



# City of Hudson, Ohio

## Meeting Minutes - Final

### City Council

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

---

Tuesday, August 16, 2016

7:30 PM

Town Hall

---

#### 1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### 2. Pledge of Allegiance to the Flag

*Mayor Basil noted the passing of former Congressman Steve LaTourette, recognizing him as a great leader for northeast Ohio and extending condolences to his family and staff.*

#### 3. Roll Call

**Present:** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

**Absent:** 1 - Mr. Weinstein

*Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Ms. Andrus, Production Assistant; Mr. Comeriato, Assistant City Manager for Operations; Mr. Griffith, Assistant Finance Director; Mr. Knoblauch, Finance Director; Mr. Papp, Assistant City Engineer; Mr. Richardson, Community Development Director; Ms. Roberts, Communications Manager, and Mr. Shiray, Assistant Public Works Superintendent.*

#### 4. Approval of the Minutes

##### A. [16-0080](#) MINUTES OF PREVIOUS COUNCIL MEETINGS.

**Executive Summary:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [August 2, 2016 Council Meeting Minutes - DRAFT](#)  
[August 9, 2016 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

#### 5. Public Hearing

##### A. [16-114](#) AN ORDINANCE AMENDING SECTION 1207.13, "TRANSPORTATION / CIRCULATION / PEDESTRIAN LINKAGE," OF CHAPTER 1207, "ZONING DEVELOPMENT AND SITE PLAN STANDARDS," OF THE LAND DEVELOPMENT CODE.

**Executive Summary:** The ordinance amends provisions concerning traffic impact studies and fire access, and repeals standards better located in the Engineering Standards.

**Attachments:** [Proposed Amendments to LDC Section 1207.13 \(6-15-16\)](#)  
[20160711 PC Staff Report](#)  
[20160711 PC Recommendation](#)  
[Ordinance No. 16-114](#)

*Mayor Basil called to order the public hearing for Ordinance No. 16-114 at 7:33 p.m. There being no comments from the public or Council members, Mayor Basil closed the public hearing at 7:34 p.m.*

**A public hearing was held regarding Ordinance No. 16-114.**

#### 6. Public Comments

*Mr. Sklyar Sutton, 2243 Ravenna Street, spoke in opposition to Ordinance No. 16-112, entitled "An Ordinance to Submit to the Electors of the City of Hudson the Question of Amending the Charter at Article VI, Section 6.02, to Revise the Income Tax Credit for City Residents Who Pay Income Tax to Another Municipality or Joint Economic Development District; and Declaring an Emergency." Although he was against a modification to municipal income taxes, he said that if Council decides to move forward, the issue deserves to be on the November 2016 ballot.*

*Mr. Mike Popovich, 4388 Westchester Court, spoke regarding ongoing issues concerning his neighbor's property, including general upkeep, trash, and dead trees. He complained that the dead trees are a safety hazard, and he asked for the City's assistance. Mayor Basil said that someone from the City Manager's office will contact him.*

*Ms. Allyn Marzulla, 5381 Brooklands Drive, member of the Architectural & Historic Board of Review (AHBR), commented regarding Ordinance No. 16-57, entitled "An Ordinance Amending Chapters 1202, "Administrative and Review Roles," 1203 "Development Review and Administrative Procedures," 1205, "Zoning Districts," 1207, "Zoning Development and Site Plan Standards," and 1213, "Definitions," of the Land Development Code (LDC) to Implement the Amendments to the Charter of the City of Hudson Adopted in 2015," and the motion before Council (#16-0085) to extend Planning Commission(PC)'s review period for the Ordinance. Referring to staff's report to PC, she said that the proposed LDC text amendments are different and expanded from the*

*Charter amendments that voters approved in November 2015 and would greatly change the responsibilities of AHBR and PC. She asked that AHBR be given an opportunity to formally review the proposed amendments.*

*Mayor Basil noted an earlier comment made by Mr. Sutton in which he characterized public hearings as theatrics. He assured citizens that Council deliberations are not now nor have they ever been such, and that Council discussions are serious.*

## 7. Correspondence and Council Comments

*None.*

- A. [16-0085](#) **A MOTION TO APPROVE A TWO-MONTH EXTENSION OF THE PLANNING COMMISSION'S REVIEW PERIOD FOR ORDINANCE NO. 16-57, ENTITLED "AN ORDINANCE AMENDING CHAPTERS 1202, "ADMINISTRATIVE AND REVIEW ROLES," 1203 "DEVELOPMENT REVIEW AND ADMINISTRATIVE PROCEDURES," 1205, "ZONING DISTRICTS," 1207, "ZONING DEVELOPMENT AND SITE PLAN STANDARDS," AND 1213, "DEFINITIONS," OF THE LAND DEVELOPMENT CODE TO IMPLEMENT THE AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON ADOPTED IN 2015."**  
**Executive Summary:** At its meeting of August 8, 2016, the Planning Commission requested that Council approve a two-month extension of its review period for Ordinance No. 16-57. With approval of this request, the Planning Commission will provide a recommendation to City Council no later than the Planning Commission's October 10, 2016, meeting. Council will conduct its own public hearing and will take final action after it receives Planning Commission's recommendation.  
**Attachments:** [Ordinance No. 16-57 \(as introduced on 4-5-2016\)](#)

*Mr. Hanink suggested separating the proposed amendments into two Ordinances, one for those changes driven by the 2015 Charter amendments and the other for additional changes proposed by staff. Mr. DeSaussure said that he intends to table all Ordinances relating to Land Development Code amendments until the meeting of October 18, 2016, and he supported extending Planning Commission's review period to provide sufficient time for consideration. Discussion followed regarding the needs to obtain input from affected boards and commissions and the need for additional discussion at a future Council workshop.*

**A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to approve a two-month extension of the Planning Commission's review period for Ordinance No. 16-57. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigam, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

## 8. Report of Manager

- A. [16-134](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR FINAL DESIGN AND ASSOCIATED PROFESSIONAL SERVICES FOR THE RELOCATION OF THE CITY'S SALT DOME AND THE SCHOOL DISTRICT BUS GARAGE FACILITY; AND DECLARING AN EMERGENCY.**

**Executive Summary:** In preparation for the Downtown Phase II project, staff is prepared to make a recommendation to award the final design and professional services contract for the relocation of the school bus garage and the City salt dome.

**Attachments:**      [Resolution No. 16-79, Authorizing RFP for Final Design & Professional Services \(Passed 5/17/16\)](#)  
[Resolution No. 16-134](#)

*Ms. Howington introduced Mr. Comeriato, who explained that staff is recommending the contract for this project be awarded to the Environmental Design Group, as lowest and best bidder. He said that a cross-functional team of City and School staff has been working on project plans, and he expects a smooth transition. He provided an update concerning the project timeline. He said that the Planning Commission will review development plans for the new site on September 12, 2016. He said that some neighbors have expressed concerns regarding the operation of a bus garage close to their homes, including lighting, noise and fumes. Discussion followed regarding plans to raise the existing house on the property, plans for a parcel split, basic needs for the bus garage, preliminary layout, stormwater challenges, mitigation efforts, and construction management.*

**This matter was discussed.**

## 9. Appointments

*None.*

## 10. Suspension of the Rules for the Consent Agenda

**A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of legislative items on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

## Approval of the Consent Agenda

**A motion was made by Dr. Williams, seconded by Mr. DeSaussure, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

- A.        [16-0084](#)        **A MOTION TO ACKNOWLEDGE THE TIMELY RECEIPT OF THE JULY 2016 MONTHLY FINANCIAL REPORT.**  
**Executive Summary:** Financial summaries are provided each month for Council's review.  
**Attachments:**        [July 2016 Financial Report](#)

This motion was passed on the Consent Agenda.

- B.        [16-133](#)        **AN ORDINANCE AMENDING ORDINANCE NO. 15-189 MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE SECOND QUARTER OF THE FISCAL YEAR ENDING DECEMBER 31, 2016 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS.**  
**Executive Summary:** This Ordinance will amend the 2016 Budget for additional and/or amended appropriations as listed in the attached Exhibit A.  
**Attachments:**        [Exhibit A - 2nd Quarter Appropriations 2016](#)  
                                 [Ordinance No. 16-133](#)

Ordinance No. 16-133 was passed on the Consent Agenda.

- C.        [16-134](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR FINAL DESIGN AND ASSOCIATED PROFESSIONAL SERVICES FOR THE RELOCATION OF THE CITY'S SALT DOME AND THE SCHOOL DISTRICT BUS GARAGE FACILITY; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** In preparation for the Downtown Phase II project, staff is prepared to make a recommendation to award the final design and professional services contract for the relocation of the school bus garage and the City salt dome.  
**Attachments:**        [Resolution No. 16-79, Authorizing RFP for Final Design & Professional Services \(Passed 5/17/16\)](#)  
                                 [Resolution No. 16-134](#)

Resolution No. 16-134 was passed on the Consent Agenda.

- D.        [16-135](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE BARLOW ROAD WIDENING PROJECT (PHASE 2) WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** This project consists of the installation of new curbed pavement and improved geometrics at the railroad crossing on Barlow Road.  
**Attachments:**        [Resolution No. 16-135](#)

Resolution No. 16-135 was passed on the Consent Agenda.

- E.        [16-136](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO ACCEPT GRANT FUNDING THROUGH A COLLABORATION BETWEEN EMS OUTREACH OF HUDSON AND THE ROTARY CLUB OF HUDSON TO PURCHASE A CHEST COMPRESSION SYSTEM.**

**Executive Summary:** EMS Outreach of Hudson partnered with the Rotary Club of Hudson to raise money for the purchase of an additional Lucas Chest Compression System for Hudson EMS. Through these fund-raising efforts, along with generous donations from Hudson League for Service, the Jim Hackney Foundation and the Burton Morgan Foundation, Hudson EMS received funding totaling \$16,000.

**Attachments:**        [Resolution No. 16-136](#)

**Resolution No. 16-136 was passed on the Consent Agenda.**

- F.        [16-137](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO SUBMIT A GRANT APPLICATION TO THE FIREHOUSE SUBS FOUNDATION TO PROVIDE FUNDING FOR TRAINING EQUIPMENT FOR THE HUDSON FIRE DEPARTMENT; AND DECLARING AN EMERGENCY.**

**Executive Summary:** Firehouse Subs Foundation provides grant funding for community safety and fire prevention education programs.

**Attachments:**        [Resolution No. 16-137](#)

**Resolution No. 16-137 was passed on the Consent Agenda.**

- G.        [16-138](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO SUBMIT A GRANT APPLICATION TO THE OHIO DEVELOPMENT SERVICES AGENCY FOR A LOCAL GOVERNMENT INNOVATION FUND (LGIF) PROGRAM GRANT TO FUND THE VELOCITY BROADBAND “FIBER TO THE HOME” FEASIBILITY STUDY.**

**Executive Summary:** The Local Government Innovation Program has funds available to promote shared services and reduced costs. The program provides up to \$50,000 in grant funding for feasibility studies that could be utilized for the Velocity Broadband “Fiber to the Home” feasibility study.

**Attachments:**        [Resolution No. 16-138](#)

**Resolution No. 16-138 was passed on the Consent Agenda.**

- H.        [16-139](#)        **A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CITY MANAGER’S EMPLOYMENT AGREEMENT; AND DECLARING AN EMERGENCY.**

**Executive Summary:** City Council will take action pertaining to City Manager Jane Howington’s Employment Agreement.

**Attachments:**        [Resolution No. 16-139](#)

**Resolution No. 16-139 was passed on the Consent Agenda.**

**11. Legislation**

- A. [16-112](#) **AN ORDINANCE TO SUBMIT TO THE ELECTORS OF THE CITY OF HUDSON THE QUESTION OF AMENDING THE CHARTER AT ARTICLE VI, SECTION 6.02, TO REVISE THE INCOME TAX CREDIT FOR CITY RESIDENTS WHO PAY INCOME TAX TO ANOTHER MUNICIPALITY OR JOINT ECONOMIC DEVELOPMENT DISTRICT; ~~AND DECLARING AN EMERGENCY.~~**

**Executive Summary:** This Ordinance is being introduced at Council's request.

**Attachments:** [Ordinance No. 16-112](#)

[Proposed Amended Version \(8-16-2016\)](#)

*Mayor Basil explained that the proposed amendments to Ordinance No. 16-112 incorporated changes discussed at the previous workshop and eliminated emergency language. Discussion followed regarding delaying the date of a ballot issue to either a special election on May 2 or the general election on November 7, 2017. In addition, the following topics were discussed: projected General Fund revenue and other sources for funding connectivity, capital improvements, and infrastructure projects; sunseting the proposed income tax credit; efforts to educate voters; and the effects of the State's elimination of the Estate Tax and substantial reductions to Local Government Fund revenues.*

*A motion was made by Mr. Wooldredge to call for the question, and there was unanimous consent to end debate.*

**A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to pass Ordinance No. 16-112, as amended. The motion failed by the following vote:**

**Aye:** 3 - Dr. Williams, Mr. Wooldredge and Mr. DeSaussure

**Nay:** 3 - Mr. Kelemen, Mrs. Bigham and Mr. Hanink

- B. [16-114](#) **AN ORDINANCE AMENDING SECTION 1207.13, "TRANSPORTATION / CIRCULATION / PEDESTRIAN LINKAGE," OF CHAPTER 1207, "ZONING DEVELOPMENT AND SITE PLAN STANDARDS," OF THE LAND DEVELOPMENT CODE.**

**Executive Summary:** The ordinance amends provisions concerning traffic impact studies and fire access, and repeals standards better located in the Engineering Standards.

**Attachments:** [Proposed Amendments to LDC Section 1207.13 \(6-15-16\)](#)

[20160711 PC Staff Report](#)

[20160711 PC Recommendation](#)

[Ordinance No. 16-114](#)

**Mayor Basil read the title of Ordinance No. 16-114, which constituted its second reading.**

- C. [16-131](#) **AN ORDINANCE ADOPTING THE ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION AND DIRECTING THEIR CODIFICATION INTO CHAPTER 1419, "ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION," OF THE CODIFIED ORDINANCES.**

**Executive Summary:** In an effort to streamline publication of the Codified Ordinances, City staff has recommended that the Engineering Standards for Infrastructure Construction be included in Chapter 1419, "Engineering Standards for

Infrastructure Construction” of the Codified Ordinances. Additionally, Section 7 of the City of Hudson Engineering Standards for Infrastructure Construction was last updated in 2015, and staff would like to update this section to reflect various changes and the transfer of information from the Hudson Land Development Code to the Engineering Standards.

Attachments:      [Hyperlink - Engineering Standards \(Current\)](#)  
[Section 7 \(Changes Shown in Bold Text\)](#)  
[Figures 7.1.1 to 7.1.5 - Revised](#)  
[Ordinance No. 16-131](#)

Mayor Basil read the title of Ordinance No. 16-131, which constituted its second reading.

D.      [16-132](#)      **AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 288.01, 288.02 AND 288.03 TO REFLECT RECENT AMENDMENTS TO THE CITY CHARTER RELATED TO THE CITY’S PARK BOARD.**

Executive Summary: The proposed amendments to the Codified Ordinances reflect Charter amendments approved by voters in November 2005, 2010, and 2015.

Attachments:      [Ordinance No. 16-132](#)

Mayor Basil read the title of Ordinance No. 16-132, which constituted its second reading.

12.      **Adjournment**

*Mayor Basil reminded everyone that August 17th is the first day of school, and he asked motorists to be attentive and mindful of the safety of our students.*

**There being no further business, Mayor Basil adjourned the Council meeting at 8:40 p.m.**

---

**David A. Basil, Mayor**

---

**Elizabeth Slagle, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*