

A RESOLUTION AUTHORIZING THE CITY MANAGER TO BID AND AWARD FOR THE PRINTING SERVICES FOR THE FOCUS ON HUDSON NEWSLETTER.

WHEREAS, the City's newsletter, Focus on Hudson, is one of the primary communications vehicles to reach all Hudson households, particularly those individuals who do not use social media as their source for City news; and

WHEREAS, this Council desires to increase this service and the number of Focus on Hudson issues from 4 to 6 issues each year; and

WHEREAS, in line with that effort, the City Administration seeks to bid and award a one-year printing/ mailing services contract, with the option for an additional one-year extension, to a firm that is best suited to continue the printing and mailing of the Focus on Hudson newsletter; and

WHEREAS, the City Administration believes that this contract and optional one-year extension would not exceed an annual amount of \$30,000 per year.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hudson, Summit County, Ohio, as follows:

Section 1. The City Manager is authorized to advertise both for a period of at least once a week for two (2) consecutive weeks in a newspaper of general circulation within the municipality and for a period of three (3) consecutive weeks on the Municipal website, requesting the submission of bids for the purpose of seeking the lowest and best bidder for the preparation and distribution of the Focus on Hudson Newsletter in accordance with the specifications as supplied by the City Communications Department.

Section 2. The City Manager and/or his designee is authorized to enter into a contract or contracts on behalf of the City in an amount up to that which has been appropriated by Council, subject to the affixing to the contract by the Finance Director of a certificate of availability of funds therefor and the approval as to form by the City Solicitor, with the lowest and best bidder after receipt of such bids.

Section 3. The City Manager and/or his designee is further authorized to return all certified checks and bid bonds submitted by the unsuccessful bidders and to reject all bids for said contract if deemed necessary to do so.

Section 4. The City Manager and his designee is hereby authorized and directed on behalf of the City of Hudson to sign any necessary documents and to enter any contracts, which are necessary to complete the contemplated contract and/or newsletter as intended.

Section 5. The aforesaid project (newsletter), including the increase in the number of issues, is in the City and its residents' best interest.

Section 6. That the aforesaid recitals are rendered to be the findings of this Council and are hereby incorporated into this Resolution.

Section 7. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 8. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____

Jeffrey L. Anzevino, Mayor

ATTEST:

Aparna Wheeler, Clerk of Council

I certify that the foregoing Resolution 24-118 was duly passed by the Council of said Municipality on _____, 2024.

Aparna Wheeler, Clerk of Council