



# City of Hudson, Ohio

## Staff Report With Text

**File #:** 17-147      **Version:** 1      **Name:**

**Type:** Resolution      **Status:** Passed

**File created:** 9/20/2017      **In control:** City Council

**On agenda:** 10/3/2017      **Final action:** 10/3/2017

**Title:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH WALKER PARKING CONSULTANTS FOR THE DOWNTOWN PHASE 2 PARKING STUDY; AND DECLARING AN EMERGENCY.  
Executive Summary: The proposed Parking Study will evaluate the existing and proposed parking needs and make recommendations for the future parking within the Hudson Central Downtown Business District.

**Sponsors:** David A. Basil

**Indexes:** Community Development, Engineering

**Code sections:**

**Attachments:** 1. Resolution No. 17-147

Date	Ver.	Action By	Action	Result
10/3/2017	1	City Council	to suspend the rule requiring three readings	Pass
10/3/2017	1	City Council	adopted with rule suspension	Pass

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH WALKER PARKING CONSULTANTS FOR THE DOWNTOWN PHASE 2 PARKING STUDY; AND DECLARING AN EMERGENCY.**

**Executive Summary:** The proposed Parking Study will evaluate the existing and proposed parking needs and make recommendations for the future parking within the Hudson Central Downtown Business District.

**Legislative History**

None

**Purpose & Explanation**

The City Administration is requesting a comprehensive parking study of the Downtown Business District, including the historic N. Main St. area; the existing 1<sup>st</sup> and Main district; and the proposed downtown phase 2 area.

This study will evaluate the existing parking infrastructure elements within the business district, including but not limited to: Walking and parking patterns of merchant employees and customers, need for a parking deck and size, parking space needs in Phase 2, metered vs. unpaid parking, enforcement and signage, wayfinding signage, innovations in parking technology that would make parking availability more efficient, utilizing green and existing parking lots to reduce the need for parking areas through agreements, and make recommendations and provide cost analysis as required.

The City Administration requested qualification proposals from various parking consultants and after the a

thorough review of the proposal and interviews by the City we are recommending Walker Parking Consultants, located in Ann Arbor, Michigan for a base fee of \$46,404.00 with a 15% contingency for a total not to exceed cost of \$53,364.60.

*Other consultants that submitted proposals and qualifications included:*

<i>Desman Design Management</i>	<i>\$55,670.38</i>
<i>MKSK</i>	<i>\$55,500.00</i>
<i>Rich and Associates</i>	<i>\$54,997.50</i>
<i>Carl Walker</i>	<i>\$68,796.00</i>

**Timing Considerations**

The consultant will begin the study immediately after Council has provided authorization. The anticipated schedule for the completion of the study is the February, 2018.

**Fiscal Impact**

- Currently Budgeted
- Supplemental Appropriation Required
- Appropriation Not Required.(TIFF Funded)

**Suggested Action**

Staff recommends City Council approve this resolution authorizing the City Manager to enter into a professional services contract with Walker Parking Consultants for the downtown phase 2 parking study and declaring an emergency for the immediate preservation of the public health, safety and welfare.

**Submitted by,**

Jane Howington, City Manager

Thomas J. Sheridan, PE, PS, Assistant City Manager-City Engineer

Greg Hannan, City Planner

Kris McMaster, Associate Planner