

CHAPTER 872

Temporary Special Events

EDITOR'S NOTE: This chapter, previously a codification of Ordinance 92-65, passed October 19, 1992, was repealed in its entirety and re-enacted by Ordinance 16-46, passed April 19, 2016.

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CROSS REFERENCES

Power to regulate - see Ohio R.C. 715.48, 715.63, 3765.02

County license for public shows - see Ohio R.C. Ch. 3765

Bingo - see GEN. OFF. 624.08 et seq.

Mobile food vehicles - see B.R. & T. Ch. 874

872.01 PURPOSE OF CHAPTER.

The purpose of this chapter is to make provision for special events of a temporary nature which may be held on City-owned property within the Municipality regardless of the zoning provisions generally applicable to such property. Any such special events shall be subject to the requirements of this chapter.

(Ord. 16-46. Passed 4-19-16.)

872.02 DEFINITIONS.

As used in this chapter:

(a) "Temporary special event" shall mean any outdoor activity or series of outdoor activities open to the public specific to an identifiable time and place that are most often produced in conjunction with community organizations. Temporary special events may be held on City-owned property; or events on private property open to the public that anticipate attendance of 250 persons at any given time and that include, but are not limited to, one or more of the following characteristics:

(1) Any activity involving entertainment and/or amplified sound, food, beverage, merchandise sales or any activity such as a festival, carnival/circus, sports event, trade show, craft show, car show, public dance, concert or performance;

(2) Any activity that may substantially increase or disrupt the normal flow of traffic on any street or highway;

(3) Any activity which involves the use of City facilities;

(4) Any activity which involves the use of City services that would not be necessary in the absence of such an event; or

(5) Any activity which includes a mobile food vehicle, as defined in Chapter 874 of these Codified Ordinances, as part of the event.

(b) "Private event" shall mean a small social gathering on private property that is not a temporary special event but at which a mobile food vehicle, as defined in Chapter 874 of these Codified Ordinances, will operate.

(c) "City facilities" shall mean City-owned parking lots and City-owned restrooms.

(d) "City Manager" shall mean the City Manager or the Manager's designee.

(Ord. 16-46. Passed 4-19-16.)

872.03 PERMIT REQUIRED.

No person or entity shall hold a temporary special event within the City without a permit issued by the City Manager as required by this chapter.

(Ord. 16-46. Passed 4-19-16.)

872.04 APPLICATIONS.

(a) Any person wanting to hold a temporary special event shall submit a special event application with the fee and proof of insurance required by this section to the City Manager no later than 60 days prior to the date of the requested event. Events on private property that are open to the public and with an anticipated attendance of 250 persons at any given time shall complete a pre-application form from which the City Manager will determine if a special event application is necessary for that event based on the characteristics set forth in Section 872.02(a)(1)-(5) of this chapter.

(b) A twenty-five dollar (\$25.00) non-refundable application fee is due at the time of application.

(c) Each application shall describe the type of event, the location, the proposed activity and the number of days on which it is to be held. Each applicant shall provide a letter of permission from the owner of the property on which the temporary special event is to be held.

(d) Each application shall contain a description of the number and types of display units and/or temporary structures proposed in connection with the temporary special event.

(e) Each application shall set forth any potential parking problems and the proposed resolution of the same.

(f) Any activity not expressly stated in an approved application shall be prohibited.

(Ord. 16-46. Passed 4-19-16.)

872.05 CONFLICTS WITH PREVIOUSLY SCHEDULED EVENTS.

Each temporary special event date will be considered for approval on a first-come, first-served basis, based on the date the application was submitted to the City Manager. No temporary special event will be permitted which would conflict with other civic or special events, whether previously authorized by the City Manager or by other appropriate authorities. The application must include all required supporting materials, fees and insurance requirements before the City Manager will approve the requested event.

(Ord. 16-46. Passed 4-19-16.)

872.06 LIABILITY INSURANCE.

Each applicant for a temporary special event shall provide proof of general liability insurance, in an amount not less than one million dollars (\$1,000,000), which shall indemnify and save harmless the City from any and all judgments, costs or expenses which the City may incur or suffer by permitting the temporary special event. The certificate of general liability insurance must establish that the City is an additional insured. Additional insurance is required for fireworks and pyrotechnics.

(Ord. 16-46. Passed 4-19-16.)

872.07 SIDEWALK OBSTRUCTIONS.

Any proposed sidewalk obstructions for a temporary special event shall be limited in scope so as not to be hazardous or constitute a nuisance.

(Ord. 16-46. Passed 4-19-16.)

872.08 CITY SERVICES.

The City shall invoice the applicant for City services provided to temporary special events at rates set by the City Manager. The City Manager or the Manager's designee reserves the right to determine the services and levels of services provided to any event.

(Ord. 16-46. Passed 4-19-16.)

872.09 VENDORS.

If the event includes vendors or concessionaires other than the applicant or a sponsoring organization, each vendor must submit a vendor application form and proof of insurance through a certificate of insurance for a minimum one million dollars (\$1,000,000) coverage per occurrence, and establishing that the City is an additional insured.

(Ord. 16-46. Passed 4-19-16.)

872.10 PERMITS, LICENSES, INSPECTIONS.

The applicant is responsible for obtaining all permits, licenses and/or inspections required by outside agencies and organizations.

(Ord. 16-46. Passed 4-19-16.)

872.11 MOBILE FOOD VEHICLES.

An applicant that plans to use mobile food vehicles, as defined in Chapter 874 of these Codified Ordinances, at a temporary special event or private event must provide proof that all mobile food vehicle owners/operators have applied for and received an annual mobile food vehicle license from the City, as required by Chapter 874 of these Codified Ordinances.

(Ord. 16-46. Passed 4-19-16.)

872.12 ADDITIONAL CONDITIONS OR REQUIREMENTS.

The City Manager reserves the right with respect to all temporary special events to establish such additional conditions or requirements as the Manager, in his or her discretion, deems advisable. Any temporary special event or private event that does not abide by the regulations set forth in this chapter or other requirements established by the City Manager is subject to immediate cancellation by the City Manager.

(Ord. 16-46. Passed 4-19-16.)

872.99 PENALTY.

Whoever violates any of the provisions of this chapter shall be fined not more than one hundred dollars (\$100.00). A separate offense shall be deemed committed each day during or on which a violation occurs or continues.

(Ord. 16-46. Passed 4-19-16.)