



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Michael W. Bird, Council Member (Ward 4)*  
*Patricia L. Goetz, Council Member (Ward 1)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*Marshal Pitchford, City Solicitor & Special Counsel*  
*Aparna Wheeler, Clerk of Council*

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Tuesday, January 21, 2025

6:30 PM

Town Hall  
27 East Main Street

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**Executive Session to begin at 6:30pm; followed by the regular Council meeting at 7:30 pm.**

### 1. Call to Order

**Mayor Anzevino called to order the meeting of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

**Absent:** 1 - Mr. Banweg

### 2. Executive Session

**A motion was made by Mr. Foster, seconded by Dr. Bird, to enter into executive session to interview applicants for boards and commissions. Invited to executive session were all members of Council, the Mayor, and the applicants. The motion carried by the following roll call vote:**

**Aye:** 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

*Mayor Anzevino recessed the regular meeting at 6:30 p.m. to enter into executive session. He resumed the regular meeting at 7:30 p.m.*

### 3. Pledge of Allegiance to the Flag

### 4. Roll Call

**Present:** 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

**Absent:** 1 - Mr. Banweg

*Staff in Attendance: Mr. Sheridan, City Manager; Mr. Pitchford, City Solicitor & Special Counsel; Ms. Wheeler, Clerk of Council; Mr. Griffith, Assistant City Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; and Mr. Leiter, HCTV Production Assistant.*

## 5. Approval of the Minutes

### A. [25-0006](#) Minutes of Previous Council Meetings

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [January 7, 2025 Council Meeting Minutes - Draft](#)  
[January 14, 2025, Council Workshop Minutes - Draft](#)

A motion was made by Dr. Bird, seconded by Mr. Foster, that the minutes be approved as submitted. The motion carried by the following vote:

**Aye:** 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

## 6. Proclamations

### A. [25-0007](#) Special Recognition of Catholic Schools Week

**Brief Description:** Mayor Anzevino will proclaim the week of January 26th to February 1st, 2025, as Catholic Schools Week.

**Attachments:** [Seton School 2025 - Catholic Schools Week](#)

Mayor Anzevino read the proclamation in its entirety.

### B. [25-0008](#) Special Recognition of Random Acts of Kindness Week

**Brief Description:** This Proclamation encourages citizens to perform acts of kindness, especially during February 2 to February 8, 2025, as we celebrate Random Acts of Kindness Week.

**Attachments:** [Random Acts of Kindness 2025](#)

Mayor Anzevino read the proclamation in its entirety.

## 7. Public Comments

*Mr. Anthony Ravida, 1746 Edgar Dr., described the City's process by which he installed a fence at his home which resulted in a court case.*

## 8. Correspondence and Council Comments

*Mrs. Heater provided a Board of Zoning and Building Appeals update a read comments into the record from Mr. Banweg.*

*Dr. Goetz stated that she withdrew her request for a discussion on the events that occurred following a July 2024 meeting and provided an Architectural and Historic Board of Review update.*

*Mrs. Kowalski reminded residents about her January 30th open forum at the library starting at 6:30 p.m. She also read into the record her personal notes following the July 2024 meeting.*

*Mayor Anzevino read a thank-you letter into the record from the Hudson Community Service Association for the food donation over the holidays. He further stated that he would attend morning assembly at Seton Catholic School on January 27th and a meeting of the Mayor's Association for Portage, Stark, and Summit Counties.*

## **9. Report of Manager**

*Mr. Sheridan thanked the Mayor and Council for attending the Council retreat and stated that he would send out a follow-up for review. He also thanked the Street Department for salting and plowing, noting that the City manages its salt supply very well; stated that the Merry Mulch program is ending this week; and that there are cold weather tips on the City's website.*

## **10. Appointments**

**A motion was made by Mr. Foster, seconded by Mr. Sutton, to appoint Chelsea McCoy to a full term on the Planning Commission. The motion carried by the following vote:**

**Aye:** 5 - Mr. Foster, Dr. Goetz, Mrs. Heater, Mr. Sutton and Dr. Bird

**Nay:** 1 - Mrs. Kowalski

**A motion was made by Mr. Foster, seconded by Mrs. Heater, to appoint Cory Scott to a full term on the Board of Zoning and Building Appeals. The motion carried by the following vote:**

**Aye:** 6 - Dr. Goetz, Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Dr. Bird and Mr. Foster

**A motion was made by Mr. Foster, seconded by Dr. Bird, to appoint Amy Manko to a partial term on the Architectural and Historic Board of Review. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Dr. Bird, Mr. Foster and Dr. Goetz

**A motion was made by Mr. Foster, seconded by Mrs. Heater, to re-appoint Christine Winters to a full term on the Cemetery Board. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Kowalski, Mr. Sutton, Dr. Bird, Mr. Foster, Dr. Goetz and Mrs. Heater

## 11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Sutton, seconded by Mrs. Heater, to suspend the rule requiring three readings for the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

## Approval of the Consent Agenda

A motion was made by Mr. Sutton, seconded by Dr. Bird, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

### A. [25-0009](#) A Motion to Acknowledge the Timely Receipt of the December 2024 Monthly Financial Report

**Brief Description:** Financial summaries are provided each month for Council's review.

**Attachments:** [December 2024 Financial Report](#)

Motion No. 25-0009 was approved on the Consent Agenda.

### B. [25-3](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH GAI CONSULTANTS INC. FOR ENGINEERING DESIGN SERVICES FOR THE SR 91/TEREX ROAD INTERSECTION IMPROVEMENT PROJECT (PID 116929); AND DECLARING AN EMERGENCY.

**Brief Description:** This legislation would retain GAI Consultants Inc. for the design completion of the SR 91 /Terex Road Improvement Project (PID 116929).

**Attachments:** [Exhibit - Terex 91 Site Constraint Diagram](#)

[SR 91-Terex Int Exhibit](#)

[Resolution No. 25-3](#)

Resolution No. 25-3 was approved on the Consent Agenda.

### C. [25-4](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE VALLEY VIEW CULVERT REPAIR PROJECT WITH THE LOWEST AND BEST BIDDER.

**Brief Description:** Staff was notified that properties abutting a stream at Valley View Road are prone to flooding during heavy rain events. Upon inspection, it was determined that two failing culverts, measuring 15" and 18", are located on private property downstream of the culvert under Valley View Road. These culverts obstruct water flow during heavy rainfall, contributing to the flooding issue.

**Attachments:**    [Exhibit - Location Map](#)  
[Resolution No. 25-4](#)

Resolution No. 25-4 was approved on the Consent Agenda.

- D.     [25-5](#)            **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE MEADOWOOD LANE CULVERT IMPROVEMENT PROJECT WITH THE LOWEST AND BEST BIDDER.**  
**Brief Description:** This project involves replacing two (2) existing culverts under a private drive called Meadowood Lane. The culverts carry water from two stormwater management ponds in Village West Subdivision, behind homes on Prescott Drive and Stratford Road, that flow west across Meadowood Lane. During heavy rains, the existing culverts are inundated causing overland flooding of shared use driveway, restricting emergency vehicle access. The project includes installation of larger culverts and concrete driveway replacement.  
**Attachments:**    [Exhibit - Location Map](#)  
[Resolution No. 25-5](#)

Resolution No. 25-5 was approved on the Consent Agenda.

- E.     [25-6](#)            **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE CONSTRUCTION OF THE RAVENNA STREET STORM WATER MANAGEMENT POND PROJECT WITH THE LOWEST AND BEST BIDDER.**  
**Brief Description:** This project involves modifying and enlarging two (2) existing ponds located at 2217 Ravenna Street, owned by the City of Hudson, to provide greater stormwater storage to mitigate flooding to downstream properties along Ravenna Street.  
**Attachments:**    [Exhibit - Location Map](#)  
[Resolution No. 25-6](#)

Resolution No. 25-6 was approved on the Consent Agenda.

- F.     [25-7](#)            **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO AND ENTER INTO AN AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORS) FOR FUNDING ASSISTANCE THROUGH THE NEORS COMMUNITY COST SHARE PROGRAM FOR CONSTRUCTION OF THE RAVENNA STREET STORMWATER MANAGEMENT IMPROVEMENTS.**  
**Brief Description:** The Northeast Ohio Regional Sewer District's (NEORS) Community Cost Share Program provides funding to

member communities, like the City of Hudson, for community specific stormwater management projects. These funds would be used to reimburse the City for the construction costs associated with the Ravenna Street Stormwater Management Improvements Project. The project will reduce flooding to Ravenna Street residences and being upstream of the Barlow Community Center Dams, it will increase the benefit to the Downtown properties.

Attachments:      [Resolution No. 25-7](#)

**Resolution No. 25-7 was approved on the Consent Agenda.**

- G.      [25-8](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 1900 MIDDLETON ROAD DRAINAGE IMPROVEMENT PROJECT WITH THE LOWEST AND BEST BIDDER.**  
**Brief Description:** This project involves installing approximately 258 feet of storm sewer and concrete catch basins to drain properties on Middleton Road and Ashley Drive that have overland flooding in the rear of their properties.  
Attachments:      [Exhibit - Location Map](#)  
                                 [Resolution No. 25-8](#)

**Resolution No. 25-8 was approved on the Consent Agenda.**

- H.      [25-9](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2025 STORM SEWER AND CULVERT LINING IMPROVEMENTS PROJECT WITH THE LOWEST AND BEST BIDDER.**  
**Brief Description:** This project involves the lining of storm sewers and culverts in various areas in Hudson.  
Attachments:      [Resolution No. 25-9](#)

**Resolution No. 25-9 was approved on the Consent Agenda.**

- I.      [25-10](#)      **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE STATE OF OHIO FOR 2024 DIVISION OF STATE FIRE MARSHAL'S OFFICE TRAINING REIMBURSEMENT GRANT AND ACCEPTING FUNDS IF AWARDED.**  
**Brief Description:** The Ohio Division of State Fire Marshal's Office awards eligible funding for the purpose of state certified courses or Ohio Fire Academy (OFA). The City could receive up to \$15,000 in grant funding for eligible firefighter training courses as outlined in the grant requirements.

**Attachments:**    [Staff Report - Ohio Division of State Fire Marshal](#)  
[2024 Training Reimbursement Grant](#)  
[Resolution No. 25-10](#)

**Resolution No. 25-10 was approved on the Consent Agenda.**

- J.        [25-11](#)        **AN ORDINANCE AMENDING THE JOB CREATION GRANT PROGRAM GUIDELINES TO REMOVE REFERENCE TO THE ECONOMIC DEVELOPMENT INCENTIVE COMMITTEE**  
**Brief Description:** The Job Creation Grant Agreement Program Guidelines should be updated to remove references to review by the Economic Development Incentive Committee (“EDIC”).

**Attachments:**    [Job Creation Grant Proposal Staff Report 1.14.2025](#)  
[Hudson Job Creation Grant Program Guidelines - Proposed Redlines for EDIC Dissolution](#)  
[Exhibit A: Hudson Job Creation Grant Program Guidelines - Proposed Updated Guidelines](#)  
[Ordinance No. 25-11](#)

**Ordinance No. 25-11 was approved on the Consent Agenda.**

## 12.        **Legislation**

- A.        [24-105](#)        **AN ORDINANCE AMENDING CHAPTER 1206.05 OF THE LAND DEVELOPMENT CODE RELEVANT TO NON-CONFORMING RESIDENTIAL USES.**  
**Brief Description:** Land Development Code Amendment to provide greater ability of existing non-conforming residential properties to rebuild or expand an existing dwelling on an existing parcel.

**Attachments:**    [LDC Amendment - Section 1206.05\(4\)\(B\) Non-conforming residential use](#)  
[Ordinance No. 24-105](#)  
[PC Signed Decision](#)  
[Ordinance No. 24-105 \(amended for 12-17-24\)](#)  
[Ordinance No. 24-105 \(amended for 1-21-25\)](#)

**A motion to pass was made by Mr. Foster, seconded by Dr. Bird.**

**A motion was made by Mr. Foster, seconded by Mr. Sutton, to amend and substitute Ordinance No. 24-105 with the version dated for January 21, 2025. The motion carried by the following vote:**

**Aye:** 6 - Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski, Mr. Sutton and Dr. Bird

**The motion to pass Ordinance No. 24-105 as amended carried by the following vote:**

**Aye:** 4 - Mrs. Heater, Mr. Sutton, Dr. Bird and Mr. Foster

**Nay:** 2 - Dr. Goetz and Mrs. Kowalski

**B.        [25-12](#)        AN AMENDMENT OF ORDINANCE NO. 99-44, THE CURRENT BACKFLOW PREVENTION PROGRAM, WITH UPDATED GUIDELINES, STANDARDS, AND LANGUAGE.**

**Brief Description:** An ordinance to amend the current Backflow Prevention Program with updated guidelines, standards, and language. Since the adoption of the existing program, various agencies providing backflow guidance have supplemented relevant information. This suggested amendment encompasses that information.

**Attachments:**     [Ordinance No. 99-44](#)  
                              [Exhibit A](#)  
                              [Ordinance No. 25-12](#)

Mayor Anzevino read the title of Ordinance No. 25-12, which constituted its first reading.

**13.        Executive Session**

A motion was made by Mr. Foster, seconded by Dr. Bird, to enter into executive session to discuss pending litigation and the employment and compensation of a public employee. Invited to executive session were all members of Council, the Mayor, the City Manager, and the City Solicitor. The motion carried by the following roll call vote:

**Aye:** 6 - Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Dr. Bird, Mr. Foster and Dr. Goetz

*Mayor Anzevino recessed the regular meeting to enter into executive session at 8:13 p.m. He resumed the regular meeting at 8:44 p.m.*

A motion was made by Mr. Foster, seconded by Mrs. Heater, to enter into executive session to discuss pending litigation. Invited to executive session were Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, the Mayor, the City Manager, and the City Solicitor. The motion carried by the following roll call vote:

**Aye:** 4 - Dr. Bird, Mr. Foster, Dr. Goetz and Mrs. Heater

**Abstain:** 2 - Mrs. Kowalski and Mr. Sutton

*Mayor Anzevino recessed the regular meeting at 8:45 p.m. He resumed the regular meeting at 9:18 p.m.*

**14.        Adjournment**

There being no further business, Mayor Anzevino adjourned the regular meeting at 9:18 p.m.



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**Jeffrey L. Anzevino, Mayor**

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**Aparna Wheeler, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*