



# City of Hudson, Ohio

## Meeting Minutes - Final

### City Council

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, September 20, 2016

7:30 PM

Town Hall

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#### 1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### 2. Pledge of Allegiance to the Flag

#### 3. Roll Call

**Present:** 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

**Absent:** 1 - Mr. DeSaussure

*Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Ersing, Network Systems Administrator; Mr. Griffith, Assistant Finance Director; Mr. Hilbish, IS Manager; Mr. Knoblauch, Finance Director; Mr. Leedham, GIS Manager/Database Administrator; Mr. Leiter, Production Assistant; Mr. Powell, Public Works Superintendent - Utilities; Mr. Richardson, Community Development Director; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; Mr. Stifler, Economic Development Director; and Mrs. Westfall, Account Clerk II.*

#### 4. Approval of the Minutes

##### A. [16-0097](#)

##### **MINUTES OF PREVIOUS COUNCIL MEETINGS.**

**Executive Summary:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [September 6, 2016 Council Meeting Minutes - DRAFT](#)

[September 13, 2016 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

## 5. Honorary Resolution

- A. [16-147](#) **A RESOLUTION HONORING AND THANKING JUDITH S. WESTFALL FOR HER SERVICE TO THE HUDSON COMMUNITY.**  
***Executive Summary:*** This Resolution provides recognition and thanks to Mrs. Westfall upon her retirement, for her dedicated service as an Account Clerk II with the City of Hudson.  
***Attachments:*** [Resolution No. 16-147](#)

*Mayor Basil read Resolution No. 16-147 in its entirety and thanked Mrs. Westfall for her service to the City. He presented a copy of the Resolution and a retirement watch to her.*

**A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Resolution No. 16-147. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

## 6. Proclamation

- A. [16-0096](#) **Special Recognition of National Colonial Heritage Month during October 2016**  
***Executive Summary:*** Mayor Basil will proclaim the month of October, 2016, as “National Colonial Heritage Month” in Hudson. On behalf of the Ezekial Richardson Chapter of the National Society Colonial Dames XVII Century, Sharon Snowden, President, will be in attendance to accept this Proclamation.  
***Attachments:*** [Proclamation](#)

*Mrs. Snowden thanked Mayor Basil and accepted the Proclamation on behalf of the Ezekial Richardson Chapter of the National Society Colonial Dames XVII Century.*

**Mayor Basil read this Proclamation in its entirety, recognizing the month of October 2016 as National Colonial Heritage Month in Hudson.**

## 7. Public Comments

*None.*

## 8. Correspondence and Council Comments

*Dr. Williams thanked Mr. Comeriato and Mr. Powell for attending the recent Cable Television Advisory Committee meeting and for sharing information. He noted that HCTV will decrease from 3 to 2 channels. Finally, he introduced his granddaughter Erin Williams, one of several AP Government students attending the Council meeting.*

*Mayor Basil said that the recent Green on the Green event was well-attended, and he thanked Environmental Awareness Committee members, Councilmen Kelemen and Williams, and all who participated in this event.*

*Mayor Basil reported that the Northeast Ohio Mayors & City Managers Association met last Thursday, and he promised to circulate a legislative update along with his meeting notes to City Council members as soon as possible.*

## 9. Report of Manager

### A. [16-0100](#) Construction Update

**Executive Summary:** City Staff will review the status of current construction projects.

*Mr. Sheridan provided an update on major construction projects, including the Barlow Road projects (paving, striping, and railroad crossing grade change); Barlow/Terex Roads West traffic signal; Barlow Road trail; annual asphalt and concrete programs; State Route 8 concrete panel replacements; State Route 91/Norton Road intersection improvement; State Route 91/Fishcreek Road intersection improvement and bridge replacement; North Main Street improvements; Blackberry & Brandywine bridges; Veterans Trail Phases II & III; and Parks projects. Discussion followed.*

**Staff provided a construction update.**

### B. Awards Presentation

*Ms. Roberts said that Hudson recently won a 1st Place Savvy Award in the Marketing and Tools - Economic Development category for the City's marketing launch of high-speed Velocity Broadband; and Hudson also won a 2nd Place Silver Award in the Government Service Delivery/Community Issue category for the Velocity marketing program. She displayed the awards, which were presented to her recently at the 3CMA (City-County Communications & Marketing Association) Annual Conference. Mayor Basil acknowledged staff's efforts in successfully launching Velocity Broadband.*

**Staff presented awards.**

### C. [16-0099](#) Status and Operations of Velocity Broadband Services

**Executive Summary:** City Staff will provide an update to City Council regarding the status and operations of Velocity Broadband.

**Attachments:** [Velocity Broadband Update](#)

*Mr. Griffith and Mr. Ersing reported 9-month financial figures and provided a broadband map, current customer list, customer forecast, and financial forecast. Discussion followed.*

**Staff provided an update of Velocity Broadband operations.**

## 10. Appointments

*Dr. Williams announced that the City is still accepting applications for the positions on the Board of Zoning & Building Appeals, Cemetery Board, Environmental Awareness Committee, and the Planning Commission. He encouraged interested citizens to apply by September 30, 2016.*

## 11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

## Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. Hanink

- A. [16-0098](#) A MOTION TO ACKNOWLEDGE THE TIMELY RECEIPT OF THE AUGUST 2016 MONTHLY FINANCIAL REPORT.  
*Executive Summary:* Financial summaries are provided each month for Council's review.  
*Attachments:* [August 2016 Financial Report](#)

This motion was approved on the Consent Agenda.

## 12. Legislation

- A. [16-148](#) AN ORDINANCE AMENDING CHAPTERS 1203, "DEVELOPMENT REVIEW AND ADMINISTRATIVE PROCEDURES," 1204, "GENERAL REVIEW STANDARDS," 1205, "ZONING DISTRICTS", 1206, "USE REGULATIONS," AND 1207, "ZONING DEVELOPMENT AND SITE PLAN STANDARDS," OF THE LAND DEVELOPMENT CODE.  
*Executive Summary:* The amendments would simplify the approval process and standards for Planned Developments and revise District 5 zoning regulations to be more in keeping with development in the village core.  
*Attachments:* [Ordinance No. 16-148](#)

Mayor Basil read the title of Ordinance No. 16-148, which constituted its first reading, and he said that the Ordinance is being referred to the Planning Commission for review and recommendation.

- B. [16-149](#) AN ORDINANCE AMENDING PART TWELVE OF THE ORDINANCES OF HUDSON TO AMEND THE OFFICIAL ZONING DISTRICT MAP TO REZONE SUMMIT COUNTY TAX PARCEL 3203716 WHICH IS WEST OF MORSE ROAD AND SOUTH OF CUTLER LANE FROM DISTRICT 4, HISTORIC RESIDENTIAL NEIGHBORHOOD, TO DISTRICT 5, VILLAGE CORE DISTRICT.**

**Executive Summary:** The ordinance would rezone this City-owned parcel, part of the Downtown Phase II site, to match the zoning of the rest of the Downtown Phase II site.

**Attachments:** [20160913 Zoning Map](#)  
[Ordinance No. 16-149](#)

Mayor Basil read the title of Ordinance No. 16-149, which constituted its first reading, and he said that the Ordinance is being referred to the Planning Commission for review and recommendation.

- C. [16-150](#) AN ORDINANCE AMENDING SECTIONS 891.04 (COLLECTION AT SOURCE) AND 891.05 (ANNUAL RETURN; FILING) IN THE TAXATION CODE OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

**Executive Summary:** As necessitated with passage of 131 Senate Bill 172, this Ordinance will amend Hudson's Tax Code pertaining to the timing of income tax withholding payments by employers.

**Attachments:** [Memo re: Amendments to Taxation Code per SB 172](#)  
[Ordinance No. 16-150](#)

Mayor Basil read the title of Ordinance No. 16-150, which constituted its first reading.

A motion was made by Dr. Williams, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Ordinance No. 16-150. The motion carried by the following vote:

**Aye:** 6 - Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. Hanink and Mr. Kelemen

*Dr. Williams asked the City Solicitor to provide details regarding Ordinance No. 16-150. Mr. Hunt explained the necessity of the amendments to the Tax Code, relating to withholding due dates for payments and electronic fund transfer dates, pursuant to state law, effective September 14, 2016.*

A motion was made by Dr. Williams, seconded by Mr. Wooldredge, to pass Ordinance No. 16-150. The motion carried by the following vote:

**Aye:** 6 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. Hanink, Mr. Kelemen and Mr. Weinstein

**13. Executive Session**

**A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to enter into executive session to consider a personnel matter concerning the employment of a public employee. Mayor Basil recessed the meeting at 9:00 p.m. after the motion carried by the following vote:**

**Aye:** 6 - Mr. Wooldredge, Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Mr. Weinstein and Dr. Williams

*Mayor Basil reconvened the Council meeting at 10:15 p.m.*

**14. Adjournment**

**There being no further business, Mayor Basil adjourned the Council meeting at 10:15 p.m.**

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**David A. Basil, Mayor**

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**Elizabeth Slagle, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*