



City of Hudson, Ohio

Staff Report With Text

File #:	18-36	Version:	1	Name:	
Type:	Resolution	Status:		Passed	
File created:	3/1/2018	In control:		City Council	
On agenda:	3/20/2018	Final action:		3/20/2018	
Title:	A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ELECTRIC POWER SYSTEMS FOR MAINTENANCE OF THE SEASONS ROAD SUBSTATION. Executive Summary: The Hudson Public Power Division (HPP) has five substations located throughout the city. The substations are on a five-year staggered rotating maintenance schedule, so only one substation at a time is receiving testing and preventative maintenance. In February of 2018, the Public Works Department advertised for competitive bids for the performance of the Preventative Maintenance on the Seasons Road Substation.				
Sponsors:	David A. Basil				
Indexes:	Public Works - Electric				
Code sections:					
Attachments:	1. Bid Tab Report Substation Preventative Maintenance and Relay Testing for Seasons Rd. Substation Summary, 2. Resolution No. 18-36				

Date	Ver.	Action By	Action	Result
3/20/2018	1	City Council	approved on the consent agenda	Pass

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ELECTRIC POWER SYSTEMS FOR MAINTENANCE OF THE SEASONS ROAD SUBSTATION.

Executive Summary: The Hudson Public Power Division (HPP) has five substations located throughout the city. The substations are on a five-year staggered rotating maintenance schedule, so only one substation at a time is receiving testing and preventative maintenance. In February of 2018, the Public Works Department advertised for competitive bids for the performance of the Preventative Maintenance on the Seasons Road Substation.

Legislative History

Resolution No. 17-200, permission to bid and/or obtain competitive pricing.

Purpose & Explanation

Annually the Hudson Public Power Division (HPP) contracts for the performance of preventative maintenance and inspections on one of the five distribution substations located in the City. In 2018, this contract will cover maintenance activities at the Seasons Road Substation. The preventative maintenance tasks include: infrared scan of all structures for loose connections, timing and calibration of all feeder breakers, as well as the 69KV breaker, structure inspections, relay testing and certification. The annual budget for this contract is \$50,000. The Department of Public Works received four (4) qualified bids for this year's contract. A bid tabulation is attached for review.

Timing Considerations

Upon City Council approval, the Public Works staff will award the substation contract. Work will be completed within one (1) year of award of contract.

Fiscal Impact

☒ Currently Budgeted
☐ Supplemental Appropriation Required
☐ Appropriation Not Required.

Suggested Action

Staff recommends that the Substation Maintenance contract be awarded to **Electrical Power Systems, 2888 Nationwide Pkwy., Brunswick, Ohio, as the lowest and best bidder in the amount of \$49,928.40 which includes the low bid of \$43,416.00 plus \$6,512.40** (15% contingency) for replacement parts associated with the air break switches and other replacement parts as needed.

Submitted by,

Jane Howington, City Manager
Frank Comeriato, Assistant City Manager
Kevin Powell, Assistant Public Works Director