



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council Workshop

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Michael W. Bird, Council Member (Ward 4)*  
*Patricia L. Goetz, Council Member (Ward 1)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*Marshal Pitchford, City Solicitor & Special Counsel*  
*Aparna Wheeler, Clerk of Council*

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Tuesday, January 14, 2025

7:30 PM

Town Hall  
27 East Main Street

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### 1. Call to Order

**Mayor Anzevino called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.**

**Present:** 7 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

*Others & Staff in Attendance: Mr. Sheridan, City Manager; Mr. Griffith, Assistant City Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; Mr. Powell, Assistant Public Works Director; and Mr. Rapp, Assistant City Engineer.*

### 2. Correspondence and Council Comments

*Mayor Anzevino shared a letter from the Director of the Knights of Columbus regarding the success of the Cold Weather Clothing Drive that the City of Hudson participated in. He further thanked Cub Scout Troop 3322 for allowing him to be apart of their assembly this past weekend, mentioned that he was a kick-off speaker on Friday, January 10 for the 2025 Leadership Hudson class, and stated that the Girl Scouts of North East Ohio Troop 91100 is collecting birthday cake items for their Silver Award Project to benefit the Hudson Food Pantry with items being collected in the lobby at the Hudson Middle School.*

*Mr. Foster stated that the City received a grant from the Federal Rail Commission for the Hines Hill Grade Separation Project, and thanked those involved in the application process.*

### 3. Discussion Items

- A. [25-0002](#) **Stow Road Sidewalk Project (SR 303 to Ravenna Street)**  
**Brief Description:** Staff would like to discuss the proposed alignment of the new sidewalk along Stow Road between SR 303 and Ravenna Street. The

City's consultant GAI will be present to answer any questions.

**Attachments:** [Exhibit A - Location](#)  
[Exhibit B - Decision Matrix 10-22-24](#)  
[Exhibit C - Typical Section](#)  
[Exhibit D - Lets Talk Hudson](#)  
[Exhibit E - Public Input Form and Letter](#)  
[Stow Road Sidewalks\\_GAI Presentation 1-14-25](#)

*Mr. Kosco and GAI Consultants presented the proposed alignment of the new sidewalk along Stow Road between SR 303 and Ravenna Street. GAI stated that they evaluated 4 sidewalk options that included a 5' concrete option and an 8' asphalt trail option on both the east and west side of Stow Road, and reviewed the decision matrix for each option. Mr. Kosco stated that staff is recommending Alternate No. 2, which is the 8' asphalt trail along the west side of Stow Road. Council discussion followed that included design life difference between concrete and asphalt, resident feedback related to asphalt trail and close proximity to their house, safety concerns related to asphalt trail, maintenance of asphalt trail, snow removal, and the ability to do a 5' asphalt trail.*

**This matter was discussed.**

**B. [25-0003](#) Public Works Facility**

**Brief Description:** The City Manager and our consultant will update and discuss with City Council the Public Works Facility design, estimated costs, and options prior to moving forward with the final design of the Public Works Facility by the consultant.

**Attachments:** [Public Works COUNCIL PRESENTATION 2025.01.14](#)  
[Hudson Public Works Presentation Boards](#)

*Ms. Nancy Nozik and Mr. Dan Joyce, Brandstetter Carrolll, presented the design and estimated costs for the new Public Works Facility. Council discussed various topics, including the reasons for the increased office space, requested justification from the new facility compared to the existing building, the costs associated with geothermal and solar, and need of constructing a new Public Power building at this time.*

**This matter was discussed.**

**C. [TMP-7640](#) AN AMENDMENT OF ORDINANCE NO. 99-44, THE CURRENT BACKFLOW PREVENTION PROGRAM, WITH UPDATED GUIDELINES, STANDARDS, AND LANGUAGE.**

**Brief Description:** An ordinance to amend the current Backflow Prevention Program with updated guidelines, standards, and language. Since the adoption of the existing program, various agencies providing backflow guidance have supplemented relevant information. This suggested amendment encompasses that information.

**Attachments:** [Exhibit A](#)  
[Draft Ordinance](#)

*Mr. Powell provided background information about the existing Backflow Prevention Program and proposed updated guidelines for the program. Council discussion followed that included providing a copy of Ordinance No. 99-44, identifying who requires a backflow preventer, and enforcing the requirement for backflow preventers.*

This matter was discussed.

- D. [25-0004](#) **Economic Growth Board Goals for 2025**  
***Brief Description:*** Economic Growth Board will present 2025 goals for discussion with City Council.  
***Attachments:*** [Staff Memo - Economic Growth Board Goals 2025](#)

*Members of the Economic Growth Board presented their goals for 2025. Brief Council discussion followed.*

This matter was discussed.

#### 4. **Proposed Consent Agenda for January 21, 2025, Council Meeting**

- A. [TMP-7703](#) **A Motion to Acknowledge the Timely Receipt of the December 2024 Monthly Financial Report**  
***Brief Description:*** Financial summaries are provided each month for Council's review.  
***Attachments:*** [December 2024 Financial Report](#)

*Mr. Sutton noted that HCTV continues to be in the red and asked for information regarding the rate of decline on the franchise fees.*

**This Motion was forwarded for further consideration at the January 21, 2025, Council meeting.**

- B. [TMP-7688](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH GAI CONSULTANTS INC. FOR ENGINEERING DESIGN SERVICES FOR THE SR 91/TEREX ROAD INTERSECTION IMPROVEMENT PROJECT (PID 116929); AND DECLARING AN EMERGENCY.**  
***Brief Description:*** This legislation would retain GAI Consultants Inc. for the design completion of the SR 91 /Terex Road Improvement Project (PID 116929).  
***Attachments:*** [Exhibit - Terex 91 Site Constraint Diagram](#)  
[SR 91-Terex Int Exhibit](#)  
[Draft Resolution](#)

**This Resolution was forwarded for further consideration at the January 21, 2025, Council meeting.**

- C. [TMP-7583](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE 10' TRAIL ALONG BOSTON MILLS ROAD BETWEEN EXECUTIVE PARKWAY AND LAKE FOREST DRIVE AND FOR A SIDEWALK ALONG LAKE FOREST DRIVE BETWEEN BOSTON MILLS ROAD AND ESSEX ROAD.**  
***Brief Description:*** The project includes the installation of a new 10' trail along Boston Mills Road starting at the existing trail west of Omni Lake Parkway and extending east to Lake Forest Drive and a new 5-foot wide

sidewalk along the east side of Lake Forest Drive between Boston Mills Road and Essex Road. The project will also include the realignment of the intersection of Boston Mills Road and Lake Forest Drive.

**Attachments:** [Boston Mills Trail Exhibit](#)  
[Lake Forest Drive Exhibit](#)  
[Draft Resolution](#)

*Mayor Anzevino asked for an updated cost for the proposed bridge over Lake Forest, and asked if the berm can be utilized on the bridge on Boston Mills Road in-lieu of building a bridge across Lake Forest. Mr. Kosco and Mr. Sheridan stated that staff will evaluate this option and return back to Council.*

**This Resolution was postponed to a future workshop.**

- D. [TMP-7683](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE VALLEY VIEW CULVERT REPAIR PROJECT WITH THE LOWEST AND BEST BIDDER.**
- Brief Description:** Staff was notified that properties abutting a stream at Valley View Road are prone to flooding during heavy rain events. Upon inspection, it was determined that two failing culverts, measuring 15” and 18”, are located on private property downstream of the culvert under Valley View Road. These culverts obstruct water flow during heavy rainfall, contributing to the flooding issue.
- Attachments:** [Exhibit - Location Map](#)  
[Draft Resolution](#)

**This Resolution was forwarded for further consideration at the January 21, 2025, Council meeting.**

- E. [TMP-7681](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE MEADOWOOD LANE CULVERT IMPROVEMENT PROJECT WITH THE LOWEST AND BEST BIDDER.**
- Brief Description:** This project involves replacing two (2) existing culverts under a private drive called Meadowood Lane. The culverts carry water from two stormwater management ponds in Village West Subdivision, behind homes on Prescott Drive and Stratford Road, that flow west across Meadowood Lane. During heavy rains, the existing culverts are inundated causing overland flooding of shared use driveway, restricting emergency vehicle access. The project includes installation of larger culverts and concrete driveway replacement.
- Attachments:** [Exhibit - Location Map](#)  
[Draft Resolution](#)

*Mr. Sutton requested that the private property justification be added to the Legislation.*

**This Resolution was forwarded for further consideration at the January 21, 2025, Council meeting.**

- F. [TMP-7685](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE CONSTRUCTION OF THE RAVENNA STREET STORM WATER MANAGEMENT POND PROJECT WITH THE LOWEST AND BEST BIDDER.**

***Brief Description:*** This project involves modifying and enlarging two (2) existing ponds located at 2217 Ravenna Street, owned by the City of Hudson, to provide greater stormwater storage to mitigate flooding to downstream properties along Ravenna Street.

***Attachments:*** [Exhibit - Location Map](#)  
[Draft Resolution](#)

*In response to a question, Mr. Kosco explained that the attached drawing is a general illustration and stated that a lot split will occur to separate the front and back parcels after the pond's construction.*

**This Resolution was forwarded for further consideration at the January 21, 2025, Council meeting.**

- G. [TMP-7686](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO AND ENTER INTO AN AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORS) FOR FUNDING ASSISTANCE THROUGH THE NEORS COMMUNITY COST SHARE PROGRAM FOR THE CONSTRUCTION OF THE RAVENNA STREET STORMWATER MANAGEMENT IMPROVEMENTS.**

***Brief Description:*** The Northeast Ohio Regional Sewer District's (NEORS) Community Cost Share Program provides funding to member communities, like the City of Hudson, for community specific stormwater management projects. These funds would be used to reimburse the City for the construction costs associated with the Ravenna Street Stormwater Management Improvements Project. The project will reduce flooding to Ravenna Street residences and being upstream of the Barlow Community Center Dams, it will increase the benefit to the Downtown properties.

***Attachments:*** [Draft Resolution](#)

**This Resolution was forwarded for further consideration at the January 21, 2025, Council meeting.**

- H. [TMP-7682](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 1900 MIDDLETON ROAD DRAINAGE IMPROVEMENT PROJECT WITH THE LOWEST AND BEST BIDDER.**

***Brief Description:*** This project involves installing approximately 258 feet of storm sewer and concrete catch basins to drain properties on Middleton Road and Ashley Drive that have overland flooding in the rear of their properties.

**Attachments:** [Exhibit - Location Map](#)  
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the January 21, 2025, Council meeting.

- I. [TMP-7680](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2025 STORM SEWER AND CULVERT LINING IMPROVEMENTS PROJECT WITH THE LOWEST AND BEST BIDDER.**

**Brief Description:** This project involves the lining of storm sewers and culverts in various areas in Hudson.

**Attachments:** [Draft Resolution](#)

This Resolution was forwarded for further consideration at the January 21, 2025, Council meeting.

- J. [TMP-7684](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE STATE OF OHIO FOR 2024 DIVISION OF STATE FIRE MARSHAL'S OFFICE TRAINING REIMBURSEMENT GRANT AND ACCEPTING FUNDS IF AWARDED.**

**Brief Description:** The Ohio Division of State Fire Marshal's Office awards eligible funding for the purpose of state certified courses or Ohio Fire Academy (OFA). The City could receive up to \$15,000 in grant funding for eligible firefighter training courses as outlined in the grant requirements.

**Attachments:** [Staff Report - Ohio Division of State Fire Marshal](#)  
[2024 Training Reimbursement Grant](#)  
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the January 21, 2025, Council meeting.

## 5. Proposed Legislation for January 21, 2025, Council Meeting

- A. [24-105](#) **AN ORDINANCE AMENDING CHAPTER 1206.05 OF THE LAND DEVELOPMENT CODE RELEVANT TO NON-CONFORMING RESIDENTIAL USES.**

**Brief Description:** Land Development Code Amendment to provide greater ability of existing non-conforming residential properties to rebuild or expand an existing dwelling on an existing parcel.

**Attachments:** [LDC Amendment - Section 1206.05\(4\)\(B\) Non-conforming residential use Ordinance No. 24-105](#)  
[PC Signed Decision](#)  
[Ordinance No. 24-105 \(amended for 12-17-24\)](#)  
[Ordinance No. 24-105 \(amended for 1-21-25\)](#)

*Mr. Hannan stated that additional language was added to clarify non-conforming residential use where the parcel does not meet the minimum industrial lot size.*

**Ordinance No. 24-105 was forwarded for further consideration at the January 21, 2025, Council meeting.**

- B. [TMP-7640](#) AN AMENDMENT OF ORDINANCE NO. 99-44, THE CURRENT BACKFLOW PREVENTION PROGRAM, WITH UPDATED GUIDELINES, STANDARDS, AND LANGUAGE.**  
**Brief Description:** An ordinance to amend the current Backflow Prevention Program with updated guidelines, standards, and language. Since the adoption of the existing program, various agencies providing backflow guidance have supplemented relevant information. This suggested amendment encompasses that information.  
**Attachments:** [Exhibit A](#)  
[Draft Ordinance](#)

**This Ordinance was forwarded for further consideration at the January 21, 2025, Council meeting.**

- C. [TMP-7678](#) AN ORDINANCE AMENDING THE JOB CREATION GRANT PROGRAM GUIDELINES TO REMOVE REFERENCE TO THE ECONOMIC DEVELOPMENT INCENTIVE COMMITTEE**  
**Brief Description:** The Job Creation Grant Agreement Program Guidelines should be updated to remove references to review by the Economic Development Incentive Committee (“EDIC”).  
**Attachments:** [Job Creation Grant Proposal Staff Report 1.14.2025](#)  
[Hudson Job Creation Grant Program Guidelines - Proposed Redlines for EDIC Dissolution](#)  
[Exhibit A: Hudson Job Creation Grant Program Guidelines - Proposed Updated Guidelines](#)  
[Draft Ordinance](#)

*Council requested this item be moved to Consent for the January 21, 2025, Council meeting.*

**This Ordinance was forwarded for further consideration at the January 21, 2025, Council meeting.**

## **6. Items to be Added to Future Agendas**

*Mr. Foster stated that a Proclamation for Random Acts of Kindness and a Proclamation for Catholic Schools Week will appear on the January 21, 2025, Council meeting agenda.*

*Dr. Goetz requested a discussion at a future Workshop regarding potential disciplinary action against the*

*Mayor concerning his behavior following a Council meeting in July 2024.*

**7. Adjournment**

**There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:54 p.m.**

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**Christopher W. Foster, President of Council**

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**Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*