



City of Hudson, Ohio

Meeting Minutes - Draft City Council

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Michael W. Bird, Council Member (Ward 4)
Patricia L. Goetz, Council Member (Ward 1)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
Marshal Pitchford, City Solicitor & Special Counsel
Aparna Wheeler, Clerk of Council

Tuesday, July 8, 2025

7:00 PM

Town Hall
27 East Main Street

**Executive session to begin at 7:00 p.m.; City Council Meeting to begin at 7:30 p.m.; followed by
Regular Workshop**

Regular Council Meeting:

1. Call to Order

Mayor Anzevino called to order the meeting of Hudson City Council at 7:00 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Executive Session

A motion was made by Mr. Foster, seconded by Dr. Bird, to enter into executive session to interview an applicant for Park Board. Invited to the executive session were all members of Council, the Mayor, and the applicant. The motion carried by the following vote:

Aye: 5 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mrs. Kowalski

Mayor Anzevino recessed the regular meeting at 7:00 p.m. and resumed the regular meeting at 7:30 p.m.

3. Pledge of Allegiance to the Flag

4. Roll Call

Present: 5 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mrs. Kowalski

Absent: 2 - Mr. Banweg and Mr. Sutton

Staff in Attendance: Mr. Sheridan, City Manager; Mr. Marcum, Assistant City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Ersing, Assistant IT Director; Mr. Griffith, Assistant City Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, HCTV Production Assistant; and Mr. Powell, Public Works Director.

5. Approval of the Minutes

A. [25-0086](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [June 17, 2025 Combined Council Meeting & Workshop Minutes - Draft](#)

A motion was made by Mr. Foster, seconded by Mrs. Heater, that the minutes be approved as submitted. The motion carried by the following vote:

Aye: 5 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mrs. Kowalski

6. Proclamation

A. [25-0087](#) Special Recognition of the Hudson High School Drama Club

Brief Description: Mayor Anzevino will recognize the Hudson High School Drama Club for receiving several Dazzle Awards at the Playhouse Square.

Attachments: [HHS Drama Club Dazzle Awards 2025](#)

Students and staff from the Hudson High School Drama Club accepted the proclamation.

Mayor Anzevino read the proclamation in its entirety.

7. Public Hearings

A. [25-85](#) AN ORDINANCE ESTABLISHING AND AMENDING CERTAIN ADMINISTRATIVE APPEAL PROCESSES WITHIN THE CITY.

Brief Description: The City of Hudson is interested in redefining and clarifying its internal administrative appeal processes. The current process and Codified Ordinances do not specify a standard of review for appeals, and this legislation will clarify boards or commissions' obligation to render findings of fact and will establish a presumption in favor of the lower body's determination.

Attachments: [Ordinance No. 25-85](#)
[Ordinance 25-85 Planning Commission Report and Recommendation](#)

Mayor Anzevino opened the public hearing on Ordinance No. 25-85 at 7:41 p.m. There being no comments, he closed the public hearing at 7:41 p.m.

A public hearing was held for Ordinance No. 25-85.

B. [25-96](#) A RESOLUTION CONDUCTING A FIVE-YEAR REVIEW OF THE DESIGNATED OUTDOOR REFRESHMENT AREA AND APPROVING CONTINUED OPERATION IN SPECIFIED PUBLIC AREAS OF DOWNTOWN HUDSON AND ENACTING REGULATIONS

Brief Description: As a requirement of ORC 4301.82, every five years the legislative authority of the municipality that created the DORA shall review the operation of the area, by ordinance or resolution, and either approve the continued operation of the area or dissolve it as long as the DORA is operational.

Attachments: [Staff Report-DORA](#)
 [DORA Application to the Hudson City Council February 2025](#)
 [Resolution No. 25-96](#)

Mayor Anzevino opened the public hearing on Ordinance No. 25-86 at 7:42 p.m. There being no comments, he closed the public hearing at 7:42 p.m.

A public hearing was held for Resolution No. 25-96.

8. Public Comments

Mr. Anthony Ravida, 1746 Edgar Dr., alleged wrongdoings by Mr. Foster and City staff.

9. Correspondence and Council Comments

Mrs. Heater thanked City staff for the fireworks and residents who helped clean up the next day.

Dr. Bird thanked City staff for responding and gathering information about recent storm events from residents.

Dr. Goetz read comments made by Mrs. Heater at the May 19th Park Board meeting and questioned why Barlow Farm Park was not selected, given the budget and resident input.

Mayor Anzevino announced ribbon cuttings, concerts and events taking place downtown, and also stated he would be attending an Eagle Scout Court of Honor at City Hall.

10. Report of Manager

Mr. Sheridan thanked Hudson Community Foundation for their support of the fireworks; announced grant funding from ODOT for a traffic signal at Allen Road and Seasons Road; stated that daytime staffing of fire department has commenced, along with a new software program that allows for efficient mapping to emergency situations.

A. [25-0088](#) A PRESENTATION RECOGNIZING EMILY GOODMAN AS THE RECIPIENT OF THE 2025 AMERICAN MUNICIPAL POWER (AMP) LYLE B. WRIGHT ACADEMIC SCHOLARSHIP.

Brief Description: Each year American Municipal Power (AMP) awards scholarships to eligible high school seniors residing in participating member communities. The Public Works Department would like to formally recognize Ms. Emily Goodman as the 2025 recipient of the AMP Lyle B. Wright Academic Scholarship. AMP staff will be in attendance to present the award

to Ms. Goodman.

Mr. Alex Roth, member relations team member at AMP Ohio, presented the Lyle B. Wright Academic Scholarship to Emily Goodman.

The scholarship was presented to Miss Goodman.

11. Appointments

None.

12. Suspension of the Rules for the Consent Agenda

A motion was made by Dr. Bird, seconded by Mr. Foster, to suspend the rule requiring three readings for the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Dr. Bird

Approval of the Consent Agenda

A motion was made by Mr. Foster, seconded by Dr. Bird, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Dr. Goetz, Mrs. Heater, Mrs. Kowalski, Dr. Bird and Mr. Foster

- A. [25-97](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR FEDERAL CONGESTION MITIGATION/AIR QUALITY (CMAQ) FUNDS PROGRAMMED BY THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) TO CONSTRUCT THE ADAPTIVE SIGNALS PHASE II FOR OUTSIDE DOWNTOWN; AND DECLARING AN EMERGENCY.**

Brief Description: This legislation is necessary to apply to AMATS for federal funds to assist with funding the second phase of the Adaptive Signals Phase II for Outside Downtown. The estimated, total project cost is \$5,667,066. The CMAQ funding request will be for, \$4,533,652.80 (80%), and the City would be responsible for the remaining \$1,133,413.20 (20%).

Attachments: [Adaptive Signals Out of DT Map June 2025](#)
[Resolution No. 25-97](#)

Resolution No. 25-97 was approved on the Consent Agenda.

- B. [25-98](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH GPD GROUP FOR THE STOW ROAD, HUDSON AURORA ROAD AND HUDSON HIGH SCHOOL TRAFFIC SAFETY STUDY.**

Brief Description: The proposed Traffic Safety Study will evaluate Hudson Aurora Road and Stow Road near Hudson High School school's campus. The study will also evaluate traffic patterns within the school's parking lots and three high school entrances off Stow Road for traffic safety and congestion improvements. The study will provide recommendations and cost estimates

in the final report.

Attachments: [Exhibit - HS Traffic Study](#)
 [Resolution No. 25-98](#)

Resolution No. 25-98 was approved on the Consent Agenda.

- C. [25-99](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH HUDSON CITY SCHOOLS FOR COOPERATION AND COST SHARING FOR THE STOW ROAD, HUDSON-AURORA ROAD, HIGH SCHOOL SAFETY STUDY.**
Brief Description: This project involves a traffic study being performed along Stow Road and Aurora Street near the High School. The schools would reimburse the City for a portion of the traffic study cost in the amount of \$36,850.
Attachments: [Exhibit - HS Traffic Study](#)
 [Resolution No. 25-99](#)

Resolution No. 25-99 was approved on the Consent Agenda.

- D. [25-100](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO STORM WATER EASEMENTS FOR THE 1900 MIDDLETON ROAD DRAINAGE IMPROVEMENT PROJECT.**
Brief Description: This resolution would authorize the City Manager to enter into Storm Water Easement Agreements with four properties: 1900 and 1914 Middleton Road, and 1899 and 1913 Ashley Drive. The easements are necessary for the City's future maintenance of a new storm sewer system, which will be installed on these properties. This new storm sewer project, scheduled for construction in the summer of 2025, aims to alleviate overland flooding that currently affects the area during most rain events. No storm sewer system presently exists through these properties.
Attachments: [Exhibit A](#)
 [Resolution No. 25-100](#)

Resolution No. 25-100 was approved on the Consent Agenda.

- E. [25-101](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT GRANT FUNDING FROM THE HUDSON KIWANIS ON BEHALF OF HUDSON PARKS.**
Brief Description: The Hudson Kiwanis has offered a \$8,942.14 grant to the Hudson Parks towards the installation of a water feature at the splash pad in Veterans Way Park.
Attachments: [splash pad feature](#)
 [Resolution No. 25-101](#)

Resolution No. 25-101 was approved on the Consent Agenda.

13. Legislation

- A. [25-85](#) **AN ORDINANCE ESTABLISHING AND AMENDING CERTAIN ADMINISTRATIVE APPEAL PROCESSES WITHIN THE CITY.**
Brief Description: The City of Hudson is interested in redefining and clarifying its internal administrative appeal processes. The current process and Codified Ordinances do not specify a standard of review for appeals, and this legislation will clarify boards or commissions' obligation to render findings of fact and will establish a presumption in favor of the lower body's determination.

Attachments: [Ordinance No. 25-85](#)
[Ordinance 25-85 Planning Commission Report and Recommendation](#)

Mayor Anzevino read the title of Ordinance No. 25-85, which constituted its second reading.

- B. [25-90](#) **AN ORDINANCE AMENDING THE CODIFIED ORDINANCES TO PROVIDE FOR THE LICENSING AND REGULATION OF LANDSCAPING COMPANIES OPERATING WITHIN THE CITY OF HUDSON.**
Brief Description: This Ordinance will enact or amend City of Hudson Codified Ordinances as listed in Exhibit A of the Ordinance. These changes will be used to regulate on-street parking of landscape trucks within the City as discussed at the October 22, 2024 and March 11, 2025 Council Workshops.

Attachments: [Landscaper No Parking Map](#)
[Ordinance No. 25-90](#)

A motion was made by Mr. Foster, seconded by Mrs. Kowalski, that Ordinance No. 25-90 be adopted on third reading. The motion carried by the following vote:

Aye: 5 - Mrs. Kowalski, Dr. Bird, Mr. Foster, Dr. Goetz and Mrs. Heater

- C. [25-96](#) **A RESOLUTION CONDUCTING A FIVE-YEAR REVIEW OF THE DESIGNATED OUTDOOR REFRESHMENT AREA AND APPROVING CONTINUED OPERATION IN SPECIFIED PUBLIC AREAS OF DOWNTOWN HUDSON AND ENACTING REGULATIONS**

Brief Description: As a requirement of ORC 4301.82, every five years the legislative authority of the municipality that created the DORA shall review the operation of the area, by ordinance or resolution, and either approve the continued operation of the area or dissolve it as long as the DORA is operational.

Attachments: [Staff Report-DORA](#)
[DORA Application to the Hudson City Council February 2025](#)
[Resolution No. 25-96](#)

Mayor Anzevino read the title of Resolution No. 25-96, which constituted its second reading.

14. Adjournment

There being no further business, Mayor Anzevino adjourned the regular meeting at 8:08 p.m.

Regular Council Workshop:

15. Call to Order

Mayor Anzevino called to order the workshop of Hudson City Council at 8:10 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.

Present: 5 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mrs. Kowalski

Absent: 2 - Mr. Banweg and Mr. Sutton

Others & Staff in Attendance: Mr. Sheridan, City Manager; Mr. Griffith, Assistant City Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leiter, HCTV Production Assistant; Mr. Powell, Public Works Director; and Mr. Tabak, Police Chief.

16. Correspondence and Council Comments

None.

17. Discussion Items

None.

18. Proposed Consent Agenda for July 15, 2025, Council Meeting

A. [TMP-8062](#) A Motion to Acknowledge the Timely Receipt of the June 2025 Monthly Financial Report

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [June 2025 Financial Report](#)

This Motion was forwarded for further consideration at the July 15, 2025, Council meeting.

B. [TMP-8043](#) AN ORDINANCE AMENDING ORDINANCE NO. 24-127, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2025, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS.

Brief Description: This Ordinance will amend the 2025 budget for additional

and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Exhibit A](#)
 [Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the July 15, 2025, Council meeting.

- C. [TMP-8046](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE WILLOW LAKE DRAINAGE IMPROVEMENT PROJECT, PHASE 2 WITH THE LOWEST AND BEST BIDDER.**
Brief Description: This project is the second phase to a project that will provide stormwater relief to some residents around Willow Lake and also capture some of the runoff heading towards downtown and redirect it to the stormwater basins at Colony Park. The ponds will be enlarged to provide a benefit upstream and downstream at a cost of \$950,000, which includes a 10% contingency.

Attachments: [Exhibit Willow Lake Phase 2 Concept Plan](#)
 [Draft Resolution](#)

This Resolution was forwarded for further consideration at the July 15, 2025, Council meeting.

- D. [TMP-8047](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH EDGAR TRENT CONSTRUCTION, LLC AND REQUESTING ADDITIONAL FUNDS FOR THE 2025 VELOCITY FIBER PILOT PROGRAM; AND DECLARING AN EMERGENCY.**
Brief Description: The project involves installing approximately 18,000 total feet of overhead and underground fiber conduit, pull boxes and fiber optic in two neighborhoods that are part of Phase 1 of the City's Fiber to the Home (FttH) project. The total bid came in at \$307,998, exceeding the original budget estimate of \$295,000 by \$12,998. To address this overage and provide a 10% contingency, staff is requesting an additional amount of \$43,797.80.

Attachments: [FttH Pilot Program - Bid Tabulation 2025.06.17](#)
 [Draft Resolution](#)

This Resolution was forwarded for further consideration at the July 15, 2025, Council meeting.

- E. [TMP-8041](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S (FEMA) FY24 FIRE PREVENTION AND SAFETY GRANT TO SUPPORT THE SAFE SENIORS PROGRAM.**
Brief Description: The Fiscal Year 2024 Fire Prevention and Safety (FP&S) Grant is a federally funded opportunity administered by the Federal Emergency Management Agency (FEMA) under the Assistance to Firefighters Grant (AFG) Program. The primary goal of the FP&S Grant is to support

projects that enhance the safety of the public and firefighters from fire and related hazards. The FP&S Grant is divided into two main categories: 1) Fire Prevention and Safety Activities, or 2) Firefighter Safety Research and Development. The City of Hudson could receive the requested amount of \$45,000 with a 5% match of \$2,250.

Attachments: [Memo - FY24 Fire Prevention and Safety Grant](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the July 15, 2025, Council meeting.

- F. [TMP-7976](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH IRON CLAW ENGINEERING LLC FOR ENGINEERING, DESIGN AND QUALITY CONTROL FOR THE FIBER TO THE HOME PROJECT IN AN AMOUNT NOT TO EXCEED \$100,000 AND DECLARING AN EMERGENCY**

Brief Description: This contract is to assist and supplement City staff with engineering, design and quality control services for all phases of the Velocity Broadband fiber to the home (FTTH) network project.

Attachments: [Fiber Engineering Services Proposal - OHM Advisors](#)
[IronClawEngineering_Hudson,OH_FTTH_RFPResponse_June2025](#)
[RFP - Fiber Engineering Consulting Services - On Trac Response](#)
[TRC_Proposal City of Hudson FTTH 2025 - 19June2025](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the July 15, 2025, Council meeting.

- G. [TMP-8036](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE INSTALLATION OF LIGHTING OF SIX PICKLEBALL COURTS; AND DECLARING AN EMERGENCY.**

Brief Description: This Resolution would authorize the advertisement, receipt of bids and award of a contract for the installation of lights at six pickleball courts at Barlow Farm Park.

Attachments: [Draft Resolution](#)

Mr. Sheridan explained that the City will initially cover the costs of the project, and the City will be reimbursed by the Hudson Community Foundation from funds donated by residents. In response to a question, he confirmed that the amount raised is sufficient to fully fund the project.

This Resolution was forwarded for further consideration at the July 15, 2025, Council meeting.

- H. [TMP-8050](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MAJOR ENERGY SERVICES LLC FOR RETAIL NATURAL GAS SUPPLY; AND DECLARING AN EMERGENCY.**

Brief Description: Following a review and discussion of the forecasted gas rates with the Buckeye Energy Brokers, the City is being advised we should enter into a 1-year Agreement with Major Energy Services LLC by our broker.

Attachments: [Draft Resolution](#)

Mr. Sheridan clarified that the initiative is an Opt-In program. In response to a question, Mr. Powell outlined the advantages of participating and described how residents will be informed about the upcoming enrollment period.

This Resolution was forwarded for further consideration at the July 15, 2025, Council meeting.

- I. [TMP-8051](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH K2M DESIGN FOR THE FIRE AND EMS FACILITY RENOVATION DESIGN; AND DECLARING AN EMERGENCY.**

Brief Description: The consultant will design the renovations for the Fire and EMS Facility over the coming months and bid out this project in the end of the year.

Attachments: [Rating of Proposals - Hudson Fire and EMS Facility Renovations](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the July 15, 2025, Council meeting.

19. **Proposed Legislation Agenda for July 15, 2025, Council Meeting**

- A. [25-85](#) **AN ORDINANCE ESTABLISHING AND AMENDING CERTAIN ADMINISTRATIVE APPEAL PROCESSES WITHIN THE CITY.**

Brief Description: The City of Hudson is interested in redefining and clarifying its internal administrative appeal processes. The current process and Codified Ordinances do not specify a standard of review for appeals, and this legislation will clarify boards or commissions' obligation to render findings of fact and will establish a presumption in favor of the lower body's determination.

Attachments: [Ordinance No. 25-85](#)
[Ordinance 25-85 Planning Commission Report and Recommendation](#)

Ordinance No. 25-85 was forwarded for further consideration at the July 15, 2025, Council meeting.

- B. [TMP-8044](#) **AN ORDINANCE AMENDING CHAPTER 1206 OF THE LAND DEVELOPMENT CODE RELEVANT TO REMOVE ASSISTED LIVING, CONTINUING CARE RETIREMENT COMMUNITIES, AND INSTITUTIONAL RESIDENTIAL FROM ALLOWED USES WITHIN THE COMMERCIAL-FOCUSED DISTRICTS.**

Brief Description: Proposed amendment to the Land Development Code to remove Assisted Living, Continuing Care Retirement Communities, and

Institutional Residential from allowed uses within the commercial focused districts.

Attachments:

[Exhibit A and B](#)

[Map of Existing Facilities](#)

[Draft Ordinance](#)

[City Council memo July 8 2025 workshop](#)

Mr. Hannan provided an explanation on this proposed code amendment.

This Ordinance was forwarded for further consideration at the July 15, 2025, Council meeting.

20. Items to be Added to Future Agendas

Mr. Foster stated that a Special Workshop will be held prior to the Regular Council meeting on July 15, 2025 in order to introduce the Charter Amendments.

21. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 8:22 p.m.

Jeffrey L. Anzevino, Mayor

Aparna Wheeler, Clerk of Council

Christopher W. Foster, President of Council

Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.