



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council Workshop

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Michael W. Bird, Council Member (Ward 4)*  
*Patricia L. Goetz, Council Member (Ward 1)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*Marshal Pitchford, City Solicitor & Special Counsel*  
*Aparna Wheeler, Clerk of Council*

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Tuesday, August 27, 2024

7:30 PM

Town Hall  
27 East Main Street

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### 1. Call to Order

**Present:** 7 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

*Others & Staff in Attendance: Mr. Sheridan, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Gerbracht, Station Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; Mr. Powell, Assistant Public Works Director; Mr. Sugar, City Planner; and Mr. Szalay, Senior Engineer.*

### 2. Correspondence and Council Comments

*Mr. Banweg stated that Council and staff are listening to all community feedback and the decisions are based off of all the information received regarding the Valley View and Hines Hill sidewalk project. He further stated that he recently walked the downtown area with a visually impaired resident and would like to have a future discussion regarding the installation of a High-Intensity Activated Crosswalk (HAWK) signal at the crosswalk near the Clock Tower.*

*Mayor Anzevino addressed and corrected misinformation provided to the Western Reserve Community Band concerning their lease at City Hall. Dr. Goetz, a member of the Western Reserve Community Band, explained that she conveyed the information and apologized if the information she provided was misunderstood. Mr. Foster emphasized the importance of ensuring accurate information to prevent the spread of misinformation to the public.*

*Mr. Foster stated that the National Bank Clearing System may have been compromised, citing recent problems observed within his company. He advised residents to monitor their accounts, especially if they use checks or banking apps.*

### 3. Discussion Items

- A. [24-0079](#) **Follow-up: Hines Hill Road and Valley View Road Sidewalk Project**  
**Brief Description:** Based upon Council input from the January 9, 2024 and March 12, 2024, Council Workshops, staff has proceeded with further evaluating the Hines Hill Road and Valley View Road sidewalk project alignments and budget. Staff will present updates on the design and next steps towards construction of new sidewalks along three segments including: Hines Hill Road (between Valley View Road and Glastonbury Drive) and Valley View Road (between Hunting Hollow Drive and Hines Hill Road) and Valley View Road (between Hines Hill Road and Middleton Road).

**Attachments:** [Attachment A: Alternates Matrix](#)  
[Attachment B: Public Comments via Web](#)  
[Attachment C: Input Summary via other](#)  
[Attachment D: Sidewalk Cost Summary](#)  
[Attachment E: Sidewalk & Trail Map 8-22-24](#)

*Mr. Kosco and Mr. Szalay from the City of Hudson provided background information regarding the design of the proposed sidewalk along Valley View Road and Hines Hill Road. Mike Woodring, a consultant with AECOM, presented information regarding the sidewalk section along Valley View Road from Hines Hill Road to Middleton Road that included safety, cost, public input, and preferred option. Council discussion followed that included impacts to private fences, difference between the safety measure on the matrix for the east versus the west side, survey of all residents regarding the desire for a sidewalk, and location of sidewalk along Hines Hill Road. There was Council consensus to move forward with Option A along Valley View Road along the east side, Option D along Hines Hill Road on the north side, and pause design on Option B along Valley View Road and Option C along Hines Hill Road.*

**This matter was discussed.**

- B. [24-0057](#) **Future Budgeting of Hudson Community Television**  
**Brief Description:** At the request of City Council, HCTV and City staff will be present to discuss the HCTV budget.

**Attachments:** [HCTV council memo 8-27-2024](#)  
[AMENDED - HCTV 5 yr Plan - Aug. 2024](#)  
[HCTV 5 yr capital - draft 2025-2029](#)  
[HCTV staff cost allocation - 2024 budget](#)

*Mr. Gerbracht presented updated information from the previous discussion in June regarding where staff time is spent, studio space, and master control. Council discussion followed that included breakout of time spent on editing HCTV videos, Public Access programming, evaluation of schools cost share, and number of people viewing the public access shows. Mr. Gerbracht stated that he will put a memo together for Council regarding costs and time for editing videos, cost spent on Public Access programming, and costs associated with Hudson City Schools.*

*\*Correction: During discussion Mr. Gerbracht stated when HCTV started in 1986, there was an agreement between the School Board and the City, this agreement was done in 1996.*

**This matter was discussed.**

- C. [TMP-7446](#) **A RESOLUTION ADOPTING IN CONCEPT THE 2024 SAFE ROUTES TO SCHOOL TRAVEL PLAN.**  
***Brief Description:*** The Safe Routes to School Travel Plan was last updated in 2011. In 2023, the City received a grant from the Ohio Department of Transportation (ODOT) to develop a new School Travel Plan. A core team was selected to guide the effort, consisting of representatives from Hudson City Schools, City Council, and City Staff. With the assistance of an engineering traffic safety consultant, the new School Travel Plan was recently completed. City staff will review the plan with City Council.

***Attachments:*** [Exhibit A](#)  
[Draft Resolution](#)

*Mr. Sugar, City Planner and Mr. Tom Barone, Hudson Schools Director of Operations, presented information on the Safe Routes to School Program and the process on putting together the 2024 Safe Routes to School Travel Plan. Mr. Foster requested a copy of the City's current plan so he can compare it to this plan. Mr. Sugar further stated that this plan is an advisory document to the Comprehensive Plan.*

**This matter was discussed.**

- D. [24-0080](#) **2024 Land Development Code Amendment Discussion**  
***Brief Description:*** Discussion of possible Land Development Code Amendments to consider for 2024.

***Attachments:*** [LDC updates 2024 8.15.24](#)

*Mr. Hannan reviewed various amendments to the Land Development Code to be considered for 2024 based on input from Council, Planning Commission, staff or within the Comprehensive Plan revision. Council provided feedback on each proposed amendment.*

**This matter was discussed.**

#### 4. **Proposed Consent Agenda for September 3, 2024, Council Meeting**

- A. [TMP-7447](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO AMEND THE AGREEMENT WITH NORFOLK SOUTHERN FOR PRELIMINARY ENGINEERING SERVICES; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** In 2018, the City commenced with the preliminary design of a new multi-purpose path that would connect the City's Barlow Farm Park to Summit County's Wood Hollow Metropark. Part of the proposed path will cross the Norfolk Southern Railroad tracks in between the two parks. In 2018, the City entered into an Agreement with Norfolk Southern for Preliminary Engineering Services for the review of the City's design of the proposed path along Barlow Road in the amount of \$22,500. City staff has continued to refine the design for the project and Norfolk Southern has estimated that an additional \$10,000 is required to finalize the preliminary engineering review for this project.

***Attachments:*** [Exhibit Barlow Farm Path](#)  
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the September 3, 2024, Council meeting.

**B. [TMP-7446](#) A RESOLUTION ADOPTING IN CONCEPT THE 2024 SAFE ROUTES TO SCHOOL TRAVEL PLAN.**

***Brief Description:*** The Safe Routes to School Travel Plan was last updated in 2011. In 2023, the City received a grant from the Ohio Department of Transportation (ODOT) to develop a new School Travel Plan. A core team was selected to guide the effort, consisting of representatives from Hudson City Schools, City Council, and City Staff. With the assistance of an engineering traffic safety consultant, the new School Travel Plan was recently completed. City staff will review the plan with City Council.

***Attachments:*** [Exhibit A](#)

[Draft Resolution](#)

This Resolution was forwarded for further consideration at the September 3, 2024, Council meeting.

**C. [TMP-7461](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE CONTRACT WITH ANTHONY ALLEGA CEMENT CONTRACTOR FOR THE MIDDLETON ROAD SIDEWALK INSTALLATION, PHASE 2 PROJECT; AND DECLARING AN EMERGENCY.**

***Brief Description:*** Due to the need to remediate damage from the storm event on August 8, 2024 as well as make improvements to capture more runoff during storms, City staff is requesting a change to the contract with Anthony Allega Cement Contractor in the amount of \$56,000.

***Attachments:*** [Draft Resolution](#)

*Mr. Sutton asked if this cost was for repairing prepped surfaces affected by the storm or is this cost to make additional storm water changes. Mr. Kosco stated that the cost is for both and provided an explanation of the damage and the additional changes to handle storm water runoff.*

This Resolution was forwarded for further consideration at the September 3, 2024, Council meeting.

**D. [TMP-7442](#) A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY FISCAL OFFICER; AND DECLARING AN EMERGENCY.**

***Brief Description:*** Each year the City is required to pass a resolution accepting the property tax amounts and rates as determined by the County Budget Commission.

***Attachments:*** [Exhibit A](#)

[Draft Resolution](#)

This Resolution was forwarded for further consideration at the September 3, 2024, Council

meeting.

- E. [TMP-7459](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH K2M DESIGN FOR THE COMPLETION OF A COMPREHENSIVE FIRE AND EMS STAFFING AND FACILITIES NEEDS STUDY FOR THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

**Brief Description:** The purpose of this request for proposal (RFP) was to solicit qualification & fee proposals from qualified Consultants for a comprehensive City of Hudson Fire and EMS Staffing and Facility Needs Study for the City of Hudson to use as a guide in the future. This study will include an in-depth review of staffing and operational efficiency. The study will also evaluate the current and future facility and equipment needs for Fire and EMS.

**Attachments:** [Draft Resolution](#)

*Mr. Sheridan stated that the study is expected to be completed in January 2025.*

**This Resolution was forwarded for further consideration at the September 3, 2024, Council meeting.**

## 5. Proposed Legislation for September 3, 2024, Council Meeting

- A. [TMP-7450](#) **AN ORDINANCE AMENDING CHAPTERS 1205.09 AND 1205.11 OF THE LAND DEVELOPMENT CODE RELEVANT TO DISTRICT REGULATION SETBACKS FOR ADJACENT RESIDENTIAL PROPERTIES.**

**Brief Description:** Land Development Code Amendment to require uses within D6 and D8 that are adjacent to residentially used properties to be increased to match the setbacks required when such uses are adjacent to residentially zoned properties.

**Attachments:** [LDC Amendment - 1205 D6 and D8 Setback to adjacent residential property](#)  
[Draft Ordinance](#)

**This Ordinance was forwarded for further consideration at the September 3, 2024, Council meeting.**

- B. [TMP-7451](#) **AN ORDINANCE AMENDING CHAPTER 1206.05 OF THE LAND DEVELOPMENT CODE RELEVANT TO NON-CONFORMING RESIDENTIAL USES.**

**Brief Description:** Land Development Code Amendment to provide greater ability of existing non-conforming residential properties to rebuild or expand an existing dwelling on an existing parcel.

**Attachments:** [LDC Amendment - Section 1206.05\(4\)\(B\) Non-conforming residential use](#)  
[Draft Ordinance](#)

**This Ordinance was forwarded for further consideration at the September 3, 2024, Council meeting.**

- C. [TMP-7449](#) **AN ORDINANCE AMENDING CITY COUNCIL RULES TO ESTABLISH A PROCESS FOR THE REFERRAL OF MATTERS TO BOARDS AND COMMISSIONS EFFICIENTLY BY MOTION; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** This ordinance simplifies the parliamentary procedure for City Council's referral of items or topics to City boards and commissions.  
***Attachments:*** [Draft Ordinance](#)

*Due to a glitch within the agenda program, this item was not posted to the public. This item will be moved to the September 10, 2024, Council workshop.*

## 6. **Items to be Added to Future Agendas**

*Mr. Foster stated that a Proclamation regarding the Hudson High School Chamber Orchestra will appear on the September 3, 2024, Council agenda.*

*Mr. Banweg requested discussion regarding adding a High-Intensity Activated Crosswalk (HAWK) signal at the crosswalk near the Clock Tower. He further stated that a draft of the legislation related to the carry-over of funds toward infrastructure will appear on the September 10, 2024, Council workshop.*

*Mayor Anzevino mentioned that he has a few proclamations that will be included in upcoming meetings.*

## 7. **Adjournment**

**There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:38 p.m.**

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**Christopher W. Foster, President of Council**

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**Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*