



City of Hudson, Ohio

Meeting Minutes - Final

City Council

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Keith W. Smith, Council Member (Ward 4)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, February 16, 2016

7:30 PM

Town Hall

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:31 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 7 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Paluscsak, Hudson Cable TV Manager; Mr. Powell, Public Works Superintendent - Utilities; Ms. Roberts, Communications Manager; and Mr. Wash, Assistant Public Works Director.

4. Approval of the Minutes

A. [16-0016](#)

MINUTES OF PREVIOUS COUNCIL MEETINGS.

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments:

[February 2, 2016 Council Meeting Minutes - DRAFT](#)

[February 9, 2016 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Honorary Resolutions

A. [16-18](#)

A RESOLUTION THANKING MR. ROBERT D. COLLIER FOR HIS SERVICE TO THE HUDSON COMMUNITY.

Executive Summary: This Resolution provides recognition and thanks to Mr. Collier upon his retirement for his dedicated service as a City of Hudson employee.

Attachments: [Resolution No. 16-18](#)

Mayor Basil read Resolution No. 16-18 in its entirety, thanked Mr. Collier for his service, and expressed appreciation on behalf of the City for his efforts in helping to make Hudson's water system first class. Mr. Powell accepted a copy of the Resolution and a retirement watch on behalf of Mr. Collier, who was unable to attend.

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to pass Resolution No. 16-18. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

6. Public Comments

None.

7. Correspondence and Council Comments

None.

8. Report of Manager

Ms. Howington reported that Public Works Department crews worked diligently and efficiently in their snow removal operations over the weekend; however she said that some citizens expressed concerns that the City's new salting program has impacted snow removal services. She explained that the goal of the City's Salt Sense Program is to prevent unnecessary use of salt on secondary streets to the detriment of the environment. She said the new salting program has not impacted changes to the snow plowing program and explained that the City's continued priority is removal of snow from the primary streets before addressing secondary streets. In addition, she confirmed that in extreme conditions of ice, salt will be used on secondary streets. Mayor Currin agreed that crews did a good job keeping up with the recent snow fall.

9. Appointments

None.

10. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of items on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Hanink, Mr. Kelemen, Mr. Smith, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mr. DeSaussure

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Smith, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Kelemen, Mr. Smith, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mr. DeSaussure and Mr. Hanink

- A. [16-0017](#) **A MOTION TO ACKNOWLEDGE THE TIMELY RECEIPT OF THE JANUARY 2016 MONTHLY FINANCIAL REPORT.**
Executive Summary: Financial summaries are provided each month for Council's review.
Attachments: [January 2016 Financial Report](#)

This motion was passed on the Consent Agenda.

- B. [16-19](#) **A RESOLUTION DESIGNATING A CERTAIN INDIVIDUAL TO ATTEND CERTIFIED OHIO SUNSHINE LAWS TRAINING.**
Executive Summary: In accordance with the Ohio Public Records Law, Ohio Revised Code Sections 109.43 and 149.43(E)(1), elected government officials or their designees must attend a three-hour public records training program during each term of elective office.
Attachments: [Sunshine Laws Training \(Hyperlink\)](#)
 [Resolution No. 16-19](#)

Resolution No. 16-19 was passed on the Consent Agenda.

- C. [16-20](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH BAKER VEHICLE SYSTEMS, INC. FOR THREE MOWERS FOR PARKS DEPARTMENT OPERATIONS; AND DECLARING AN EMERGENCY.**
Executive Summary: As part of the approved 2016 equipment replacement budget, the Parks Department has obtained State of Ohio STS Contract Pricing #800237 for the purchase of three (3) mower replacements and wishes to proceed with the order of the equipment. The total cost of the equipment is \$37,474.00.
Attachments: [Resolution No. 15-196, permission to seek bids and competitive pricing](#)
 [2016 Park Mowers](#)
 [Resolution No. 16-20](#)

Resolution No. 16-20 was passed on the Consent Agenda.

- D. [16-21](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH OLD DOMINION BRUSH COMPANY, INC. FOR TWO LEAF VACUUM TRAILERS FOR PUBLIC WORKS DEPARTMENT OPERATIONS; AND DECLARING AN EMERGENCY.**

Executive Summary: As part of the approved 2016 budget, City Council allocated funding for the purchase of two (2) replacement leaf vacuum trailers. Staff has obtained NJPA pricing on the units and would like to proceed with the purchase.

Attachments: [2016 Leaf Vac Replacements](#)
 [Resolution No. 16-21](#)

Resolution No. 16-21 was passed on the Consent Agenda.

- E. [16-22](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH iVIDEO TECHNOLOGIES FOR A HIGH DEFINITION VIDEO SERVER AND ASSOCIATED PLAYBACK EQUIPMENT FOR HUDSON CABLE TELEVISION OPERATIONS; AND DECLARING AN EMERGENCY.**

Executive Summary: This project involves the replacement of outdated analog production and recording equipment that will enable Hudson Cable Television to utilize high definition (HD) technologies. Staff has determined the specific equipment needs and is now prepared to move forward with a purchase agreement.

Attachments: [Proposal - HD Video Server & Associated Equipment Upgrade](#)
 [Resolution No. 16-22](#)

Resolution No. 16-22 was passed on the Consent Agenda.

- F. [16-23](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO SUBMIT A GRANT APPLICATION TO THE OHIO DEVELOPMENT SERVICES AGENCY FOR A LOCAL GOVERNMENT INNOVATION PROGRAM GRANT TO FUND THE VELOCITY BROADBAND “FIBER TO THE HOME” FEASIBILITY STUDY.**

Executive Summary: The Local Government Innovation Program has funds available to promote shared services and reduced costs. The program provides up to \$50,000 in grant funding for feasibility studies that could be utilized for the Velocity Broadband “Fiber to the Home” Feasibility Study.

Attachments: [Resolution No. 16-23](#)

Resolution No. 16-23 was passed on the Consent Agenda.

- G. [16-24](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO SUBMIT A GRANT APPLICATION TO THE OHIO DEVELOPMENT SERVICES AGENCY FOR A LOCAL GOVERNMENT SAFETY CAPITAL PROGRAM GRANT TO FUND A TORNADO SIREN SYSTEM.**
- Executive Summary:** The Local Government Safety Capital Grant Program provides grant funding for the purchase of vehicles, equipment, facilities or systems needed to enhance public safety. This program could provide funding up to \$100,000 for a tornado siren system.
- Attachments:** [Resolution No. 16-24](#)

Resolution No. 16-24 was passed on the Consent Agenda.

- H. [16-25](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO SUBMIT A GRANT APPLICATION TO THE SUMMIT COUNTY EMERGENCY MANAGEMENT AGENCY FOR A SPECIAL PROJECTS GRANT FOR THE FIRE DEPARTMENT; AND DECLARING AN EMERGENCY.**
- Executive Summary:** The Summit County Emergency Management Agency provides funding for projects that provide for mitigation, preparedness, response and/or recovery in the area of emergency management. The program could provide up to \$21,000 in funding for an all-terrain vehicle and trailer for the Fire Department.
- Attachments:** [Resolution No. 16-25](#)

Resolution No. 16-25 was passed on the Consent Agenda.

- I. [16-26](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES; AND DECLARING AN EMERGENCY.**
- Executive Summary:** Council authorization is required for payment of the invoice(s) shown on this Resolution in excess of \$3,000 for which a commitment was made before a Purchase Order was generated.
- Attachments:** [Resolution No. 16-26](#)

Resolution No. 16-26 was passed on the Consent Agenda.

Mr. Wooldredge observed that the City is applying for more grants lately, and he complimented management. Mr. Smith inquired of the necessity for Council to pass Resolutions authorizing grant applications. Ms. Howington explained that this practice is in keeping with established City rules in order to confirm City Council's approval, especially if matching funds will be needed. Furthermore, she said that a second Resolution accepting grant funding is required each time a grant is awarded. Mayor Basil commented that such Resolutions help to keep citizens aware of the City's efforts to obtain grant funding.

11. Legislation

- A. [16-17](#) **AN ORDINANCE AMENDING SECTION 848.03 OF CHAPTER 848, “REFUSE HAULERS”, OF THE CODIFIED ORDINANCES TO AUTHORIZE THE CITY MANAGER TO REGULATE THE ROUTING AND SCHEDULING OF COLLECTION OF SOLID WASTE AND RECYCLING MATERIALS BY REFUSE HAULERS.**

Executive Summary: As a component of Council providing for the designation of a preferred refuse hauler by contract with the City for Hudson residents to consider using, City Council also requested that all refuse haulers licensed to operate in the City be limited to performing solid waste and recycling collections operations on only certain days of the week and within defined geographic areas. Staff proposes to amend the current ordinance to reflect such additional language.

Attachments: [2016 Trash Routes Map](#)
[Ordinance No. 16-17 \(As Amended 2-16-16\)](#)

Mayor Basil read the title of Ordinance No. 16-17, which constituted its second reading.

12. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 7:45 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.