



City of Hudson, Ohio

Staff Report With Text

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Title: A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO-YEAR CONTRACT WITH M.A.T. CLEANING SERVICE FOR HOUSEKEEPING / CLEANING SERVICES AT CITY OFFICES AND PUBLIC BUILDINGS.
Executive Summary: The Public Works Department wishes to contract with M.A.T. Cleaning Service for general cleaning services for City offices and public buildings.

Sponsors: David A. Basil

Indexes: Public Works - Public Properties

Code sections:

Attachments: 1. Resolution No. 16-190, 2. Cleaning Bid Tab 2017, 3. Resolution No. 17-141

Date	Ver.	Action By	Action	Result
9/19/2017	1	City Council	approved on the consent agenda	Pass

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO-YEAR CONTRACT WITH M.A.T. CLEANING SERVICE FOR HOUSEKEEPING / CLEANING SERVICES AT CITY OFFICES AND PUBLIC BUILDINGS.

Executive Summary: The Public Works Department wishes to contract with M.A.T. Cleaning Service for general cleaning services for City offices and public buildings.

Legislative History

Resolution 16-190, granted permission to bid out goods and services including general cleaning of offices and public buildings.

Purpose & Explanation

The City of Hudson has historically bid out cleaning/housekeeping services. This service contract is a two (2) year contract with an option to renew the contract for an additional two (2) years if services are acceptable and pricing remains reasonable. The attached bid tab shows that while six companies attended our pre-bid meeting and building walk-throughs, only one company submitted a bid. M.A.T. Cleaning Service is the low bidder at an annual cost of \$75,772.72. M.A.T. Cleaning Service has held the contract for the last four years and has performed satisfactorily. This price will represent a 6.26% cost savings from the previous contract. Staff believes that only one company bid on the contract because cleaning timeframes are fairly strict to accommodate building usage.

Timing Considerations

Contract term begins on January 1, 2018.

Fiscal Impact

X Currently Budgeted
Supplemental Appropriation Required
Appropriation Not Required.

Suggested Action

Staff recommends City Council pass a resolution allowing the City Manager to enter into a service contract with M.A.T. Cleaning Service, 2712 Progress Park Drive, Stow, Ohio 44224, at the low bid of \$75,772.72 with a 15% contingency for unknowns and additions for a total of \$87,138.63 per year, for a contract term of two (2) years with an option to renew the contract for an additional two (2) years provided services are performed to the City's satisfaction and pricing remains reasonable.

Submitted by,

Jane Howington, City Manager
Frank J. Comeriato, Jr., Assistant City Manager-Operations
Eric Hutchinson, Assistant Public Works Director-Services