



COMMUNITY DEVELOPMENT • 1140 Terex Road • Hudson, Ohio 44236 • (330) 342-1790

DATE: January 13, 2025
TO: City Council
FROM: Planning Commission
CC: Staff Liaison Nick Sugar, City Planner
RE: Annual City Council Update

2024 In Review

- The Planning Commission met twelve times over the course of the year (2024). Regular meetings were held on the 2nd Monday of every month at Town Hall, 27 E. Main Street, and were held at 7:30 pm. An additional joint workshop session with City Council was held on April 25th to discuss the Comprehensive Plan. This meeting occurred at City Hall, 1140 Terex Road.
- The Planning Commission received sixteen applications. There was a fairly even distribution of conditional use, site plan, and LDC text amendment requests. Though the Planning Commission may not receive the volume of applications compared to other boards, the reviews are typically more complex and often necessitate discussion at multiple meetings.
- The Planning Commission spent substantial time reviewing and making recommendations to the 2024 Comprehensive Plan. The Planning Commission will work to provide annual recommendations to City Council for modifications or amendments to the Comprehensive Plan as stipulated in Section 1202.02 of the Land Development Code.
- The Planning Commission refined the agenda layout and Chairman's introduction to better align with the Administrative Rules and clarify meeting order to the public (public comment, public hearings, new business, old business etc.)

2024 Objectives

The Planning Commission identified the following objectives for 2024:

- *Review and make recommendations to the Comprehensive Plan. Prepare the document for final review and adoption by Council. This would occur through a formal public hearing. The Planning Commission frequently refers to the Comprehensive Plan as a guide to make their decisions, making the recent Comprehensive Plan update integral to their work.*

Objective Update: The Planning Commission completed the review of the Comprehensive Plan with the following meeting schedule:

- April 25, 2024: Joint workshop with City Council to review a preliminary draft of the Plan.
- July 22, 2024: Regular meeting to review the final draft of the Plan.

- August 12, 2024: Regular meeting to review the final draft of the Plan. Planning Commission approved with recommendations to City Council.
- *Commence work on a full rewrite of the Land Development Code. The Commission has targeted work to begin in Summer 2024 as the Comprehensive Plan nears completion. PC anticipates discussed the goals of the Code Update project and assist with the selection of a consultant by November of 2024. Further conversations will be conducted with Council, including establishing initial tasks and timelines.*
 - Objective Update: The Planning Commission acknowledges the review of multiple City-led text amendments throughout the course of 2024. The Commission also provided preliminary feedback in October for a number of anticipated City-led amendments for 2025, including standardized time limits for applicant presentations and attendee comments.

In addition to these updates, the Commission requests Council consider a more extensive effort occur in 2025. The Commission requests Council’s feedback on the scope and timing of such effort.

- *Training Session focused on a special topic to inform the upcoming work on the Land Development Code update project.*
 - Objective Update: To be determined with Council’s direction of a more extensive effort.

2025 Objectives

The Planning Commission requests City Council’s guidance on the previous years’ goal to commence work on a full rewrite of the Land Development Code. This remains a priority of the Planning Commission and is anticipated to be the primary focus of the Commission’s work in 2025 in addition to the primary duties of application reviews.