



# City of Hudson, Ohio

## Staff Report With Text

**File #:** 16-134      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Passed  
**File created:** 8/5/2016      **In control:** City Council  
**On agenda:** 8/16/2016      **Final action:** 8/16/2016

**Title:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR FINAL DESIGN AND ASSOCIATED PROFESSIONAL SERVICES FOR THE RELOCATION OF THE CITY'S SALT DOME AND THE SCHOOL DISTRICT BUS GARAGE FACILITY; AND DECLARING AN EMERGENCY.  
 Executive Summary: In preparation for the Downtown Phase II project, staff is prepared to make a recommendation to award the final design and professional services contract for the relocation of the school bus garage and the City salt dome.

**Sponsors:** David A. Basil

**Indexes:** Administration

**Code sections:**

**Attachments:** 1. Resolution No. 16-79, Authorizing RFP for Final Design & Professional Services (Passed 5/17/16),  
 2. Resolution No. 16-134

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council	approved on the consent agenda	Pass
8/16/2016	1	City Council	discussed	

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR FINAL DESIGN AND ASSOCIATED PROFESSIONAL SERVICES FOR THE RELOCATION OF THE CITY'S SALT DOME AND THE SCHOOL DISTRICT BUS GARAGE FACILITY; AND DECLARING AN EMERGENCY.**

**Executive Summary:** In preparation for the Downtown Phase II project, staff is prepared to make a recommendation to award the final design and professional services contract for the relocation of the school bus garage and the City salt dome.

**Legislative History**

Resolution No. 16-79 permission to solicit final design services, passed May 17, 2016.

**Purpose & Explanation**

As a component of the Downtown Phase II Project, City staff has been planning for the relocation of the school bus garage and the Public Works salt dome structure from their current locations on Morse Rd. and Owen Brown Street to City owned property located at 5810 Hudson Drive (the former Koberna Property).

The relocation project team developed a project RFP and solicited five (5) qualified firms for final design a professional services. Staff has received three (3) proposal responses which include not-to-exceed service fees:

1. Environmental Design Group -- \$424,953
2. GPD Group ----- \$435,150
3. M/S Consultants----- \$637,698

Services include but are not limited to the following:

1. Design development services
2. Detailed construction documents
3. Bidding and construction management

All three firms are qualified for this project. Environmental Design Group (EDG) has done many City of Hudson projects throughout the years and has provided high performance standards and professional services. EDG has also shown past experience in municipal projects. Staff recommends EDG as the lowest and best bidder.

**Timing Considerations**

Staff requests emergency legislation to expedite design contracts and proceed with the project as soon as possible.

**Fiscal Impact**

- Currently Budgeted
- Supplemental Appropriation Required
- Appropriation Not Required.

**Suggested Action**

Staff recommends City Council approve this resolution authorizing the City Manager to enter into a professional services contract with the Environmental Design Group for the final design and associated professional services for the bus garage and salt dome facility relocation project in the not-to-exceed amount of \$467,440 which includes a 10% contingency.

**Submitted by,**

- Jane Howington, City Manager
- Frank J. Comeriato, Jr. Asst. City Manager
- Christopher Papp, Asst. City Engineer
- Jeff Shiray, Asst. Public Works Superintendent
- Brian Griffith, Asst. Finance Director