



City of Hudson, Ohio

Staff Report

File Number: 25-182

Meeting Date: 12/2/2025

Version: 1

Status: Consent Agenda Ready

In Control: City Council

File Type: Resolution

A RESOLUTION AUTHORIZING THE CITY MANAGER, DURING THE YEAR 2026, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS CHARTER-AUTHORIZED GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS AND ENTER INTO CONTRACTS FOR CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, AND EQUIPMENT.

Brief Description: This Resolution would authorize the advertisement, receipt of bids and award of contracts for capital items, services, equipment, and materials and supplies for Public Works operations as included in the approved 2026 Annual Budget.

Legislative History

Res. 24-149 A resolution authorizing the City Manager, during the year 2025, to advertise for bids or to utilize the various charter-programs

Purpose & Explanation

The City Administration is requesting City Council approval to advertise, bid and award contracts and make purchases for the 2026 Public Works Purchasing Program pursuant to the approved 2026 City budget. A detailed list of all items has been attached and has been reviewed during the budgeting process. These items are scheduled to be bid out after January 1, 2026, and contracts will be entered into during the course of the 2026 year.

The program includes procurement of the following:

- 1.) Equipment
- 2.) Service Contracts
- 3.) Materials

Areas of operation within the Public Works Department:

- 1.) Water Plant/Distribution
- 2.) Streets Maintenance/Traffic Signs
- 3.) Storm Water Maintenance
- 4.) Public Properties
- 5.) Arborist -Street Trees
- 6.) Municipal Cemeteries
- 7.) Municipal Parks
- 8.) Municipal Golf Course
- 9.) City Fleet Division
- 10.) HPP

Award of these projects will be based upon the approved 2026 capital budget.

Legal Authority for Proposed Legislation

Pursuant to Charter Section 6.04:

- Competitively bid and advertised for three consecutive weeks
- Joint or Cooperative Purchase Program
- Professional Services
- Other

Fiscal Impact

- Currently Budgeted (2026 Budget)
- Supplemental Appropriation Required
- Appropriation Not Required

Does this legislation require use of an emergency clause?

- Yes
- No

Suggested Action

Staff recommends that City Council approve this Resolution authorizing the City Manager to advertise, receive bids and award contracts and to utilize charter-authorized governmental competitive purchasing programs for the procurement of construction materials, supplies, services, equipment, and vehicles for the operation of Public Works in the 2026 budget year.

Submitted by,

Thomas Sheridan, City Manager
Kevin Powell, Public Works Director
Eric Hutchinson, Assistant Public Works Director-Services
Trent Wash, Assistant Public Works Director, Golf/Cemeteries/Parks

MEMORANDUM

Date: November 12, 2025
To: Kevin Powell, Public Works Director
Cc: Eric Hutchinson, Assistant Public Works Director
 Trent Wash, Assistant Public Works Director
From: Ashley Dobbins, Business Operations Manager
Re: “Exhibit A” Contracts for Competitive Bidding or Charter-Authorized Cooperative Purchasing and Award of Contracts

“Exhibit A”

Contracts for Competitive Bidding or Charter-Authorized Cooperative Bidding and Award of Contracts

Details of products / services / contracts exceeding \$25,000 annually

Equipment / Services or Materials

Contract Type	Annual Amount	Multi-Year Contract Amount	Budget Areas
Pro Shop Items from Taylor Made	\$75,000	N/A	Golf
Pro Shop Items from Acushnet	\$50,000	N/A	Golf
Pro Shop Items from Callaway	\$50,000	N/A	Golf
Beer from Superior Beverage	\$30,000	N/A	Golf
Beverages from Pepsi	\$30,000	N/A	Golf
Fuel from Beaver Petroleum	\$30,000	N/A	Golf
Snow & Ice Control Program for Public Properties	\$350,000	\$700,000 (2-year contract)	Public Properties
Snow Control Program for Cul-De-Sacs	\$60,000	\$120,000 (2-year contract)	Service
Road Salt and Conveying	\$572,530	N/A	Service
Leaf Disposal	\$60,000	\$120,000 (2-year contract)	Service
Residential Driveway Plowing Program	\$50,000	N/A	Service
New Service Extensions	\$40,000	N/A	Hudson Public Power
Traffic Signal Maintenance	\$75,000	\$150,000 (2-year contract)	Hudson Public Power

Outage Dispatching Services	\$45,000	\$135,000	HPP, Water and Sewer
General Landscaping Services	\$250,000	\$500,000 (2-year contract)	Street Trees / Public Properties / Storm Water
General Cleaning Services	\$175,000	\$350,000 (2-year contract)	Public Properties
Uniforms and Mats Rentals	\$25,000	\$50,000 (2-year contract)	Public Properties, Service, HPP, HPD, HFD, HEMS, Water
Furniture for Public Works Facility	\$400,000	N/A	General Fund (Public Works)/Water
Substation Preventative Maintenance	\$45,000	N/A	Hudson Public Power

Equipment Replacement / Disposal / New Purchase

Equipment Type	Budget	Budget Areas
Permission to Dispose of Equipment	TBD	Public Works
Replace 2004 Hot Patch Trailer	\$93,000	Street Maintenance & Repair Fund
Replace guard rail mower tractor	\$59,000	Street Maintenance & Repair Fund
Replace hydraulic boom on roadside mower	\$85,000	Street Maintenance & Repair Fund
(2) Old Dominion Brush Leaf Vacuum Trailers Lease	\$90,000 Annually (5-year lease)	Street Maintenance & Repair Fund
(2) Zero Turn Mowers	\$30,000	Parks Fund
Mini Excavator Replacement	\$100,000	Water Dist Fund
Front Loader Replacement	\$50,000	Golf Fund
Small Rough Mower Replacement	\$65,000	Golf Fund
Cutting Edges and Guards for Plows	\$30,000	Fleet Fund

Vehicle Replacements / New Purchases

Vehicle Type	Budget	Budget Areas
(3) Police Cruisers	\$150,000	Fleet Replacement Fund
Replacement of 2015 Ford F250 (Electric)	\$77,000	Fleet Replacement Fund
Replacement of 2015 Ford Escape SUV (PW Admin)	\$48,500	Fleet Replacement Fund

Replacement of 2016 Freightliner 108SD Plow Truck (Service/Stormwater)	\$348,000	Fleet Replacement Fund
Replacement of 2012 Ford F550 (Service/Stormwater)	\$220,000	Fleet Replacement Fund

Capital Projects

Name of Project	Budget	Budget Areas
HPD Parking lot Expansion	\$200,000	General Fund (Public Properties)
Police HVAC Component Replacement	\$180,000	General Fund (Public Properties)
Gazebo Wood Repairs and Paint	\$65,000	General Fund (Public Properties)
Old Clubhouse Upgrade	\$95,000	Golf Fund
Drill New Water Well #2 (D,C)	\$400,000	Water Fund (Admin/Treatment)
Valve Replacement/Installation program	\$25,000	Water Fund (Distribution)
Playground Updates	\$30,000	Parks Fund
Park By Park Improvement Plan	\$100,000	Parks Fund
Middleton Park Study	\$40,000	Parks Fund
12.47kV Feeder Relay Replacement at Eastside Sub	\$175,000	Electric Fund
69kV Line Protection Relays Replacement at S. Main Sub	\$300,000	Electric Fund
Hudson Public Power Building Improvements	\$25,000	Electric Fund
Western Reserve Academy Ellsworth Building (reimb)	\$65,000	Electric Fund
Laurel Lake Villas (reimb)	\$82,000	Electric Fund
Allstate Feeder Conduit Installation	\$50,000	Electric Fund
Contractual Storm Pipe Repair Program	\$60,000	Storm Water Collection Fund

A RESOLUTION AUTHORIZING THE CITY MANAGER, DURING THE YEAR 2026, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS CHARTER-AUTHORIZED GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS AND ENTER INTO CONTRACTS FOR CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, AND EQUIPMENT.

WHEREAS, in the operations of the various divisions of the City of Hudson Public Works Department, it is necessary to acquire or lease certain specific pieces of equipment or contract for certain services to provide high-quality service; and

WHEREAS, this program includes procurement of the following:

1. Equipment;
2. Service Contracts; and
3. Materials.

WHEREAS, in the performance of the public works activities, it is necessary to purchase operational and construction materials and supplies for the immediate preservation and maintenance of the City of Hudson infrastructure, all associated with the routine maintenance of public properties and cemeteries, the street system, the electrical distribution system, the water plant and water distribution system, and the storm sewer system, and often to do so quickly for public health, safety, and general welfare reasons; and

WHEREAS, additionally, in the performance of the public works activities, it is necessary to contract for outside services for either routine maintenance or for construction of capital improvements associated with the operations of the electrical distribution system, water tanks, trees in public areas, water distribution, storm sewer collection systems, and public properties and cemeteries, and often to do so quickly for public health, safety, and general welfare reasons; and

WHEREAS, the City administration seeks approval to advertise, bid and award contracts, and make purchases for the 2026 Public Works Purchasing Program as outlined herein and pursuant to the approved 2026 City budget, so long as they are within the City's approved and lawful guidelines.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Hudson, Summit County, Ohio, that:

Section 1. During the year 2026, the City Manager is authorized to advertise both for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality and for three (3) weeks on the City of Hudson website requesting the submission of bids or to utilize the services of the Ohio Department of Transportation, Ohio Department of Administrative Services, the Communities, Universities and Educational competitive bidding programs, another political subdivision's contract for purchases, or a joint or cooperative purchasing program, as such methods of purchasing and contracting are authorized by state and local law, for the purpose of acquiring the lowest and best bidder in accordance with the specifications as supplied by the City Manager's office for the purchases of services, equipment, supplies and vehicles or lease of various pieces of equipment or materials to include all the items as approved in the 2026 City budget and/or as listed on "Exhibit A," attached hereto and incorporated by reference herein.

Section 2. During the year 2026, the City Manager is authorized to advertise both for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality and/or for three (3) weeks on the City of Hudson website, requesting the submission of bids for the purpose of seeking the lowest and best bidder for the purchase of various materials and supplies for construction maintenance or operating maintenance as included in "Exhibit A" hereto, and in accordance with the specifications supplied by the City Manager's office.

Section 3. During the year 2026, the City Manager is authorized to advertise both for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality and/or for three (3) weeks on the City of Hudson website requesting the submission of bids for the purpose of seeking the lowest and best bidder for the services and necessary equipment for improvements to public works utilities facilities, to provide routine maintenance and improvements to the traffic control system equipment, to provide routine maintenance, snow and ice removal and landscaping services for municipally-owned properties, public facilities and downtown public areas, to provide for equipment rentals, street sweeping and tree maintenance for public trees on easements and right-of-ways, and projects or services listed in the attached "Exhibit A" and in accordance with the specifications supplied by the City Manager's office.

Section 4. The City Manager is authorized to enter into contracts on behalf of the City for the purposes outlined in Sections 1-3 above in amounts to be appropriated by Council in the 2026 City of Hudson budget (and any subsequent amendments thereto) with the lowest and best bidder (or, in the absence of competitive bidding, pursuant to any other Charter-approved form of purchasing) and in a form satisfactory to the City Solicitor and subject to the affixing to the contract by the Finance Director of a certificate of availability of funds therefor.

Section 5. The City Manager is authorized to add a ten percent (10%) contingency amount to any contracts.

Section 6. The City Manager is further authorized to return all certified checks and bid bonds submitted by the unsuccessful bidders.

Section 7. That the above recitals are fully incorporated as findings herein.


Section 8: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 9. This Resolution shall be in full force and effect from and after the earliest period allowed by law.

PASSED: December 2, 2025


Jeffrey L. Anzevino, Mayor

ATTEST:


Aparna Wheeler, Clerk of Council

I certify that the foregoing Resolution No. 25-182 was duly passed by the Council of said Municipality on December 2, 2025.


Aparna Wheeler, Clerk of Council