City of Hudson, Ohio

Staff Report With Text

File #:	16-14	**Version:**	1	**Name:**	
Type:	Resolution		**Status:**	Passed	
File created:	1/25/2016		**In control:**	City Council	
On agenda:	2/2/2016		**Final action:**	2/2/2016	

Title: A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT OF A CONTRACT WITH AZTECA SYSTEMS, INC. FOR SOFTWARE AND PROFESSIONAL SERVICES FOR THE CITY'S DEPARTMENTAL FUNCTIONS; AND DECLARING AN EMERGENCY.
Executive Summary: This contract is for the purchase of the software program currently utilized in various departments throughout the City.

Sponsors: David A. Basil

Indexes: Innovation & Technology

Code sections:

Attachments: 1. Cityworks Annual Cost Table, 2. Resolution No. 16-14

Date	Ver.	Action By	Action	Result
2/2/2016	1	City Council	approved on the consent agenda	Pass

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT OF A CONTRACT WITH AZTECA SYSTEMS, INC. FOR SOFTWARE AND PROFESSIONAL SERVICES FOR THE CITY'S DEPARTMENTAL FUNCTIONS; AND DECLARING AN EMERGENCY.

Executive Summary: This contract is for the purchase of the software program currently utilized in various departments throughout the City.

Legislative History

Resolution No. 15-6, passed Jan. 20, 2015.

Purpose & Explanation

The Public Works Department has been using Cityworks software for several years for its asset and work order management. Community Development subsequently implemented the use of the software for its permitting and case management and will be using this system in coordination with the Engineering Department starting next month. Additionally, the citizen engagement app "Engage Hudson" uses Cityworks to manage work requests submitted by residents. With the extensive use of the software, we exceed the $25,000 threshold for Council approval. We are requesting an extension to the license agreement for 2016/2017.

The use of Cityworks has significantly reduced costs by replacing older, more expensive software and allowed us to consolidate the number of programs we use. Cityworks has also saved on staff time and is more functional than the various legacy systems that we have used in the past.

Azteca Systems is the sole source provider of Cityworks software, so a formal bid process would not be applicable. The total contract is $34,175, and a cost breakdown is attached.

Timing Considerations

Upon authorization to proceed by the City Council, the administration will extend their existing License Agreement with Azteca Systems, Inc. for the above amounts.

Fiscal Impact

 X   Currently Budgeted
      Supplemental Appropriation Required
      Appropriation Not Required.

Suggested Action

Staff recommends that City Council approve this Resolution authorizing the City Manager to award and enter into a contract with Azteca Systems, Inc.

Submitted by,

Jane Howington, City Manager

Frank Comeriato, Asst. City Manager - Operations

Jeff Knoblauch, Finance Director

Paul Leedham, GIS Manager/DBA