



City of Hudson, Ohio

Meeting Minutes - Final

City Council

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, February 18, 2020

7:30 PM

Town Hall
27 East Main Street

1. **Call to Order**

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, Special Counsel; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; Mr. Stifler, Economic Development Director; Mr. Tabak, Police Chief; and Mr. Wash, Assistant Public Works Director.

4. **Approval of the Minutes**

A. [20-0014](#) **Minutes of Previous Council Meetings**

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [February 4, 2020 Council Meeting Minutes - DRAFT](#)

[February 11, 2020 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Public Hearings

- A. [19-173](#) **AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTERS 1207 AND 1213 AND THE APPENDIX D OF THE CITY OF HUDSON'S LAND DEVELOPMENT CODE, AKA THE "PLANNING AND ZONING CODE" RELATED TO SIGNAGE REGULATIONS.**
Brief Description: Proposed amendment the Land Development Code sign regulations in response to stakeholder engagement related to window sign regulations and additional items expressed by the merchant community.

Attachments: [Exhibit A Land Development Code Amendment - Sign Regulations](#)
[Notice of Public Hearing](#)
[PC Recommendation Case 2019-1253 Sign Amendments 1-13-20](#)
[Ordinance No. 19-173](#)

Mayor Shubert opened the public hearing for Ordinance No. 19-173 at 7:35 p.m. Mr. Hannan provided an overview of the proposed sign regulation amendments included in Ordinance No. 19-173, as well as a review of the Planning Commission's recommendation.

Ms. Schlademan read a letter from Kendra Altomare, President of the Merchants of Hudson Association and Co-Owner of Hudson's Restaurant & Catering, which indicated that merchants were not in favor of all of the proposed sign changes, including the proposed A-frame sign and window cling regulations (see email attached to record copy of these minutes).

Ms. Schlademan also read a letter from Lisa Carson, owner of Gwendolyn Elizabeth, that was originally sent to the Sign Committee on April 29, 2019, which urged the City to leave window signage out of the Land Development Code completely and let businesses self-regulate window signage. (see email attached to record copy of these minutes).

Finally, Ms. Schlademan asked that Council reconsider temporary signs for churches.

Ms. Pat Blankenship, owner of Fair Trade on Main, 134 North Main Street, asked for clarification regarding the proposed regulations limiting the number of signs. Mr. Hannan described the proposed allowances for window signs, wall signs, and projecting signs for Main Street businesses. He noted that proposed amendments include an allowance for A-frame signs.

There being no additional comments, Mayor Shubert closed the public hearing for Ordinance No. 19-173 at 7:44 pm

A public hearing was held for Ordinance No. 19-173.

- B. [20-16](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR BROWN FARMS ONE, LLC, BROWN FARMS TWO, LLC, AND SHERYL J. BROWN, TRUSTEE, 34 WELLGATE DRIVE, HUDSON, OHIO.**
Brief Description: The Brown family has submitted a renewal Application for Placement of Farmland in an Agricultural District for five (5) properties, totaling approximately 63.08 acres, located off of Barlow Road and Seasons Road in Hudson.

Attachments: [Application for Agricultural District Renewal](#)
[Notice of Public Hearing](#)
[Hyperlink - Agricultural Districts \(Summit County Fiscal Officer Website\)](#)
[Code Enforcement Memo 2-3-2020](#)
[Map: Brown Farms One LLC Properties - off of Barlow Rd.](#)
[Map: Brown Farms Two & Sheryl J. Brown Properties - off of Seasons Rd.](#)
[Resolution No. 20-16](#)

Mayor Shubert opened the public hearing for Resolution No. 20-16 at 7:44 p.m. Mr. Hannan provided a review of the application for renewal of an Agricultural District, and he noted that the subject properties are used for timber management. There were no additional comments, and Mayor Shubert closed the public hearing at 7:46 p.m.

A public hearing was held for Resolution No. 20-16.

6. Public Comments

Ms. Lisa King, Executive Director of Summit MetroParks, resident of 2920 Carters Grove Road, Cuyahoga Falls, provided information regarding Issue 11 on the March 17th Election Ballot. She spoke about growth, maintenance, and improvements to MetroParks properties, and she noted local efforts in Hudson, including Wood Hollow and Maple Grove. She said that 90% of overall funding for the MetroParks is provided by the current levy, which is expiring. She said that Issue 11 will ask voters to replace the current levy and increase it by \$1.58 more per \$100,000 in property valuation. Ms. King provided a fact sheet and endorsement information (attached to record copy of these minutes) and asked elected officials for their endorsement.

20-0029 A Motion that City Council endorse Issue 11 on the March 17, 2020, Ballot, in support of the Summit MetroParks Levy.

Dr. Williams spoke in support of City Council endorsing the MetroParks Levy. Discussion followed. Both Mr. DeSaussure and Mr. Sutton personally supported MetroParks, but Mr. DeSaussure expressed reservations, and Mr. Sutton opposed a formal endorsement of the levy by City Council.

A motion was made by Dr. Williams, seconded by Mr. Wooldredge, that City Council endorse Issue 11 on the March 17, 2020, Ballot, in support of the Summit MetroParks Levy.

A subsidiary motion was made by Mr. Wooldredge, seconded by Mr. Foster to postpone the matter to the Council meeting of March 3, 2020. The motion to postpone passed by the following vote:

Aye: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton,
 Dr. Williams and Mr. Wooldredge

Ms. Roseanne Thomas, 2573 Brunswick Lane, asked that Council revisit the Veterans Way Trail and the connectivity issue. She was thankful that original Phase III plans were stopped, as there were too many trees being cut down, she did not think that a gravel path was ideal, and she spoke of the importance of having a smooth paved surface to accommodate persons in wheelchairs. She said that both sidewalks and trails

enhance connectivity, and the City should prioritize both; and although not all neighborhoods are interested in having sidewalks, they are certainly needed near schools and in the downtown for safety. She questioned sidewalk funding through assessments within neighborhoods. Mayor Shubert said that City Council will be reconsidering the Connectivity Plan in the near future.

7. Correspondence and Council Comments

Ms. Schlademan thanked the League of Women Voters, City staff, School representatives, and residents for engaging in the League's Climate Change Forums. She encouraged everyone to participate in the last of the four forums, which is planned in April 2020.

Ms. Schlademan said that the Architectural & Historic Board of Review has started a discussion concerning a future effort to use current tools to identify buildings and structures which could be designated as historic landmarks. She said that such an effort would be ideally taken on jointly by AHBR, Hudson Heritage Association, and City staff in an effort to prevent further demolition of historic structures outside of the Historic District. She encouraged anyone with an interest in this subject to attend upcoming AHBR meetings.

Mayor Shubert congratulated Hudson's Matt Kaulig and the Kaulig Racing Team for its 13th place finish in this year's Daytona 500.

8. Report of Manager

Ms. Howington introduced Police Chief Tabak, who provided an update on the Dispatch Upgrade Project and summarized the key components of the project implementation. He anticipated the project will be mostly completed by June 2020. He noted that this project encompasses three of Council's priorities, including communications, infrastructure, and technology.

Ms. Howington said that an additional appropriation request to fund the conversion of 800MHz radios for Fire and EMS will be coming forward in the near future, and a study concerning this project will be provided for Council review.

Chief Tabak also provided information regarding the police vehicles purchased last year, which were just delivered. Responding to Mayor Shubert's inquiry about performance, he said that these cars are designed for police use, and he will monitor performance but was thus far very satisfied with the new vehicles.

9. Discussion Items

A. [20-0015](#)

Review and Discussion of a New Public Works Facility Project

Brief Description: Staff will present a review and update of the Public Works Facility Project. Mr. Jeffrey Meyers, CEO of DS Architecture will be in attendance to answer questions regarding the needs assessment and proposed project.

Attachments: [PW Facility Background & Description](#)

[PW Needs Assess. Summary Feb 2020](#)

[PWFacilityMatrix-Final 2020](#)

Ms. Howington said that consolidation of the divisions of the Public Works Department is needed for efficiencies. In addition, she said that the current leased space is inadequate both from safety and space standpoints. She noted that the City is in year 2 of a 4-year lease at the Georgetown Road facility. She hoped for direction from Council on moving forward with the Public Works Facility Project, as well as improvements to the parking area at the current Hudson Public Power facility.

Mr. Comeriato provided an overview of considerations to date concerning a new facility for the City's Public Works Department. He said that the City Manager was tasked with this project upon hiring in 2014. He

reviewed the needs assessment and recommended specific properties. Mr. Jeff Myers, CEO of DS Architects, the firm that performed the needs assessment, was on-hand to answer questions. Discussion followed regarding location options, an updated needs assessment, possible use of pre-engineered construction, funding, opportunities for efficiencies, acreage needs, deficiencies at current location and related maintenance and upgrade costs, staff's recommendation to move forward with a feasibility study, and Council priorities.

This matter was discussed.

10. Appointments

Mr. Wooldredge announced that the City is currently accepting applications for the Economic Growth Board and Park Board through February 21, 2020, and for the Architectural & Historic Board of Review and the Personnel Advisory & Appeals Board through March 6, 2020.

Pursuant to the City's Codified Ordinances, Section 294.01, Mr. Wooldredge appointed Mr. Foster and himself to serve as the City Council representatives on the Economic Development Incentive Committee for the current term expiring on November 30, 2021, and he asked for Council's confirmation of the appointments.

A motion was made by Dr. Williams, seconded by Mrs. Bigham, to confirm the President of Council's appointments of Mr. Foster and Mr. Wooldredge as the City Council representatives on the Economic Development Incentive Committee for the current term. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mrs. Bigham, seconded by Dr. Williams, to suspend the rule requiring three readings to allow or passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mrs. Bigham, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Ms. Schlademan, Mr. Sutton, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Foster

- A. [20-0016](#) A Motion to Acknowledge the Timely Receipt of the January 2020 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [January 2020 Financial Report](#)

Motion No. 20-0016 was passed on the Consent Agenda.

- B. [20-17](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH CIUNI & PANICHI, INC. FOR THE PREPARATION OF THE CITY'S 2019 ANNUAL FINANCIAL STATEMENTS.**

Brief Description: This is a contract with an accounting firm to assist staff in the preparation of the 2019 annual financial statements.

Attachments: [Resolution No. 20-17](#)

Resolution No. 20-17 was passed on the Consent Agenda.

- C. [20-18](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF THREE FLEET VEHICLES FOR POLICE OPERATIONS.**

Brief Description: This project involves the replacement of three (3) police patrol vehicles currently in the 2020 budget.

Attachments: [Signed Lebanon Ford State Term Pricing HPD](#)
[Budget Detail PD - 2020](#)
[Ohio State Contract #RS901620](#)
[Resolution No. 20-18](#)

Resolution No. 20-18 was passed on the Consent Agenda.

- D. [20-19](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**

Brief Description: Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.

Attachments: [Resolution No. 20-19](#)

Resolution No. 20-19 was passed on the Consent Agenda.

12. **Legislation**

- A. [19-173](#) **AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTERS 1207 AND 1213 AND THE APPENDIX D OF THE CITY OF HUDSON'S LAND DEVELOPMENT CODE, AKA THE "PLANNING AND ZONING CODE" RELATED TO SIGNAGE REGULATIONS.**

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[Notice of Public Hearing](#)
[PC Recommendation Case 2019-1253 Sign Amendments 1-13-20](#)
[Ordinance No. 19-173](#)

Mayor Shubert read the title of Ordinance No. 19-173, which constituted its second reading.

- B. [20-16](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR BROWN FARMS ONE, LLC, BROWN FARMS TWO, LLC, AND SHERYL J. BROWN, TRUSTEE, 34 WELLGATE DRIVE, HUDSON, OHIO.**
- Brief Description:** The Brown family has submitted a renewal Application for Placement of Farmland in an Agricultural District for five (5) properties, totaling approximately 63.08 acres, located off of Barlow Road and Seasons Road in Hudson.
- Attachments:** [Application for Agricultural District Renewal](#)
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 [Map: Brown Farms One LLC Properties - off of Barlow Rd.](#)
 [Map: Brown Farms Two & Sheryl J. Brown Properties - off of Seasons Rd.](#)
 [Resolution No. 20-16](#)

Mayor Shubert read the title of Resolution No. 20-16, which constituted its first reading.

- C. [20-20](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH WRIGHT LINE, LLC, FOR THE PURCHASE OF POLICE/DISPATCH RADIO CONSOLE FURNITURE; AND DECLARING AN EMERGENCY.**
- Brief Description:** A resolution authorizing the City Manager to enter into contract with Wright Line LLC in the amount of \$44,354.39. This is for the purchase of a replacement dispatch radio console furniture.
- Attachments:** [Hudson PD Console Furniture Pricing](#)
 [Resolution No. 20-20](#)

Mayor Shubert read the title of Resolution No. 20-20, which constituted its first reading.

- D. [20-21](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH B&C COMMUNICATIONS FOR THE IMPLEMENTATION OF A POLICE/DISPATCH RADIO MICROWAVE CONNECTION PROJECT; AND DECLARING AN EMERGENCY.**
- Brief Description:** A resolution authorizing the City Manager to enter into contract with B&C Communications in the amount of \$69,625.00 for equipment and professional services relating to the implementation of a dispatch dedicated radio microwave radio connection to the Summit County digital radio system.
- Attachments:** [Microwave Project Quote](#)
 [Resolution No. 20-21](#)

Mayor Shubert read the title of Resolution No. 20-21, which constituted its first reading.

13. Executive Session

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to enter into executive session with respect to the Downtown Phase II Development to consider the sale or lease of City property at competitive bidding. Mayor Shubert recessed the meeting at 9:03 p.m. after the motion carried by the following vote:

Aye: 7 - Mr. Sutton, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Foster and Ms. Schlademan

14. Adjournment

There being no further business, Mayor Shubert adjourned the Council meeting at 10:04 p.m.

Craig A. Shubert, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.