



City of Hudson, Ohio

Meeting Minutes - Draft City Council

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Michael W. Bird, Council Member (Ward 4)
Patricia L. Goetz, Council Member (Ward 1)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
Marshal Pitchford, City Solicitor & Special Counsel
Aparna Wheeler, Clerk of Council

Tuesday, July 15, 2025

6:45 PM

Town Hall
27 East Main Street

Special Workshop to begin at 6:45; followed by Regular Council Meeting at 7:30 p.m.

Special Workshop:

1. Call to Order

In the absence of Mayor Anzevino, President of Council Foster called to order the workshop of Hudson City Council at 6:45 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 5 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mrs. Kowalski

Absent: 2 - Mr. Banweg and Mr. Sutton

Others & Staff in Attendance: Mr. Griffith, Assistant City Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leiter, HCTV Production Assistant; Mr. Pitchford, City Solicitor & Special Counsel; Ms. Wheeler, Clerk of Council; Mr. Ersing, Assistant IT Director; and Mr. Leedham, Innovation & Technology Director.

2. Proposed Addition to Legislation Agenda for July 15, 2025

- A. [25-111](#) AN ORDINANCE SUBMITTING TO THE ELECTORS OF HUDSON A PROPOSAL BY THE 2025 HUDSON CHARTER REVIEW COMMISSION TO AMEND THE PREAMBLE AND SECTIONS 2.01, 3.01, 3.02, 3.08, 3.10, 3.11, 4.01, 4.03, 5.02, 6.03, 6.04, 7.01, 8.04, 8.05, 8.06, 8.07, 9.01, 9.04, 9.06, 11.01, 12.01, 12.02, and 12.03, TO REPEAL SECTION 8.08, AND TO CREATE SECTIONS 6.05, 7.05, AND 8.09, OF THE CHARTER OF**

HUDSON; AND DECLARING AN EMERGENCY.

Brief Description: Pursuant to Charter Section 13.02, the Chairman of the 2025 Charter Review Commission has submitted a report of proposed amendments to the City's Charter for consideration by electors at the General Election to be held on November 4, 2025. The Commission has also recommended that the amendments be presented as eight separate Ballot Issues, which are included in the Ordinance, along with details of all of the proposed amendments.

Attachments: [Chair Kagler Letter - Charter Review Commission](#)
[Ordinance No. 25-111](#)

Mr. Kagler, chairman of the Charter Review Commission, reviewed both the proposed Charter Amendments that will be presented to the voters in November and some suggested changes that were not incorporated. Council discussion followed regarding changes to Section 5.02, Suspension, as well as term limits for boards and commissions. Mrs. Kowalski requested that Mr. Kagler return to a future workshop to address outstanding questions. Mr. Kagler agreed to return at a later date.

Ordinance No. 25-111 was forwarded for further consideration at the July 15, 2025, Council meeting.

3. Adjournment

There being no further discussion, Mr. Foster adjourned the Special Council workshop meeting at 7:35 p.m.

Regular Meeting:**4. Call to Order**

In the absence of Mayor Anzevino, President of Council Foster called to order the meeting of Hudson City Council at 7:37 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

5. Pledge of Allegiance to the Flag**6. Roll Call**

Present: 5 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mrs. Kowalski

Absent: 2 - Mr. Banweg and Mr. Sutton

Staff in Attendance: Mr. Pitchford, City Solicitor & Special Counsel; Ms. Wheeler, Clerk of Council; Mr. Ersing, Assistant IT Director; Mr. Griffith, Assistant City Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leedham, Innovation & Technology Director; and Mr. Leiter, HCTV Production Assistant.

7. Approval of the Minutes

A. [25-0089](#)**Minutes of Previous Council Meetings**

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [July 8, 2025 Combined Council & Workshop Minutes - Draft](#)

A motion was made by Dr. Bird, seconded by Mrs. Heater, that the minutes be approved as submitted. The motion carried by the following vote:

Aye: 5 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mrs. Kowalski

8. Public Comments

None.

9. Correspondence and Council Comments

Dr. Goetz provided a Cemetery Board update and noted the cemetery tour would take place on September 20th .

Dr. Bird requested that staff create a webpage on the City website with a comprehensive list of ballot changes by the Charter Review Commission. Mr. Pitchford responded that an objective summary of proposals is required to be published by Ohio law.

Mrs. Kowalski provided an Environmental Awareness Committee updated, noting an Ohio House bill regarding retail energy supply that could impact the City.

Mr. Foster provided a Planning Commission update.

10. Report of Manager

Mr. Knoblauch stated that Hudson's annual sidewalk sale is Thursday through Saturday, an EMT course begins on August 19th and applications can be found on the City website, and that additional information is attached to Resolution No. 25-106 that shows the comparison between companies.

11. Appointments

None.

12. Suspension of the Rules for the Consent Agenda

A motion was made by Dr. Bird, seconded by Mrs. Heater, to suspend the rule requiring three readings for the Consent Agenda, except for Ordinance No. 25-102. The motion carried by the following vote:

Aye: 5 - Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Dr. Bird

Approval of the Consent Agenda

A motion was made by Mrs. Heater, seconded by Dr. Bird, to approve the Consent Agenda, except for Ordinance No. 25-102. The motion carried by the following vote:

Aye: 5 - Dr. Goetz, Mrs. Heater, Mrs. Kowalski, Dr. Bird and Mr. Foster

- A. [25-0090](#) **A Motion to Acknowledge the Timely Receipt of the June 2025 Monthly Financial Report**

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [June 2025 Financial Report](#)

Motion No. 25-0090 was approved on the consent agenda.

- C. [25-103](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE WILLOW LAKE DRAINAGE IMPROVEMENT PROJECT, PHASE 2 WITH THE LOWEST AND BEST BIDDER.**

Brief Description: This project is the second phase to a project that will provide stormwater relief to some residents around Willow Lake and also capture some of the runoff heading towards downtown and redirect it to the stormwater basins at Colony Park. The ponds will be enlarged to provide a benefit upstream and downstream at a cost of \$950,000, which includes a 10% contingency.

Attachments: [Exhibit Willow Lake Phase 2 Concept Plan](#)
[Resolution No. 25-103](#)

Resolution No. 25-103 was approved on the Consent Agenda.

- D. [25-104](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH EDGAR TRENT CONSTRUCTION, LLC AND REQUESTING ADDITIONAL FUNDS FOR THE 2025 VELOCITY FIBER PILOT PROGRAM; AND DECLARING AN EMERGENCY.**

Brief Description: The project involves installing approximately 18,000 total feet of overhead and underground fiber conduit, pull boxes and fiber optic in two neighborhoods that are part of Phase 1 of the City's Fiber to the Home (FttH) project. The total bid came in at \$307,998, exceeding the original budget estimate of \$295,000 by \$12,998. To address this overage and provide a 10% contingency, staff is requesting an additional amount of \$43,797.80.

Attachments: [FttH Pilot Program - Bid Tabulation 2025.06.17](#)
[Resolution No. 25-104](#)

Resolution No. 25-104 was approved on the Consent Agenda.

- E. [25-105](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S (FEMA) FY24 FIRE PREVENTION AND SAFETY GRANT TO SUPPORT THE SAFE SENIORS PROGRAM.**

Brief Description: The Fiscal Year 2024 Fire Prevention and Safety (FP&S)

Grant is a federally funded opportunity administered by the Federal Emergency Management Agency (FEMA) under the Assistance to Firefighters Grant (AFG) Program. The primary goal of the FP&S Grant is to support projects that enhance the safety of the public and firefighters from fire and related hazards. The FP&S Grant is divided into two main categories: 1) Fire Prevention and Safety Activities, or 2) Firefighter Safety Research and Development. The City of Hudson could receive the requested amount of \$45,000 with a 5% match of \$2,250.

Attachments: [Memo - FY24 Fire Prevention and Safety Grant](#)
[Resolution No. 25-105](#)

Resolution No. 25-105 was approved on the Consent Agenda.

- F. [25-106](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH IRON CLAW ENGINEERING LLC FOR ENGINEERING, DESIGN AND QUALITY CONTROL FOR THE FIBER TO THE HOME PROJECT IN AN AMOUNT NOT TO EXCEED \$100,000 AND DECLARING AN EMERGENCY**

Brief Description: This contract is to assist and supplement City staff with engineering, design and quality control services for all phases of the Velocity Broadband fiber to the home (FTTH) network project.

Attachments: [Iron Claw Exhibit A](#)
[IronClawEngineering_Hudson.OH_FTTH_RFPResponse_June2025](#)
[Fiber Engineering Services Proposal - OHM Advisors](#)
[RFP - Fiber Engineering Consulting Services - On Trac Response](#)
[TRC_Proposal City of Hudson FTTH 2025 - 19June2025](#)
[Resolution No. 25-106](#)

Resolution No. 25-106 was approved on the Consent Agenda.

- G. [25-107](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE INSTALLATION OF LIGHTING OF SIX PICKLEBALL COURTS; AND DECLARING AN EMERGENCY.**

Brief Description: This Resolution would authorize the advertisement, receipt of bids and award of a contract for the installation of lights at six pickleball courts at Barlow Farm Park.

Attachments: [Resolution No. 25-107](#)

Resolution No. 25-107 was approved on the Consent Agenda.

- H. [25-108](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MAJOR ENERGY SERVICES LLC**

FOR RETAIL NATURAL GAS SUPPLY; AND DECLARING AN EMERGENCY.

Brief Description: Following a review and discussion of the forecasted gas rates with the Buckeye Energy Brokers, the City is being advised we should enter into a 1-year Agreement with Major Energy Services LLC by our broker.

Attachments: [Resolution No. 25-108](#)

Resolution No. 25-108 was approved on the Consent Agenda.

I. [25-109](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH K2M DESIGN FOR THE FIRE AND EMS FACILITY RENOVATION DESIGN; AND DECLARING AN EMERGENCY.**

Brief Description: The consultant will design the renovations for the Fire and EMS Facility over the coming months and bid out this project in the end of the year.

Attachments: [Rating of Proposals - Hudson Fire and EMS Facility Renovations](#)
[Resolution No. 25-109](#)

Resolution No. 25-109 was approved on the Consent Agenda.

Removed from the Consent Agenda

B. [25-102](#) **AN ORDINANCE AMENDING ORDINANCE NO. 24-127, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2025, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS.**

Brief Description: This Ordinance will amend the 2025 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Exhibit A](#)
[Ordinance No. 25-102](#)
[Exhibit A \(as amended 7-15-2025\)](#)
[Ordinance No. 25-102 \(as amended 7-15-2025\)](#)

A motion was made by Dr. Goetz, seconded by Mrs. Heater, to suspend the rule requiring three readings on Resolution No. 25-102. The motion carried by the following vote:

Aye: 5 - Mrs. Heater, Mrs. Kowalski, Dr. Bird, Mr. Foster and Dr. Goetz

Dr. Goetz questioned three items on the Ordinance No. 25-102, including a \$125,000 line item for the preliminary design cost for Downtown Phase 2; \$56,000 for the eastside substation; and a draw-down escrow amount of \$18,000.

Mr. Knoblauch and Mr. Hannan responded to questions.

Mrs. Kowalski did not feel comfortable with the design cost for Downtown Phase 2 without further discussion and made a motion to remove this item from the Ordinance.

A motion was made by Mrs. Kowalski, seconded by Dr. Goetz, to amend Exhibit A to remove line item 7. The motion carried by the following vote:

Aye: 5 - Mrs. Kowalski, Dr. Bird, Mr. Foster, Dr. Goetz and Mrs. Heater

The motion to approve Ordinance No. 25-102 as amended carried by the following vote:

Aye: 5 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mrs. Kowalski

13. Legislation

- A. [25-85](#) **AN ORDINANCE ESTABLISHING AND AMENDING CERTAIN ADMINISTRATIVE APPEAL PROCESSES WITHIN THE CITY.**
Brief Description: The City of Hudson is interested in redefining and clarifying its internal administrative appeal processes. The current process and Codified Ordinances do not specify a standard of review for appeals, and this legislation will clarify boards or commissions' obligation to render findings of fact and will establish a presumption in favor of the lower body's determination.

Attachments: [Ordinance No. 25-85](#)
[Ordinance 25-85 Planning Commission Report and Recommendation](#)

Mr. Foster read the title of Ordinance No. 25-85, which constituted its third reading.

A motion was made by Mrs. Heater, seconded by Dr. Goetz, that Ordinance No. 25-85 be approved as amended with the Planning Commission's recommendations. The motion carried by the following vote:

Aye: 5 - Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Dr. Bird

- B. [25-110](#) **AN ORDINANCE AMENDING CHAPTER 1206 OF THE LAND DEVELOPMENT CODE RELEVANT TO REMOVE ASSISTED LIVING, CONTINUING CARE RETIREMENT COMMUNITIES, AND INSTITUTIONAL RESIDENTIAL FROM ALLOWED USES WITHIN THE COMMERCIAL-FOCUSED DISTRICTS.**
Brief Description: Proposed amendment to the Land Development Code to remove Assisted Living, Continuing Care Retirement Communities, and Institutional Residential from allowed uses within the commercial focused districts.

Attachments: [Exhibit A and B](#)
[Map of Existing Facilities](#)
[City Council memo July 8 2025 workshop](#)
[Ordinance No. 25-110](#)

Mr. Foster read the title to Ordinance No. 25-110 which constituted its first reading.

A motion was made by Dr. Goetz, seconded by Mrs. Kowalski, to refer Ordinance No. 25-110 to the Planning Commission. The motion carried by the following vote:

Aye: 4 - Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Foster

Abstain: 1 - Dr. Bird

- C. [25-111](#) **AN ORDINANCE SUBMITTING TO THE ELECTORS OF HUDSON A PROPOSAL BY THE 2025 HUDSON CHARTER**

REVIEW COMMISSION TO AMEND THE PREAMBLE AND SECTIONS 2.01, 3.01, 3.02, 3.08, 3.10, 3.11, 4.01, 4.03, 5.02, 6.03, 6.04, 7.01, 8.04, 8.05, 8.06, 8.07, 9.01, 9.04, 9.06, 11.01, 12.01, 12.02, and 12.03, TO REPEAL SECTION 8.08, AND TO CREATE SECTIONS 6.05, 7.05, AND 8.09, OF THE CHARTER OF HUDSON; AND DECLARING AN EMERGENCY.

Brief Description: Pursuant to Charter Section 13.02, the Chairman of the 2025 Charter Review Commission has submitted a report of proposed amendments to the City's Charter for consideration by electors at the General Election to be held on November 4, 2025. The Commission has also recommended that the amendments be presented as eight separate Ballot Issues, which are included in the Ordinance, along with details of all of the proposed amendments.

Attachments: [Chair Kagler Letter - Charter Review Commission](#)
[Ordinance No. 25-111](#)

Mr. Foster read the title of Ordinance No. 25-111, which constituted its first reading.

14. Adjournment

There being no further business, Mr. Foster adjourned the Council meeting at 8:09 p.m.

Christopher W. Foster, President of Council

Jeffrey Knoblauch, Acting City Manager, Clerk of Council Pro Tempore

Christopher W. Foster Acting Mayor

Aparna Wheeler, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules and Section 220.031 (a), Rules of Workshop Meetings.

Special Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .