



City of Hudson, Ohio

Meeting Minutes - Final

City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, June 19, 2018

6:30 PM

Town Hall

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 6:32 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Staff in Attendance: Mrs. Raber, Clerk of Council Pro Tempore

2. Executive Session

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to enter into executive session to consider a personnel matter regarding the appointment of public officials and to interview applicants for various boards and commissions. Mayor Basil recessed the meeting at 6:33 p.m. after the motion carried unanimously by voice vote.

Mr. DeSaussure entered the meeting at 7:25 p.m.

Mayor Basil reconvened the regular meeting at 7:30 p.m.

3. Pledge of Allegiance to the Flag

4. Roll Call

Present: 4 - Mr. DeSaussure, Mr. Hanink, Dr. Williams and Mr. Wooldredge

Absent: 3 - Mrs. Bigham, Mr. Kelemen and Mr. Weinstein

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, Special Counsel; Mrs. Raber, Clerk of Council Pro Tempore; Mr. Comeriato, Assistant City Manager - Operations; Mr. Ersing, Network Systems Administrator; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; Mrs. McMaster, City Planner; Ms. Roberts, Communications Manager; and Mr. Sheridan, Assistant City Manager - Professional Services.

5. Appointment of Melissa Raber as Clerk of Council Pro Tempore

Pursuant to Charter Section 3.04, in the Clerk of Council's absence, a motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, that Mrs. Raber be appointed as Clerk of Council Pro Tempore. The motion carried by the following vote:

Aye: 4 - Mr. DeSaussure, Mr. Hanink, Dr. Williams and Mr. Wooldredge

6. Approval of the Minutes

A. [18-0059](#) Minutes of Previous Council Meetings

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [May 15, 2018 Council Meeting Minutes - DRAFT](#)
[June 5, 2018 Council Meeting Minutes - DRAFT](#)
[June 12, 2018 Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

7. Honorary Resolution

A. [18-83](#) A RESOLUTION THANKING DANIEL SZOCH FOR HIS SERVICE TO THE HUDSON COMMUNITY.

Executive Summary: This Resolution provides recognition and thanks to Daniel Szoch for his dedicated service as a member of the Tree Commission.

Attachments: [Resolution No. 18-83](#)

Mayor Basil read Resolution No. 18-83 in its entirety, thanking Mr. Szoch for his demonstration of citizenship and dedication to the Hudson Community.

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to pass Resolution No. 18-83. The motion carried by the following vote:

Aye: 4 - Mr. Hanink, Dr. Williams, Mr. Wooldredge and Mr. DeSaussure

8. Public Comments

Ms. Caroline Bird, 7406 Hudson Park Drive and Ms. Jenny Williams, 5893 Londonairy Blvd., thanked Council for considering Resolution No. 18-74 regarding environmental sustainability and hoped that further action can be taken in the future.

Mr. Dan Carnahan, 7333 Winstead Road, spoke regarding the Community-Wide Fiber Initiative and stated that he feels it is a risk, that once the bond is paid for the technology will be outdated and hopes Council will look at effectively imploring technology.

9. Correspondence and Council Comments

Mr. Wooldredge said that an At-Large Council Member Open Forum will be held on June 26, 2018 at 7:00 p.m., at the Barlow Community Center, and he invited interested citizens to attend.

10. Report of Manager

A. [18-0060](#) Conceptual Layout of New City Administration Building

Executive Summary: Staff and Brandstetter Carroll, Inc., the architect, will be present to review the conceptual layout of the new city administration building.

Attachments: [Hudson Admin Renderings - 6-14-2018](#)

Ms. Howington turned the discussion over to Mr. Sheridan and the architect, Nancy Nozik, Brandstetter Carroll, Inc. Mr. Sheridan stated that he is looking for Council input on the preliminary design in order to move ahead with the final design, take to Summit County Building Department this summer, begin construction in the fall, and move into the building in January of 2019. Ms. Nozik explained the layout and design ideas. Discussion followed regarding budget, open floor plan concept, main entrance, and security. Mr. Sheridan noted that the City did received a \$75,000 grant from The Community Development Block Grant to cover the costs of the ADA accessible ramp that will be added to the front of the building.

11. Appointments

Mayor Basil expressed appreciation to everyone who had applied for the Architectural & Historic Board of Review and the Park Board and commented that service on a City board or commission is a valuable experience.

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, that: Ms. Nicole Davis be appointed to the Architectural & Historic Board of Review for a full term commencing June 21, 2018; and that Mr. Douglas Colafella be appointed to the Park Board for a full term commencing July 5, 2018. The motion carried by the following vote:

Aye: 4 - Dr. Williams, Mr. Wooldredge, Mr. DeSaussure and Mr. Hanink

12. Consent Agenda

Mayor Basil stated that due to only 4 members being present, there is not a sufficient number of members present to pass matters on the consent agenda, and all items will receive a first reading.

Dr. Williams asked due to Council recess, when will these items reappear on a Council agenda. Mayor Basil stated that the next regularly scheduled Council meeting is July 17, 2018, unless a Special Meeting is scheduled for July 10, 2018.

Items Removed from the Consent Agenda

- A. [18-0061](#) **A Motion to Acknowledge the Timely Receipt of the May 2018 Monthly Financial Report**
Executive Summary: Financial summaries are provided each month for Council's review.
Attachments: [May 2018 Financial Report](#)

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to pass a motion to acknowledge the timely receipt of the May 2018 monthly financial report. The motion carried by the following vote:

Aye: 4 - Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink and Dr. Williams

- B. [18-84](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF STOW FOR COOPERATION AND COST SHARING FOR THE RESURFACING OF A PORTION OF NORTON ROAD; AND DECLARING AN EMERGENCY.**
Executive Summary: This project is for the resurfacing of Norton Road from the new bike trailhead (Easterly limit) to the Hudson Drive intersection (Westerly limit). The segment of roadway is approximately 2,700 feet.
Attachments: [Resolution No. 18-84](#)

Mayor Basil read the title of Resolution No. 18-84, which constituted its first reading.

- C. [18-85](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDENDUM TO A PROFESSIONAL SERVICES CONTRACT WITH MS CONSULTANTS FOR ADDITIONAL CONSULTING SERVICES FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (PID 93822); AND DECLARING AN EMERGENCY.**
Executive Summary: This Resolution would authorize an increase of \$20,775 to the original \$399,458.85 contract with MS consultants, inc.
Attachments: [Resolution No. 18-85](#)

Mayor Basil read the title of Resolution No. 18-85, which constituted its first reading.

- D. [18-86](#) **AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE ADOPTED BY ORDINANCE NO. 17-185 TO INCLUDE HOURLY REIMBURSEMENTS FOR VOLUNTEER EMERGENCY FIREFIGHTING SERVICE; AND DECLARING AN EMERGENCY.**
Executive Summary: This Ordinance amends the 2018 Pay Range Structure to include Volunteer Firefighter Hourly Reimbursements. Volunteer Firefighter Hourly Reimbursements were last increased with Ordinance No. 09-24. The following per hour increases will be effective July 2, 2018; Captains from \$13.00 to \$16.00,

Lieutenants from \$12.00 to \$15.00, Firefighters from \$11.00 to \$13.00, Maintenance or Engineering Duty from \$12.00 to \$14.00.

Attachments: [2018 Pay Range Structure updated with Volunteer Fire Ordinance No. 18-86](#)

Mr. Hanink asked for staff to provide a breakdown of how hours are calculated and what qualifies as a paid hour. Mr. Wooldredge asked when rates were last adjusted and it was stated that they were last adjusted in 2009, and that this legislation also places the pay ranges with the city-wide pay range legislation so it has the ability to be updated annually.

Mayor Basil read the title of Ordinance No. 18-86, which constituted its first reading.

- E. [18-87](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SPEND ADDITIONAL FUNDS UNDER A PREVIOUSLY COMPETITIVELY BID CONTRACT WITH MOMENTUM TELECOM, INC. FOR WHOLESALE VOICE OVER INTERNET PROTOCOL SERVICES; AND DECLARING AN EMERGENCY.**

Executive Summary: Council authorization is required to spend beyond the previously approved threshold for wholesale VoIP services.

Attachments: [Resolution No. 18-87](#)

Mr. Wooldredge asked what the City's return is on the additional \$55,000. Mr. Ersing stated that the cost is passed onto the customers, and that \$38,000 has been billed out to date and Momentum has been paid \$20,600, the remaining portion is a profit to the City.

Mayor Basil read the title of Resolution No. 18-87, which constituted its first reading.

- F. [18-88](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ACCEL BUILDING SYSTEMS, LLC FOR THE PURCHASE AND CONSTRUCTION OF A TEMPORARY SALT STORAGE STRUCTURE; AND DECLARING AN EMERGENCY.**
- Executive Summary: The Public Works Department has ceased using the 95 Owen Brown Street property including the salt dome so that the area may be used as part of the proposed downtown Phase II development. In order to operate a safe and efficient snow and ice program, staff has received State Contract Pricing and requires the purchase and construction of a temporary salt structure.

Attachments: [Salt Dome Site Plan](#)
 [Salt Dome Typical](#)
 [Resolution No. 18-88](#)

Mr. DeSaussure asked if TIFF funds can be used for this purchase and Ms. Howington stated that yes it can be used for this. Mr. Wooldredge asked if this will impact the development of the former YDC Property, Ms. Howington stated that it is portable and can be moved. Mr. Hanink asked if the brine wells will also be located here temporarily and Mr. Comeriato stated that they would.

Mayor Basil read the title of Resolution No. 18-88, which constituted its first reading.

- G. [18-89](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE DEMOLITION AND REMEDIATION OF THE EXISTING FACILITIES AT 94 AND 100 OWEN BROWN STREET WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**

Executive Summary: As part of the preparations for the Downtown Phase II project, the former Windstream Buildings located at 94 & 100 Owen Brown Street will need to be demolished to allow for the redevelopment of the land following the acquisition of the buildings.

Attachments: [Resolution No. 18-89](#)

Mayor Basil read the title of Resolution No. 18-89, which constituted its first reading.

- H. [18-90](#) **AN ORDINANCE VACATING THE UNIMPROVED RIGHT-OF-WAY AT HUDSON CROSSING BUSINESS PARK; AND DECLARING AN EMERGENCY.**

Executive Summary: The legislation would remove the unimproved right of way and deed the land to the adjoining property owners.

Attachments: [PC 2018-3914 Staff Report](#)
 [PC Recommendation 6-11-2018](#)
 [Ordinance No. 18-90](#)

Mayor Basil read the title of Ordinance No. 18-90, which constituted its first reading.

13. **Legislation**

- A. [18-74](#) **A RESOLUTION TO ACKNOWLEDGE THE CITY'S COMMITMENT TO ENVIRONMENTAL SUSTAINABILITY AND BEST PRACTICES.**
- Executive Summary:** The City government in its culture and actions will reflect its commitment to environmental sustainability and will continuously improve environmental practices and will continue to strive to be a model of environmental best practices for the future of the community.

Attachments: [Resolution No. 18-74](#)

Mayor Basil read the title of Resolution No. 18-74 , which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 18-74, as introduced.

Mr. DeSaussure recommended amending Section 1 of Resolution No. 18-74 as follows: "The City government will continue to explore cost effective ways to improve its practices related to environmental sustainability and to educate the community and its citizens on ways to employ environmental best practices."

Mr. DeSaussure felt that this was a good Resolution and it laid out what they City has done regarding environmental sustainability, but did not feel that Section 1 clearly stated what the City was committing to. He felt that how Section 1 currently read that the City was committing to something specific rather than stating

that the City was looking at everything as it pertained to both budget and environmental sustainability.

A subsidiary motion was made by Mr. DeSaussure, seconded by Mr. Hanink, that Section 1 of Resolution No. 18-74 be amended, as proposed. The motion carried by the following vote:

Aye: 4 - Mr. DeSaussure, Mr. Hanink, Dr. Williams and Mr. Wooldredge

Resolution No. 18-74 was adopted as amended and carried by the following vote:

Aye: 4 - Mr. Hanink, Dr. Williams, Mr. Wooldredge and Mr. DeSaussure

- B. [18-81](#) AN ORDINANCE AMENDING PART TEN, “STREETS, UTILITIES AND PUBLIC SERVICES CODE” OF THE CODIFIED ORDINANCES, TO ADD NEW CHAPTER 1020 TO REGULATE SMALL CELL FACILITIES AND WIRELESS SUPPORT STRUCTURES IN PUBLIC WAYS; AND DECLARING AN EMERGENCY.**
- Executive Summary:** This Ordinance will amend Title Two of Part Ten, the Streets, Utilities and Public Services Code of the Codified Ordinances, to add a new Chapter 1020 to respond to the State of Ohio’s recent passage of Substitute House Bill 478 (“HB 478”) concerning small cell facilities in public ways of municipalities
- Attachments:** [Ordinance No. 18-81 \(As Introduced 6/5/2018\)](#)
 [Ordinance No. 18-81 \(As Revised 7/17/2018\)](#)

Mayor Basil read the title of Ordinance No. 18-81, which constituted its second reading.

- C. [18-82](#) AN ORDINANCE AMENDING PART TEN, “STREETS, UTILITIES AND PUBLIC SERVICES” CODE OF THE CODIFIED ORDINANCES, TO ADD NEW CHAPTER 1022 ADOPTING DESIGN GUIDELINES FOR SMALL CELL FACILITIES AND THEIR SUPPORT STRUCTURES IN PUBLIC WAYS; AND DECLARING AN EMERGENCY.**
- Executive Summary:** This Ordinance will amend Title Two of Part Ten, the Streets, Utilities and Public Services Code of the Codified Ordinances, to add a new Chapter 1022 to respond to the State of Ohio’s recent passage of Substitute House Bill 478 (“HB 478”) concerning small cell facilities in public ways of municipalities.
- Attachments:** [Ordinance No. 18-82](#)

Mayor Basil read the title of Ordinance No. 18-82, which constituted its second reading.

- D. [18-91](#) AN ORDINANCE ENACTING NEW CHAPTER 1421, “EROSION AND SEDIMENT CONTROL CODE,” OF THE BUILDING CODE AND AMENDING SECTION 1, “PLAN SUBMISSION AND GENERAL NOTES,” OF CHAPTER 1419, “ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION” OF THE BUILDING CODE.**
- Executive Summary:** The City of Hudson’s Storm Water Management Plan (SWMP) was developed to address the Environmental Protection Agencies (EPA) National Pollutant Discharge Elimination System (NPDES) requirements for storm water quality regulations. In order to comply with the EPA’s requirements, the City must amend its Codified Ordinances to adopt regulations for erosion and sediment

control which address stormwater management practices during construction and post-construction.

Attachments: [Ordinance No. 18-91](#)

Mayor Basil read the title of Ordinance No. 18-91, which constituted its first reading.

- E. [18-92](#) **AN ORDINANCE AMENDING SECTION 1480.01 AND 1480.99 OF THE BUILDING AND HOUSING CODE TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, TO AMEND THE PENALTY SECTION OF CHAPTER 1480; AND DECLARING AN EMERGENCY.**
- Executive Summary: The legislation would replace the 2015 version specified in the Codified Ordinances with the most recent edition of the International Property Maintenance Code and amend the penalties.
- Attachments: [Ordinance No. 18-92](#)

Mayor Basil read the title of Ordinance No. 18-92, which constituted its first reading.

- F. [18-93](#) **AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTERS 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, AND 1213 AND AT APPENDIXES A, B, AND C OF THE CITY OF HUDSON'S LAND DEVELOPMENT CODE, nka THE "PLANNING AND ZONING CODE".**
- Executive Summary: The bulk of the City's current Land Development Code ("LDC") was adopted in 1999 - just five years after the merger of Hudson Village and Hudson Township. While the original 1999 LDC has been amended over the years, a full update has not been undertaken since the LDC's original adoption. In April of 2017, with a recently adopted Comprehensive Plan in hand (the 2015 Comprehensive Plan - passed on January 19, 2016 by Hudson City Council), the City began a year-long process to complete a full revision of the LDC. Based upon the Comprehensive Plan and the data uncovered during the LDC Rewrite Team's research, the City presents the attached revisions to the LDC.
- Attachments: [Staff Report \(15 June 2018\)](#)
 [Exhibit A](#)
 [LDC Rewrite Zoning Map \(15 June 2018\)](#)
 [Ordinance No. 18-93](#)

Mayor Basil read the title of Ordinance No. 18-93, which constituted its first reading and was referred to the Planning Commission.

14. Executive Session

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure to enter into executive session to consider a personnel matter regarding the appointment of public officials to an ad hoc committee and an update on labor negotiations. Mayor Basil recessed the meeting at 8:44 p.m. after the motion carried by the following vote:

Aye: 4 - Dr. Williams, Mr. Wooldredge, Mr. DeSaussure and Mr. Hanink

Mayor Basil reconvened the regular meeting a 9:19 p.m.

15. Appointments

Mayor Basil expressed appreciation to everyone who had applied for the Ad-Hoc Committee for Community-Wide Fiber and commented that service on a City board or commission is a valuable experience.

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, that the following be appointed to the Ad-Hoc Committee for Community-Wide Fiber: Mr. Harun Rashid, Mr. Scott Honnold, Ms. Christina Tait, Mr. Robert Bellin, Mr. Patrick Bright, Mr. Jim Sredinski, and Mr. David Schweighoefer. The motion carried by the following vote:

Aye: 4 - Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink and Dr. Williams

16. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 9:21 p.m.

David A. Basil, Mayor

Melissa Raber, Clerk of Council Pro Tempore

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.