTER 891 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON REGARDING MUNICIPAL INCOME TAX, AND DECLARING AN EMERGENCY.**

Executive Summary: This ordinance adopts the revisions of ORC section 718 as approved by House Bill 5. HB 5 was passed in an effort to make municipal income collection and administration uniform throughout the State.

Attachments: [RITA Memorandum Substitute House Bill 5 Final \(12-12-14\)](#)
 [Hudson Income Tax Code Chapter 891 \(Original as discussed at 10-27-2015 Workshop\)](#)
 [Hudson Income Tax Code Chapter 891 \(Revised Page 41\)](#)
 [Hudson Income Tax Code Chapter 891 \(Final Version 10-29-2015\)](#)
 [Ordinance No. 15-179](#)

Mayor Currin read the title of Ordinance No. 15-179, which constituted its second reading.

- C. [15-188](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON FIVE-YEAR PLAN 2016-2020.**
 Executive Summary: This resolution adopts in concept the City's Five-Year Plan.
 Attachments: [2016-2020 Five Year 11.13.2015 Draft](#)
 [Resolution No. 15-188](#)

Responding to Mr. Hanink's inquiry, Ms. Howington said that an amended version of the proposed Five-Year Plan has been provided with the agenda packet.

Mayor Currin read the title of Resolution No. 15-188, which constituted its first reading.

- D. [15-189](#) **AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016.**
 Executive Summary: This Ordinance establishes the City's budget for 2016.
 Attachments: [Ordinance No. 15-189](#)

Mayor Currin read the title of Ordinance No. 15-189, which constituted its first reading.

- E. [15-190](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF SUMMIT FOR THE ACQUISITION AND OPERATION OF SANITARY SEWER FACILITIES IN THE CITY OF HUDSON BY THE COUNTY OF SUMMIT, AND DECLARING AN EMERGENCY.**
 Executive Summary: The City Manager is requesting legislation for the City of Hudson, Ohio ("City") to enter into an agreement with Summit County Department of Environmental Services ("County") for the transfer of ownership of the Hudson Sanitary Sewer System ("System") to the County.
 Attachments: [Resolution No. 15-190](#)

Mayor Currin read the title of Resolution No. 15-190, which constituted its first reading.

13. Other Discussion Items

- A. [15-124](#) **AN ORDINANCE ADOPTING THE 2015 COMPREHENSIVE PLAN.**
 Executive Summary: The ordinance would adopt the City's update to the Comprehensive Plan.
 Attachments: [20150914 PC Staff Report with attachments](#)
 [20151012 PC Decision](#)
 [Hyperlink to Draft Plan](#)
 [20151112 Comp Plan Draft Goals](#)
 [20151201 Council Comments on Draft Comp Plan](#)
 [Ordinance No. 15-124](#)

Council members discussed the goals of the proposed 2015 Comprehensive Plan, and there was consensus that members would provide specific input to staff for summary compilation and further review by Council.

Council members discussed the process for considering amendments to and adoption of Ordinance No. 15-124.

Mayor Currin acknowledged his wife's presence in the audience, and he publicly thanked her for her support through the years.

14. Executive Session

A motion was made by Mr. DeSaussure, seconded by Mr. Basil, that Council enter into executive session pursuant to Ohio Revised Code, Section 121.22 (G), to consider the sale or purchase of property for public purposes. Mayor Currin recessed the meeting at 8:42 p.m. after the motion carried by the following vote:

Aye: 6 - Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

Mayor Currin reconvened the meeting at 9:35 p.m.

15. Adjournment

There being no further business, Mayor Currin adjourned the Council meeting at 9:35 p.m.

David A. Basil, Mayor

(Minutes approved on December 1, 2015)

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.