



# City of Hudson, Ohio

## Staff Report With Text

**File #:** 17-23      **Version:** 1      **Name:**

**Type:** Resolution      **Status:** Passed

**File created:** 1/27/2017      **In control:** City Council

**On agenda:** 2/7/2017      **Final action:** 2/7/2017

**Title:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT OF A CONTRACT WITH AZTECA SYSTEMS, LLC FOR SOFTWARE AND PROFESSIONAL SERVICES FOR THE CITY'S DEPARTMENTAL FUNCTIONS; AND DECLARING AN EMERGENCY.  
Executive Summary: This contract is for the purchase of the software program currently utilized in various departments throughout the City.

**Sponsors:** David A. Basil

**Indexes:** Innovation & Technology

**Code sections:**

**Attachments:** 1. Quote, 2. Resolution No. 17-23

Date	Ver.	Action By	Action	Result
2/7/2017	1	City Council	approved on the consent agenda	Pass

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT OF A CONTRACT WITH AZTECA SYSTEMS, LLC FOR SOFTWARE AND PROFESSIONAL SERVICES FOR THE CITY'S DEPARTMENTAL FUNCTIONS; AND DECLARING AN EMERGENCY.

**Executive Summary:** This contract is for the purchase of the software program currently utilized in various departments throughout the City.

### Legislative History

Resolution No. 15-6, passed Jan. 20, 2015.

Resolution No. 16-14, passed Feb. 2, 2016.

### Purpose & Explanation

The Public Works Department has been using Cityworks software for several years for its asset and work order management. Additionally, the citizen engagement app "Engage Hudson" uses Cityworks to manage work requests submitted by residents. Azteca is the provider of the Cityworks product.

The Community Development Department has used this software for 4 years, but is in the process of migrating to another software provider that better suits the city's needs at this time. To facilitate this transition, we will pay for 3 months in order to not interrupt service.

This will exceed the \$25,000 threshold for Council approval. We are requesting an extension to the license agreement for 2017/2018.

As Azteca Systems is the sole source provider of Cityworks software, a formal bid process would not be applicable. The total contract is \$25,790, and a cost breakdown is attached.

### Timing Considerations

Upon authorization to proceed by the City Council, the administration will extend their existing License Agreement with Azteca Systems, LLC for the above amounts. This contract will begin February 1, 2017.

### Fiscal Impact

X Currently Budgeted  
Supplemental Appropriation Required  
Appropriation Not Required.

### Suggested Action

Staff recommends that City Council approve this Resolution authorizing the City Manager to award and enter into a contract with Azteca Systems, LLC.

### Submitted by,

Jane Howington, City Manager

Frank Comeriato, Asst. City Manager - Operations

Jeff Knoblauch, Finance Director

Paul Leedham, IS Manager