



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council Workshop

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Michael W. Bird, Council Member (Ward 4)*  
*Patricia L. Goetz, Council Member (Ward 1)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*Marshal Pitchford, City Solicitor & Special Counsel*  
*Aparna Wheeler, Clerk of Council*

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Tuesday, March 11, 2025

7:30 PM

Town Hall  
27 East Main Street

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### 1. Call to Order

**Mayor Anzevino called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.**

**Present:** 7 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

*Others & Staff in Attendance: Mr. Sheridan, City Manager; Mr. Ersing, Assistant IT Director; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; and Mr. Leiter, HCTV Production Assistant.*

### 2. Correspondence and Council Comments

*Mr. Banweg provided an update on the Fire/EMS meeting that was held on March 8, 2025, and further stated that another meeting will be held on March 15, 2025.*

*Mrs. Heater thanked everyone that has been involved in the Fire/EMS discussions.*

*Mayor Anzevino announced that he will be attending the HOME Committee meeting, as well as a session with Tinkers Creek Watershed Partners. He also shared details of several upcoming events, including the Door 2 Art, which will take place from March 13-16, 2025, and the Ohio Rubber Duck Dash, scheduled for April 27, 2025, at Waterworks Park in Cuyahoga Falls. Additionally, he mentioned that he had cleaned up and refilled the 365 Kindness Garden.*

### 3. Discussion Items

#### A. [25-0031](#) HCTV Advisory Committee 2025 Goals Discussion

**Brief Description:** The HCTV Advisory Committee will present their 2024 year in review with anticipated 2025 goals, related promoting and publicizing of HCTV, and supporting the department.

**Attachments:** [2025 HCTV Advisory Committee Goals](#)

*Mr. Zaklanovich, Chair, and Mr. Miller, Vice Chair, of the HCTV Advisory Committee reviewed their 2024 goals and presented their goals for 2025. Council discussion followed that included thanking the members, adding a table at the Farmers Market, and adding metrics for next years goal review.*

**This matter was discussed.**

#### B. [25-0032](#) Regulating On-Street Parking of Landscape Trucks

**Brief Description:** City Staff would like to discuss with City Council a policy on regulating on-street parking of landscape trucks. City staff will present an outline of suggestions that staff has put together on how best to regulate on-street parking of landscape trucks.

**Attachments:** [Exhibit - Map](#)

*Mr. Kosco provided information on how to regulate on-street parking of landscape trucks during peak times . The regulations included requiring landscape companies to register with the City and updates to the Codified Ordinances to prohibit parking during specific times and enforcement measures . Council discussion followed that included banning of landscape truck parking on all major roads, inclusion of construction vehicles, starting with a specific area as a pilot program, and other communities that implement.*

**This matter was discussed.**

#### C. [25-0033](#) A Discussion regarding the Staffing Plan for the first year to expand Fiber to the Residents.

**Brief Description:** To support the expansion of Velocity Broadband and bring fiber access to non-fiber served areas in Hudson, the staffing levels need to increase. The deployment plan will span four years and requires careful planning to ensure fiscal stability. In the first year of this project, up to four additional full-time employees will be needed: design engineering, field and construction duties in the Outside Plant, and customer onboarding, marketing, and management in City Hall Offices.

**Attachments:** [FttH Staffing Timeline](#)  
[Staffing Plan for Hudson FttH Project](#)

*Mr. Leedham and Mr. Ersing provided information on what staff has been working on regarding the Fiber to the Home Program, and presented additional staff members that would be needed for the program .*

**This matter was discussed.**

### 4. Proposed Consent Agenda for March 18, 2025, Council Meeting

#### A. [TMP-7829](#) A Motion to Acknowledge the Timely Receipt of the February 2025

**Monthly Financial Report**

**Brief Description:** Financial summaries are provided each month for Council's review.

**Attachments:** [February 2025 Financial Report](#)

This Motion was forwarded for further consideration at the March 18, 2025, Council meeting.

- B. [TMP-7803](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PROCUREMENT AND PROFESSIONAL SERVICES WITH CALIX, INC TO UPGRADE THE VELOCITY FIBER DISTRIBUTION EQUIPMENT; AND DECLARING AN EMERGENCY.**

**Brief Description:** This contract would involve the purchasing of equipment and professional services from Calix to upgrade and replace the current Calix distribution equipment used by Velocity Broadband to provide service to customers.

**Attachments:** [Draft Resolution](#)

This Resolution was forwarded for further consideration at the March 18, 2025, Council meeting.

- C. [TMP-7804](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR CUSTOMER FIBER INSTALLATION SERVICES WITH THE LOWEST AND BEST BIDDER.**

**Brief Description:** This contract would involve the installation of customer connections between the main fiber line and the residence, commonly referred to the drop install along with the installation of the customer facing equipment at the premise.

**Attachments:** [Draft Resolution](#)

This Resolution was forwarded for further consideration at the March 18, 2025, Council meeting.

- D. [TMP-7805](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2025 VELOCITY FIBER PILOT PROJECT WITH THE LOWEST AND BEST BIDDER.**

**Brief Description:** This project involves installing approximately 18,000 total feet of overhead and underground fiber conduit, pull boxes and fiber optic cable in two neighborhoods that are part of Phase 1 of the City's Fiber to the Home (FTTH) project.

**Attachments:** [Draft Resolution](#)

This Resolution was forwarded for further consideration at the March 18, 2025, Council meeting.

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- E. [TMP-7809](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR FIBER CONSTRUCTION MATERIAL AND PROCUREMENT SERVICES FOR THE FIBER TO THE HOME PILOT PROJECT WITH THE LOWEST AND BEST BIDDER.**  
**Brief Description:** This contract would involve the procurement of fiber and related material for use in the construction of the fiber to the home network pilot project.  
**Attachments:** [Draft Resolution](#)
- This Resolution was forwarded for further consideration at the March 18, 2025, Council meeting.
- F. [TMP-7781](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER A CONTRACT WITH THE AUDITOR OF STATE FOR FINANCIAL AUDIT SERVICES FOR THE CITY OF HUDSON FOR THE 2024 AUDIT; AND DECLARING AN EMERGENCY.**  
**Brief Description:** This legislation authorizes the City Manager to enter into a contract for the City's annual audit for 2024.  
**Attachments:** [City of Hudson FY24 Engagement Letter](#)  
[Draft Resolution](#)
- This Resolution was forwarded for further consideration at the March 18, 2025, Council meeting.
- G. [TMP-7819](#) **A Motion Authorizing the City Staff to Move Forward with the Design Recommendations by our Consultant (GAI Consultants) for a New Sidewalk along Stow Road from SR 303 to Ravenna Street.**  
**Brief Description:** City staff presented the proposed alignment of the new sidewalk along Stow Road from SR 303 to Ravenna Street at January 14 and February 25, 2025, Council workshops. Staff recommended that a 5' concrete sidewalk be placed on the west side of Stow Road. This motion would provide authorization for the City's consultant, GAI Consultants, to proceed with the design of a 5' concrete sidewalk along the west side of Stow Road from SR 303 to Ravenna Street.
- This Motion was forwarded for further consideration at the March 18, 2025, Council meeting.
- H. [TMP-7796](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE VILLAGE OF BOSTON HEIGHTS FOR COOPERATION AND COST SHARING FOR THE RESURFACING OF WALTERS ROAD BETWEEN HINES HILL ROAD AND CORPORATION LINE.**  
**Brief Description:** This project is for the resurfacing of Walters Road from Hines Hill Road to the Corporation Line.  
**Attachments:** [Draft Resolution](#)
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This Resolution was forwarded for further consideration at the March 18, 2025, Council meeting.

- I. [TMP-7798](#)     **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR RAVENNA STREET SIDEWALK INSTALLATION PROJECT FROM S. HAYDEN PARKWAY TO STOW ROAD.**  
**Brief Description:** The project includes the installation of a new sidewalk along Ravenna Street from S. Hayden Parkway to Stow Road.  
**Attachments:**     [Exhibit Ravenna St Sidewalk](#)  
                              [Draft Resolution](#)

*Responding to a question, Mr. Kosco stated that this project is being designed in house, public input meetings will be held and the design brought before Council prior to bidding out the project.*

This Resolution was forwarded for further consideration at the March 18, 2025, Council meeting.

- J. [TMP-7799](#)     **A RESOLUTION APPROVING A THREE-YEAR CONTRACT FOR SUMMER FIREWORKS IN 2025, 2026, AND 2027, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A SERVICE CONTRACT WITH AMERICAN FIREWORKS; AND DECLARING AN EMERGENCY**  
**Brief Description:** To approve a three-year contract for summer fireworks in 2025, 2026, and 2027, and authorize the City Manager to enter into a service contract with American Fireworks for an annual cost of \$26,750.  
**Attachments:**     [2025 AMERICAN FIREWORKS HUDSON JULY 4TH CONTRACT PACKET](#)  
                              [Draft Resolution](#)

This Resolution was forwarded for further consideration at the March 18, 2025, Council meeting.

- K. [TMP-7800](#)     **AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.**  
**Brief Description:** This Ordinance authorizes revisions to Hudson's Codified Ordinances to incorporate various ordinances and resolutions of a general and permanent nature that have been passed by Council.  
**Attachments:**     [Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the March 18, 2025, Council meeting.

**5. Proposed Legislation for March 18, 2025, Council Meeting**

- A. [25-29](#)      **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR BROWN FARMS ONE, LLC, BROWN FARMS TWO, LLC, AND SHERYL J. BROWN, TRUSTEE, 34 WELLGATE DRIVE, HUDSON, OHIO; AND DECLARING AN EMERGENCY.**

**Brief Description:** The Brown family has submitted a renewal Application for Placement of Farmland in an Agricultural District for five (5) properties, totaling approximately 63.02 acres, located off of Barlow Road and Seasons Road in Hudson.

**Attachments:**      [Agricultural Use exemption application - Brown Farms](#)  
[Brown Farms - subject parcels](#)  
[Brown Farms CD Inspection 2.3.25](#)  
[Resolution No. 25-29](#)

*Mr. Sutton asked about the eligibility of this applicant for an Agricultural Use District, as the application is for timber management. Mr. Hannan stated that he reached out to Summit County, and they stated that this applicant is eligible, they are performing the same activities as their past applications, are registered as commercial timber, and since they are over 10 acres they are not required to show income. Council requested additional information on this application.*

**Resolution No. 25-29 was forwarded for further consideration at the March 18, 2025, Council meeting.**

- B. [25-44](#)      **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR CHARLES P. AND SUSAN ROBINSON, 7936 RAVENNA ROAD, HUDSON, OHIO; AND DECLARING AN EMERGENCY.**

**Brief Description:** Mr. and Mrs. Robinson have submitted the attached Application for Placement of Farmland in an Agricultural District for property located at 7936 Ravenna Road in Hudson.

**Attachments:**      [Application - Robinson, 7936 Ravenna Rd](#)  
[7936 Ravenna Rd CD Inspection 2.12.25](#)  
[Resolution No. 25-44](#)

**Resolution No. 25-44 was forwarded for further consideration at the March 18, 2025, Council meeting.**

- C. [25-45](#)      **A RESOLUTION DECLARING A 3-MONTH MORATORIUM ON ACCEPTING FOR FILING AND CONSIDERATION, REVIEW AND APPROVAL OF ALL NEW APPLICATIONS FOR MARIJUANA RELATED ACTIVITIES IN THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

**Brief Description:** A proposed resolution to extend a moratorium regarding

marijuana related activities.

**Attachments:** [Staff Memo regarding state law allowances for moratorium and info on dispensary regulations 2.27.25](#)  
[Resolution No. 25-45](#)

Resolution No. 25-45 was forwarded for further consideration at the March 18, 2025, Council meeting.

- D. [TMP-7740](#) **AN ORDINANCE AMENDING PART TEN, "STREETS, UTILITIES AND PUBLIC SERVICES CODE" OF THE CODIFIED ORDINANCES, TO AMEND CHAPTER 1016 USE OF PUBLIC WAYS BY SERVICE PROVIDERS AND CABLE TELEVISION PROVIDERS.**  
**Brief Description:** This Ordinance will amend the City's Codified Ordinances relating to regulations applying to use of public ways by service providers and cable television providers in the City's public right-of-way, found in Chapter 1016, "Use Of Public Ways by Service Providers and Cable Television Providers," of the Streets, Utilities, and Public Services Code of the Codified Ordinances of the City of Hudson.  
**Attachments:** [Exhibit A - Ordinance Amending CO Chapter 1016](#)  
[Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the March 18, 2025, Council meeting.

- E. [TMP-7820](#) **AN ORDINANCE AMENDING CHAPTERS 1205, 1206, AND 1213 OF THE LAND DEVELOPMENT CODE TO ESTABLISH A PERMANENT PROHIBITION RELATED TO MARIJUANA FACILITIES.**  
**Brief Description:** A proposed ordinance to establish a permanent ban on marijuana facilities within the City of Hudson.  
**Attachments:** [Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the March 18, 2025, Council meeting.

## 6. Items to be Added to Future Agendas

*Mr. Foster stated that the following items will appear on the March 18, 2025, Council Meeting agenda: 1.) Proclamation recognizing Senator Roegner for Hines Hill Grade Separation Grant Funding, 2.) Proclamation recognizing Senator Roegner and Senator Weinstein for Inclusive Playground Grant Funding, and 3.) Honorary Resolution recognizing Karen Farkas for her service on Environmental Awareness Committee*

## 7. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 8:30 p.m.

**Christopher W. Foster, President of Council**

**Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*