



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Michael W. Bird, Council Member (Ward 4)*  
*Patricia L. Goetz, Council Member (Ward 1)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*Marshal Pitchford, Acting City Solicitor & Special Counsel*  
*Aparna Wheeler, Clerk of Council*

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Tuesday, February 20, 2024

6:45 PM

Town Hall  
27 East Main Street

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**Executive Session starting at 6:45 p.m.; Regular meeting to follow at 7:30 p.m.**

### 1. Call to Order

**Mayor Anzevino called to order the meeting of Hudson City Council at 6:45 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

**Absent:** 1 - Mr. Banweg

### 2. Executive Session

**A motion was made by Mr. Foster, seconded by Mr. Sutton, to enter into executive session to interview applicants for boards and commissions. Invited to executive session were all members of Council, the Mayor, and the applicants themselves. The motion carried by the following roll call vote:**

**Aye:** 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

### 3. Pledge of Allegiance to the Flag

### 4. Roll Call

**Present:** 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

**Absent:** 1 - Mr. Banweg

*Staff in Attendance: Mr. Sheridan, City Manager; Mr. Pitchford, Acting City Solicitor & Special Counsel; Ms.*

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*Wheeler, Clerk of Council; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; and Mr. Leiter, HCTV Production Assistant*

## 5. Approval of the Minutes

### A. [24-0017](#) Minutes of Previous Council Meetings

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [February 6, 2024 Council Meeting Minutes - Draft](#)  
[February 13, 2024 Council Workshop Minutes - Draft](#)

A motion was made by Mr. Sutton, seconded by Mrs. Heater, that the Minutes be approved as submitted. The motion carried by the following vote:

Aye: 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

## 6. Public Comments

*None.*

## 7. Correspondence and Council Comments

*Mrs. Heater provided a Board of Zoning and Building Appeals meeting update. She also asked for volunteers to take part in meetings for the Connectivity Plan.*

*Dr. Bird gave a H.O.M.E. Committee update, stating that the polling location for some residents was moved from the high school to Evamere. He also noted that this is reflected on the Summit County Board of Elections website.*

*Mr. Foster echoed Mrs. Heater's comments regarding volunteers for the Connectivity Plan, stating that it was not a big time commitment. He also thanked Mr. Sutton for filling in as Council President Pro Tempore.*

*Mayor Anzevino reminded residents that the State of the City will take place on Thursday, February 22nd at 8:30 a.m. It will be recorded by HCTV and broadcast at a later time. The Mayor also mentioned The Toast of Hudson event taking place on Friday, February 23rd at the Lake Forest Country Club and the 67th PTO Pancake Breakfast on Saturday, March 2nd.*

## 8. Report of Manager

*Mr. Sheridan stated that solar eclipse glasses are available at City Hall and the police station. He also stated that a public comment timer will be placed on the podium prior to the next Council meeting.*

## 9. Discussion Items

### A. [TMP-7093](#) AN ORDINANCE ESTABLISHING SECTION 230.06 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.

**Brief Description:** An ordinance to authorize the City Manager to make

purchases or enter into contracts during the first twenty-four (24) hours of a catastrophic event in an amount not to exceed \$100,000.

**Attachments:**

[Draft Ordinance](#)

[Hudson EOP Final\\_with exhibits 7.26.23](#)

*Mrs. Kowalski thanked Mr. Banweg for sending his detailed feedback on the proposed legislation. She also asked other Councilmembers to share their comments with her and Mr. Sheridan.*

*Mr. Sheridan stated that he met with Mrs. Kowalski and Mr. Pitchford and asked for Councilmembers to send their feedback in the next week, in order to potentially incorporate them into the revised legislation. Mr. Sheridan said that he would like to bring this item back as a discussion item at a Council meeting in a month when Mr. Pitchford is available.*

*Mrs. Kowalski further stated that while she would be happy to have the Charter Review Commission look at this topic, she would still like to have something in the Code in the meantime in the event of an emergency.*

*Mr. Sutton and Mr. Foster both noted that they believed the legislation, as written, violates the City Charter and requested a legal review.*

*In response to a question, Mr. Sheridan stated that the emergency operations plan does not address funding limits.*

**This matter was discussed.**

## **10. Appointments**

**A motion was made by Mrs. Heater, seconded by Mrs. Kowalski, that Mr. George Murray be appointed to a partial term on the Park Board and Mr. Michael Guistino be appointed to a partial term on the Environmental Awareness Committee. The motion carried by the following vote:**

**Aye:** 6 - Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski, Mr. Sutton and Dr. Bird

## **11. Suspension of the Rules on the Consent Agenda**

**A motion was made by Mr. Foster, seconded by Mr. Sutton, to suspend the rule requiring three readings on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Dr. Goetz, Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Dr. Bird and Mr. Foster

## **Approval of the Consent Agenda**

**A motion was made by Mr. Foster, seconded by Mrs. Heater, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Dr. Bird, Mr. Foster and Dr. Goetz

### **A. [24-0018](#)**

#### **A Motion to Acknowledge the Timely Receipt of the January 2024 Monthly Financial Report**

**Brief Description:** Financial summaries are provided each month for Council's review.

Attachments:     [January 2024 Financial Report](#)

Motion No. 24-0018 was approved on the Consent Agenda.

- B.     [24-16](#)     **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**  
**Brief Description:** Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.  
**Attachments:**     [Resolution No. 24-16](#)

Resolution 24-16 was approved on the Consent Agenda.

- C.     [24-17](#)     **A RESOLUTION AFFIRMING THE CITY'S ACTION TO ENTER INTO AN AGREEMENT WITH AXON ENTERPRISE, INC. FOR THE PROVISION OF TASER DEVICES FOR USE BY THE HUDSON POLICE DEPARTMENT.**  
**Brief Description:** This Resolution authorizes the City Manager to enter into an agreement with Axon Enterprise, Inc. for the provision of TASER devices for use by the Police Department, at a cost of \$29,954.52 per year for 5-years with a total overall cost of \$149,772.60.  
**Attachments:**     [Hudson Police Dept. TASER Quote](#)  
                                 [Resolution No. 24-17](#)

Resolution No. 24-17 was approved on the Consent Agenda.

- D.     [24-18](#)     **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2024 STORM SEWER AND CULVERT LINING IMPROVEMENTS PROJECT WITH THE LOWEST AND BEST BIDDER.**  
**Brief Description:** This project involves the lining of storm sewers and culverts in various areas in Hudson.  
**Attachments:**     [Resolution No. 24-18](#)

Resolution No. 24-18 was approved on the Consent Agenda.

- E.     [24-19](#)     **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE W. HIGHGATE AT SR 91 STORM IMPROVEMENT PROJECT WITH THE LOWEST AND BEST BIDDER.**  
**Brief Description:** Residents on W. Highgate Drive near SR 91 notified the City that during heavy rains, water in the drainage ditch system adjacent to their property can exceed its banks and cause overland flooding near their homes. The W. Highgate at SR 91 Storm Improvement Project involves

increasing the size of the ditch's outlet pipe to reduce ditch flooding, with an estimated project cost of \$30,000 including a 10% contingency. The 2022 Policy for Work on Private Property has been reviewed and was found to apply to this project.

Attachments:     [Exhibit](#)  
                              [Resolution No. 24-19](#)

Resolution No. 24-19 was approved on the Consent Agenda.

- F.     [24-20](#)     **A RESOLUTION AMENDING RESOLUTION NO. 23-37 AMENDING RESOLUTION NO. 22-112 TO INCREASE THE PROJECT COST TO COMPLETE THE SR 91 BRIDGE REPLACEMENT PROJECT (PID NO. 106136) WITHIN THE CITY OF HUDSON, AUTHORIZING THE CITY OF HUDSON TO SERVE AS THE LOCAL PUBLIC AGENCY, AND AUTHORIZING FUNDS THEREFOR.**

**Brief Description:** Due to the uncertainty of actual bids, Staff is requesting an additional approval of contingency funds in the amount of \$20,000. This would allow ODOT to award the project if bids come in slightly above the revised estimate of \$204,840.00. The project will include the removal and replacement of the existing bridge over SR 91 just south of Ravenna Street which is being funded by ODOT. As part of the project, the City has requested widening of the sidewalk along the west side of SR 91 to better accommodate a future multi-purpose path along this section of roadway.

Attachments:     [SR 91 Sidewalk Exhibit](#)  
                              [Resolution No. 24-20](#)

Resolution No. 24-20 was approved on the Consent Agenda.

- G.     [24-21](#)     **A RESOLUTION AMENDING RESOLUTION NO. 21-44 TO INCREASE THE CONTRACT COST FOR ANIMAL REMOVAL SERVICES WITHIN THE PUBLIC RIGHT OF WAY.**

**Brief Description:** The City of Hudson entered into a three-year agreement with A&S Animal Control Services at a cost not to exceed \$75,000. With a recent increase in the number of animal/motor vehicle accidents, additional funds are needed to complete the three-year contract period.

Attachments:     [Animal Removal Costs](#)  
                              [Resolution No. 24-21](#)

Resolution No. 24-21 was approved on the Consent Agenda.

- H.     [24-22](#)     **A RESOLUTION AMENDING RESOLUTION NO. 22-88, EXTENDING THE INSTALLATION OF "MELODY" FOR AN ADDITIONAL TWELVE MONTHS.**

**Brief Description:** Staff wishes to extend Melody's (Large bird) stay on the Park Lane/Merino Green by 12 months and create a small 365-Day Kindness Rock Garden to surround her. The purpose of the rock garden will be to

compliment Melody, create an increased sense of community and promote acts of kindness

Attachments:     [Melody & 365 Day Kindness Rock Garden Memo](#)  
[Resolution No. 24-22](#)

Resolution No. 24-22 was approved on the Consent Agenda.

- I.     [24-23](#)     **A ORDINANCE TO REPEAL CHAPTER 294 OF THE CODIFIED ORDINANCES REGARDING THE ECONOMIC DEVELOPMENT INCENTIVE COMMITTEE**  
**Brief Description:** Proposed legislation to repeal the Economic Development Incentive Committee and allow incentive application to proceed directly to the City Council.  
**Attachments:**     [Council Memo - Repeal of Chapter 294 EDIC](#)  
                              [Ordinance No. 24-23](#)

Ordinance No. 24-23 was approved on the Consent Agenda.

- J.     [24-24](#)     **AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.**  
**Brief Description:** This Ordinance authorizes revisions to Hudson's Codified Ordinances to incorporate various ordinances and resolutions of a general and permanent nature that have been passed by Council.  
**Attachments:**     [Ordinance No. 24-24](#)

Ordinance No. 24-24 was approved on the Consent Agenda.

## 12.     Legislation

- A.     [23-155](#)     **AN ORDINANCE AMENDING CHAPTER 1206 "USE REGULATIONS" OF THE LAND DEVELOPMENT CODE RELATIVE TO THE REGULATION OF TEMPORARY USES - CONTRACTORS OFFICE/TEMPORARY CONSTRUCTION USES.**  
**Brief Description:** Proposed Land Development Code text amendment relative to the regulation of temporary contractor offices and temporary construction sites.

**Attachments:** [City Council memo temp use regulations 10.13.23](#)  
[Ordinance No. 23-155](#)  
[Public Hearing Notice: Ordinance No. 23-155](#)  
[Signed PC Decision](#)  
[Ordinance No. 23-155 \(as recommended by Planning Commission for 2-6-24\)](#)

Mayor Anzevino read the title of Ordinance No. 23-155, which constituted its third reading.

A motion was made by Mr. Sutton, seconded by Mr. Foster, to pass Ordinance No. 23-155.

A motion was made by Mr. Sutton, seconded by Mr. Foster, to amend Ordinance No. 23-155 to the version as recommended by Planning Commission for 2-6-24.

**Aye:** 6 - Mrs. Kowalski, Mr. Sutton, Dr. Bird, Mr. Foster, Dr. Goetz and Mrs. Heater

Ordinance No. 23-155 was approved as amended by the following roll call vote:

**Aye:** 6 - Mr. Sutton, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mrs. Kowalski

**B. [23-177](#) A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CITY MANAGER’S EMPLOYMENT AGREEMENT; AND DECLARING AN EMERGENCY.**

**Brief Description:** City Council will take action pertaining to City Manager Thomas Sheridan’s Employment Agreement.

**Attachments:** [Resolution No. 23-177](#)  
[Resolution No. 23-177 \(proposed amendment for 2-6-24\)](#)

Mayor Anzevino read the title of Resolution No. 23-177, which constituted its third reading.

A motion was made by Mr. Foster, seconded by Mrs. Heater, to pass Resolution No. 23-177.

A motion was made by Mr. Foster, seconded by Mrs. Heater, to amend Resolution No. 23-177 with the proposed amendment dated 2-6-24. The motion carried by the following vote:

**Aye:** 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

*Mr. Foster and Mr. Sutton complimented Mr. Sheridan on his management of the City and staff.*

Resolution No. 23-177 was approved as amended by the following vote:

**Aye:** 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

**C. [24-9](#) AN ORDINANCE AMENDING CHAPTER 848 ENTITLED “REFUSE HAULERS” OF THE CODIFIED ORDINANCES TO INCLUDE ADDITIONAL QUARTERLY REPORTS REQUIREMENTS**

**Brief Description:** This amendment would add an additional requirement to quarterly reports submitted to the Public Works Department by licensed residential trash haulers operating within the city.



Attachments:     [Ordinance No. 24-9](#)

*Mr. Sutton stated that he would not support this Ordinance because refuse haulers have already agreed to agreements and contracts, and that the City should not be in the business of policing their operations.*

**A motion was made by Mrs. Heater, seconded by Dr. Bird, that Ordinance No. 24-9 be adopted on third reading. The motion carried by the following vote:**

**Aye:** 5 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mrs. Kowalski

**Nay:** 1 - Mr. Sutton

**D.     [24-10](#)**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE ELLSWORTH MEADOWS GOLF COURSE CLUBHOUSE PROJECT**

**Brief Description:** The Ellsworth Meadows Golf Course Clubhouse Project will involve the construction of a new clubhouse replacing the aging existing clubhouse.

Attachments:     [Golf Clubhouse Est. 1-4-24](#)  
                              [Resolution No. 24-10](#)

**A motion was made by Mr. Foster, seconded by Mrs. Heater, that Resolution No. 24-10 be adopted on third reading. The motion carried by the following vote:**

**Aye:** 6 - Dr. Goetz, Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Dr. Bird and Mr. Foster

**E.     [24-25](#)**

**AN ORDINANCE AMENDING CHAPTER 220, “COUNCIL”, OF THE CODIFIED ORDINANCES TO ADD A NEW SECTION 220.09 ENTITLED “PRESIDENT PRO TEMPORE”.**

**Brief Description:** An ordinance to establish a definition for Council President Pro Tempore and guidelines for appointment of Council President Pro Tempore in the event of members having same number of consecutive years of service.

Attachments:     [Ordinance No. 24-25](#)

**Mayor Anzevino read the title of Ordinance No. 24-25, which constituted its first reading.**

**13.     Executive Session**

**A motion was made by Mr. Foster, seconded by Mr. Sutton, to enter into executive session to consider matters that are required to be kept confidential by law, confidential information directly related to special business strategies and trade secrets of an applicant for economic assistance, to discuss the purchase of real property, and to discuss pending litigation. Invited to executive session were all members of Council, the Mayor, Mr. Sheridan, Mr. Pitchford, Mr. Knoblauch, Mr. Kosco, and Mr. Hannan. The motion carried by the following roll call vote:**

**Aye:** 6 - Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Dr. Bird, Mr. Foster and Dr. Goetz



**14. Adjournment**

*Mayor Anzevino recessed the regular meeting at 8:07 p.m. and reconvened the meeting at 9:11 p.m.*

**There being no further business, Mayor Anzevino adjourned the meeting at 9:11 p.m.**

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**Jeffrey L. Anzevino, Mayor**

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**Aparna Wheeler, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*