



City of Hudson, Ohio

Staff Report With Text

File #: 17-29 **Version:** 1 **Name:**

Type: Ordinance **Status:** Passed

File created: 1/31/2017 **In control:** City Council

On agenda: 2/21/2017 **Final action:** 2/21/2017

Title: AN ORDINANCE AUTHORIZING A NEW POSITION OF ENGINEERING PROJECT DESIGNER AND AMENDING THE CITY'S PAY RANGE ASSIGNMENTS SCHEDULE THEREFOR; AND DECLARING AN EMERGENCY.
 Executive Summary: This Ordinance amends the City's Pay Range Assignments Schedule to include the position of Engineering Project Designer in Pay Range J.

Sponsors: David A. Basil

Indexes: Administration

Code sections:

Attachments: 1. 2017 Pay Range Assignment - Proposed, 2. Ordinance No. 17-29

Date	Ver.	Action By	Action	Result
2/21/2017	1	City Council	approved on the consent agenda	Pass

AN ORDINANCE AUTHORIZING A NEW POSITION OF ENGINEERING PROJECT DESIGNER AND AMENDING THE CITY'S PAY RANGE ASSIGNMENTS SCHEDULE THEREFOR; AND DECLARING AN EMERGENCY.

Executive Summary: This Ordinance amends the City's Pay Range Assignments Schedule to include the position of Engineering Project Designer in Pay Range J.

Legislative History

Ord. No. 16-179, to amend the City's Pay Range Structure, Pay Range Assignments, and creating an incentive compensation plan, passed December 20, 2016.

Purpose & Explanation

This Ordinance authorizes the addition of the Engineering Project Designer to the City's Pay Range Assignments Schedule J, Pay band 3. This position will be included in the Engineering & Professional Service Group and will mostly perform "In-House" projects for the City including but not limited to: Connectivity plan designs, Park projects, and other City projects as assigned; perform private development plan review; and other duties as specified in the job description. This position will provide the City more consistency in our "In-house" designs, save the City from having to use outside consultants for projects, and elevate our plan designs to a higher level in regards to the computer design (CAD) and surveying of assigned projects. Note: One of the current intern positions will not be replaced after May, 2017 with the hiring of this position and will help offset the salary of this position. (Approximately \$12,000/yr.) The placement of this position on the Pay Range Assignments Schedule was confirmed through the City's classification ranking system.

Timing Considerations

The Position will be added to the Pay Range Assignments Schedule with passage of this Ordinance. This

Ordinance will take effect immediately upon passage.

Fiscal Impact

- Currently Budgeted
- Supplemental Appropriation Required (to be included with 1st Quarter Appropriations)
- Appropriation Not Required.

Suggested Action

Staff recommends passage of this Ordinance, which includes emergency language in order to expedite the hiring process.

Submitted by,

Jane Howington, City Manager

Thomas J. Sheridan, P.E., P.S., Asst. City Manager for Professional Services/City Engineer